

MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 18, 2014

OPEN SESSION

CALL TO ORDER

President Lattimore called the meeting to order at 6:30 p.m.

ROLL CALL

Board members present: Terry Lattimore, Dennis Slusser and Kari Wheeler.
Robin Clark and Kathryn Sheppard were not present.

Staff present: Doug Kaelin, Superintendent, Pam Ragan, Financial Officer and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE

The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda MSCU (Wheeler/Slusser) 3/0

The Board adjourned to closed session at 6:33 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:00 p.m.

OPEN SESSION

President Lattimore called the meeting to order at 7:01 p.m.

ROLL CALL

Board members present: Terry Lattimore, Kari Wheeler and Dennis Slusser.
Kathryn Sheppard and Robin Clark were not present.

Staff present: Doug Kaelin, Superintendent, Pam Ragan, Finance Officer and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Lattemore reported that the Board gave direction for the Superintendent regarding negotiations with CSEA and he add the names to Item 6C - Cynthia Andrews, Independent Study/EL Pullout; Charity Holliman, First Grade; Julie Layne, Seventh Grade; and Amanda Phelps, Fifth/Sixth Grade at Richvale.

PUBLIC COMMENT

There was no Public Comment.

PUBLIC HEARINGS

The Public Hearing for the LCAP Plan opened at 7:04 p.m. There were no comments from the public. The Hearing closed at 7:05 p.m.

The Public Hearing for the 2014/2015 Original Budget opened at 7:06 p.m.

Mrs. Ragan gave her PowerPoint presentation on the 2014/2015 Original Budget (see attached). She passed out information on the unrestricted and restricted numbers with the NSS funding and without. She stated that the NSS funding is a go for three years. She let the Board know that the Budget presented doesn't include NSS funding. The Budget presented for adoption will include those funds. There were no questions regarding the Budget.

There were no comments from the public. The Hearing closed at 7:18 p.m.

SUPERINTENDENT'S REPORT

Mr. Kaelin updated the Board on:

- We had interviews for Teacher positions and they went very well.
- We've been working on different projects around the district and just completed putting in cameras in the barn area.
- The State passed a trailer bill that included NSS Funding for the High Schools. When asked he noted that it will not affect Richvale.
- We are working on changing the ASB Bylaws and Mrs. Smith will be a co-advisor.

ACTION ITEMS

The Board approved Action Items A & B. MSCU (Slusser/Wheeler) 3/0

- A. Approve first reading of the LCAP Plan
- B. Approve first reading of the 2014/2015 Original Budget

PERSONNEL ACTION

The Board approved Personnel Action item A. Motion/Second (Wheeler/Lattemore) Vote: 2/1
Kari Wheeler - Aye
Terry Lattemore - Aye
Dennis Slusser - Nay

A. Approve ratification of Tentative Agreement for BUTA and Public Disclosure

The Board approved Personnel Action item B. MSCU (Wheeler/Slusser) 3/0

B. Approve salary settlement with Confidential based on TA with BUTA and Public Disclosure

The Board approved Personnel Action item C. MSCU (Slusser/Wheeler) 3/0

C. Approve Election of Elementary Teacher positions.

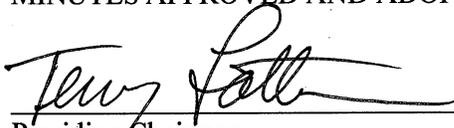
FUTURE ITEMS FOR DISCUSSION

There were no future items for discussion at the time.

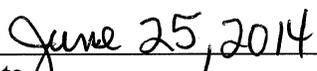
ADJOURNMENT

The meeting was adjourned at 7:25 pm

MINUTES APPROVED AND ADOPTED:



Presiding Chairman



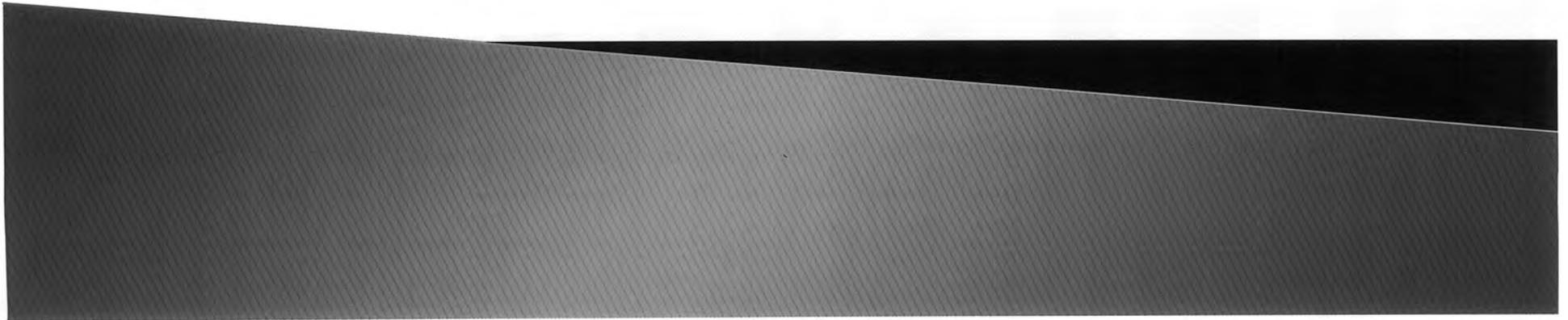
Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.



BIGGS UNIFIED SCHOOL DISTRICT

**2014/2015 ORIGINAL BUDGET
JUNE 18, 2014**



14/15 ORIGINAL BUDGET

▶ General Fund Unrestricted Ending Balance MYP Projections

	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
	1,022,706	758,483	376,035	14,225
With NSS		1,043,902	1,043,851	1,017,204

Note: The deficits in the MYP are largely related to the reduction in GAP funding based on the LCFF calculation without NSS and the increase for Step/Column and STRS and PERS rate increases.

DEU – Designation for Economic Uncertainties

State Requirement is 4% of total expenditures (Restricted & Unrestricted)

Board Policy is 5% – Fund 17 is Assigned as DEU

14/15 ORIGINAL BUDGET

Projected Unrestricted GF Balance	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	
	1,022,706	758,483	376,035	14,225	1
▶ Deficit Spending	(0)	(264,223)	(382,448)	(361,809)*	
▶ Fund 17 Reserve	377,665	380,045	382,045	339,209	2
4% DEU	230,422	233,142	231,186	235,426	3
5% DEU	288,027	291,427	288,982	291,540	
▶ Amount +/- 4% Reserve	1,169,949	905,386	526,894	118,008**	4
▶ Amount +/- 5% Reserve	1,112,344	847,101	469,097	59,151**	
▶ Fund 20 Reserve	218,390	219,890	221,390	222,890	

* Must be 0 for a balanced budget

** Includes balances from General Fund & Fund 17 (Add 1+2-3 = 4)



14/15 ORIGINAL BUDGET

✓ COLA:

COLAs are estimated in the LCFF. 14/15 estimate is 0.86%, 15/16 is 2.12% and 16/17 is 2.3%

✓ ADA:

The LCFF ADA for 14/15 is 529.11. Of this amount 138.74 of BHS ADA could be eligible for NSS. Unduplicated percentage is 74.24%. Prior Year 13/14 LCFF ADA was 526.27 based on 12/13 ADA

✓ LCFF:

The State is projecting to fund 28.05% of LCFF GAP for 14/15, however with the loss of NSS the net result for BUSD is (190,810) less than 13/14. The Governor signed a trailer bill to extend the funding for 3 years. Details to come.



Enrollment Projections 13/14– 16/17

▶ **SCHOOL YEAR** based on Month 11 of 13/14

	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
BES	367	331	348	332
RES	31	40	40	40
BHS	148	159	151	171*
CDS	8	7	7	7
ISS	3	3	3	3
Total	557	540	549	556

Grade K–assumes 35 new students each year



NSS Funding Tier for BHS

▶ Necessary Small High School Funding

▶ Certificated Employees

\$\$\$

▶ Learning Level 1

- ▶ 3
- ▶ 4
- ▶ 5
- ▶ 6
- ▶ 7
- ▶ 8
- ▶ 9
- ▶ 10
- ▶ 11
- ▶ 12
- ▶ 13
- ▶ 14
- ▶ 15



		118,230
	1-19.49	525,240
	19.5-38.49	643,470
	38.5-57.49	761,700
	57.5-71.49	879,930
	71.5-86.49	998,160
	86.5-100.49	1,116,390
	100.5-114.49	1,234,620
	114.5-129.49	1,352,850
	129.5-143.49	1,471,080
	143.5-171.49	1,589,310*
	171.5-210.49	1,707,540
	210.5-248.49	1,825,770
	248.5-286.49	1,944,000

* 13/14 Funding Tier

14/15 ORIGINAL BUDGET

▶ Unrestricted General Fund

- ▶ Revenue estimates down from PY (392,430)
- ▶ Expense estimates down from PY (390,461)
- ▶ Deficit Spending is estimated (291,553)
- ▶ ADA used in LCFF Calculation 529.11
- ▶ Possible expense savings in 4s and 5s will be updated in 13/14 Unaudited Actuals. This could result in a larger ending fund balance.
- ▶ NSS Funding extended for 3 years for BHS will update MYP for Board adoption.

Note: Estimates based on NO NSS



14/15 ORIGINAL BUDGET

FUND BALANCES EA 6/30/14 & Projected 14/15 Original

		<u>6/30/14</u>	<u>14/15 OR</u>
Fund 01	General Fund	\$ 1,022,706	\$ 731,173
Fund 17	Special DEU	\$ 377,665*	\$ 380,045
Fund 20	Special PEB	<u>\$ 218,390*</u>	<u>\$ 221,390</u>
Total Per GASB 54 Requirement		\$1,618,761	\$1,332,608
RESTRICTED/COMMITTED FUNDS			
Fund 13	Cafeteria	\$ 0	\$ 0
Fund 14	D.M.	\$ 5,238	\$ 0
Fund 25	Capital Facilities	\$229,706	\$ 314,810
Fund 40	Capital Projects SR	\$ 0	\$ 0
Fund 73	Scholarship	\$187,539	\$ 183,203

* Locally restricted by Board

14/15 ORIGINAL BUDGET

- ▶ Per ADA Funding 12/13 - 15/16
- ▶ 12/13 All State Sources \$8,457
- ▶ 13/14 LCFF With NSS PY \$8,785
- ▶ 14/15 LCFF No NSS \$8,475
- ▶ *14/15 LCFF With NSS \$9,204*
- ▶ 15/16 LCFF No NSS \$8,598

The calculations were derived from the BASC Calculator version 15.2 located on the FCMAT website. BCOE required the use of this calculator for Original Budget reporting per their evaluation criteria.

