

MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 1, 2014

OPEN SESSION

CALL TO ORDER

President Lattemore called the meeting to order at 6:30 p.m.

ROLL CALL

Board members present: Terry Lattemore, Dennis Slusser, Kari Wheeler, Robin Clark and Kathryn Sheppard.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Pam Ragan, Financial Officer and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE

The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Item 9C – Approve Biggs Elementary and Biggs Middle School Chess Advisor Stipend positions each at \$500 and removing Item 10E.

MSCU (Clark/Slusser) 5/0

APPROVAL OF MINUTES

Minutes from the September 6, 2014 meeting were approved as written. MSCU (Clark/Sheppard) 5/0

The Board adjourned to closed session at 6:34 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:02 p.m.

OPEN SESSION

President Lattemore called the meeting to order at 7:05 p.m.

ROLL CALL

Board members present: Terry Lattemore, Robin Clark, Kathryn Sheppard, Dennis Slusser and Kari Wheeler.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Pam Ragan, Finance Officer, Mike Pena, H.S. Vice Principal, Nelda Andes, M/O/T Director, Steven Boyes, Teacher/FFA Advisor and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Lattemore reported that no actions were taken during closed session. Mr. Lattemore did report changes to the agenda noting the addition of 9C – Approving BES and Middle School Chess Advisor Stipend position \$500 each and removing item 10E.

STUDENT REPRESENTATIVE REPORT

A. Delanie Little, ASB President reported that ASB had their first dance and it went very well. She reminded the Board that next week was Homecoming and she wanted to let everyone know that the Powder Puff game is Monday, October 6th at 7:00 pm.

B. FFA – Mr. Boyes, FFA Advisor gave the report stating they have been repairing and replacing all the show supplies used during the Fair that were destroyed by the barn fire. He noted that all their animals from the Fair made weight and all had been sold. The FFA Leadership conference in Shingletown was September 8th and 9th. He wanted to remind everyone that tickets are on sale for the FFA Pig Meat Sale. FFA week is October 20th and they will be having their annual Reverse Trick or Treat on Friday the 24th.

STUDENT AWARDS

Mr. Kaelin let the Board know that the Student Award is going to Megan Rudd but because of another school activity she's unable to attend tonight. He will present her award at the November meeting.

PARENT ASSOCIATIONS REPORTS

Shelly Slusser, RPA President gave her report identifying the new Richvale Parent Association officers as Robin Solansky, America Navarro and Shannon Carr. They will be having the Annual Spaghetti Feed on November 15th from 4:30 pm to 8:00 pm.

Pam Sheppard gave the FFA Ag Boosters report noting they spent around \$2,000 on watering and feeders for the Fair animals.

Kris Scott said that PAW's is researching technology to purchase a couple of projectors for classrooms. It was suggested PAWS purchase an electronic sign to promote school events. Also Cookie Dough sales will start on October 7th for the K – through 8th grades.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

There was nothing from CSEA or BUTA.

PUBLIC COMMENT

There were no public comment.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mrs. Andes gave the report noting:

- The aluminum bleachers are up on the Visitor's side at the Football field. The Score Board is back up and running.
- Staff is still working on A/C problems as they come up. The units are old and need a little more attention.
- Bus 16 is back up and running
- Staff has been busying working on routine maintenance and repairs at all the sites.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- The focus of their last staff development day was to shine a light on positive achievements of our students
- The Chess team, made up of mostly 3rd graders earned a third place win and giant trophy last week at a Chess Tournament in Chico
- The Math-A-Thon raised \$13,871 dollars to help fund field trips, activities and rewards & incentives
- Friday, October 3rd there will be a Common Vision Tree planting where 6th through 8th grade students remove and replant trees to beautifying the elementary orchard.
- Red Ribbon week begins October 27th and the Halloween Middle School Dance will be on Oct. 30th.

HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:

Mr. Pena gave his report:

- He updated the Board on all the Teachers projects and classroom activities
- The ASB dance went very well. ASB will be working with Friday Night Live the week after Homecoming on the World Café to get more students involved.
- PSAT Testing is on October 15th.
- The Football and Volleyball Teams are working hard and doing great.

Mr. Slusser mentioned that the sign at the High School looks great and it nice to have it updated regularly. He said ASB is doing a good job with this.

SUPERINTENDENT'S REPORT

Mr. Kaelin updated the Board on:

- Illuminate problems with the Parent Portal have been identified. There has been an issue between Aeries and Illuminate. They are working on a fix.
- The Auditors were back this week and everything seems to have gone well.
- BUTA and the District had their first meeting and the tone was positive.
- Mr. Kaelin attended a meeting at Butte College for a Career Tech grant. Our cut of the grant is \$200,000 to be used on a career tech program.
- We are still working on the fire and waiting on three bids to replace the barn.
- The RES Teachers put on a "Reading Around the Campfire" and it was very successful. He and Mrs. King attended.
- Biggs Education Foundation ordered computers for a second computer lab at BES.

BOARD MEMBER REPORTS:

Kathryn Sheppard commended the District on how well things are going. She also attended the Reading Around the Campfire at Richvale and had a great time. She wanted to complement the parent for

attending all the away football games. Biggs is showing good parent support. She noted that there will be a Cheer mini-camp on October 13th. Mrs. Sheppard said the College Field Day was great and it left a good impression on the students that attended.

Robin Clark said it was a pleasure to attend the 8th grade Civil War reenactment field trip in Anderson. Everyone really enjoyed it. Mrs. Clark also attended the Reading Around the Campfire and had a good time. She said the new Volleyball coaches are great and the Volleyball Tournament went very well.

Dennis Slusser said he has been to all the away games for both football and volleyball and they have been very well attended by Biggs parents. He gave kudos to ASB for the sign at the High School. Mr. Slusser also said that buying all the new computers is good and he can get 17" and 19" monitors donated to the District if we can use them.

Kari Wheeler attended the Gridley Kaleidoscope meeting where Art Docents Donna Long, Janet Miller and Grovelee Dahl were honored. She was proud of our students at the fair and how they took care of the barn and animals. She gave kudos to Mr. Boyes for all his hard work.

Terry Lattemore had nothing at this time.

CONSENT AGENDA

The Board approved the Consent Agenda items A & B. MSCU (Sheppard/Wheeler) 5/0

- A. Approve Purchase Orders and Vendor Warrants
- B. Interdistrict Agreement Request(s) for the 2014/2015 school year

ACTION ITEMS

The Board approved Action Items A, B and the addition of C. MSCU (Sheppard/Wheeler) 5/0

- A. Approve Submission of Application for Facility Dog from Canine Companions for Independence
- B. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

AR/E 1312.4 – Community Relations – Williams Uniform Complaint Procedures – Replace with Update

BP 1330 – Community Relations – Use of School Facilities – Replace with Update

BP 3554- Business & Noninstructional Operations – Other Food Sales – Replace with Update

AR 4112.42/4212.42/4312.42 – Personnel –Drug and Alcohol testing for School Bus Drivers – Replace with Update

BP/AR 4112.2 – Personnel – Certification – Replace with Update

BP/AR 4112.21 – Personnel – Interns – Replace with Update

BP/AR 4115 – Personnel – Evaluation/Supervision – Replace with Update

BP 4117.3 – Personnel – Personnel Reduction – Replace with Update

BP 4131.1 – Personnel – Beginning Teacher Support/Induction – Delete

BP/AR 4131.1 – Personnel – Teacher Support and Guidance – Add New

BP/AR 4138 – Personnel – Mentor Teachers – Delete

BP/AR 4139 – Personnel –Peer Assistance and Review – Delete

BP 4315 – Personnel – Evaluation/Supervision – Replace with Update

BP 4315.1 – Personnel – Staff Evaluating Teachers – Delete

E 4319.21 – Personnel – Professional Standards – Replace with Update

BP 5147 – Students – Dropout Prevention – Replace with Update

- BP 5149 – Students – At-Risk Students - Delete
- AR 6146.2 – Instruction –Certificate of Proficiency/High School Equivalency – Replace with Update
- BP 6142.94 – Instruction – History-Social Science Instruction – Replace with Update
- AR 6159.4 – Instruction – Behavioral Interventions for Special Education Students – Replace with Update
- BP/AR/E 6162.7 – Instruction - Use of Technology in Instruction – Add New
- BP/AR 6172 – Instruction – Gifted and Talented Student Program – Replace with Update
- BB 9223 – Board Bylaws – Filling Vacancies – Replace with Update
- BB 9230 – Board Bylaws – Orientation – Replace with Update
- E 9323.2 – Board Bylaws – Actions by the Board - Replace with Update

- C. Approve Biggs Elementary and Biggs Middle School Chess Advisor Stipend positions at \$500 each.

PERSONNEL ACTION

The Board approved items A –D MSCU (Slusser/Clark) 5/0

- A. Accept Resignation of Amanda Swanson as Girls Varsity Volleyball Coach
- B. Approve Election of Megan Wilkinson as Girls Varsity Volleyball Coach
- C. Approve Election of Steven Alvares as Custodian/Light Maintenance/Bus Position
- D. Approve Election for BTSA Support Provider Positions: Tammie Loftin, Scott Gates, Amanda Clark, Sandy Moore, Greg Kitchen and Dawn Robinson.
- ~~E. Approve Election of Tammie Loftin as Chess Advisor Stipend Position~~ Item removed during Agenda Approval.

INFORMATION ITEMS

- A. SNS Funding

Mr. Kaelin updated the Board on the most recent meeting in Sacramento regarding the Small Necessary School funding. Six out of the seven Districts involved met with Capital Advisors. Capital Advisors proposed that to keep the momentum going and to continue working on the issue they were requesting \$12,000 a year from each of the seven Districts. Mr. Kaelin will keep the Board updated on the progress.

- B. July 31, 2014 Treasurer’s Investment Report from Butte County Board of Supervisors

There was no discussion on this item.

- C. Class Trips – Senior, Eighth and Seventh Grade

Mr. Kaelin said he has been doing some research on what other District are doing about overnight class trips regarding the liability and staff issues. The trips need to be more consistent and more structured. He said some schools have done away with them during the school year and others have shortened them. There was discussion from the Board and parents in the audience regarding the current senior trip. Mr. Kaelin said he will continue to research what other schools are doing and their policies.

FUTURE ITEMS FOR DISCUSSION

Kathryn Sheppard suggested the District partner with the City of Biggs and help promote Family Nights which are free family events. Possibly use our All Call system to promote the events.

Kari Wheeler would like to do something with the tennis courts – either tear them down or fix them. She said the rest of the District looks great and the courts are an eye sore. Mayor Roger Frith would be open to working with the District to apply for grants.

ADJOURNMENT

The meeting was adjourned at 8:10 pm

MINUTES APPROVED AND ADOPTED:



Presiding Chairman



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.