

**MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 7, 2014**

OPEN SESSION

CALL TO ORDER

President Lattimore called the meeting to order at 6:00 p.m.

ROLL CALL

Board members present: Terry Lattimore, Kathryn Sheppard and Kari Wheeler.
Robin Clark and Dennis Slusser were not present.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE

The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda MSCU (Wheeler/Sheppard) 3/0

APPROVAL OF MINUTES

The minutes from the April 2nd 2014 meeting were approved as written. MSCU (Wheeler/Sheppard) 3/0

The Board adjourned to closed session at 6:03 p.m.

Robin Clark arrived at 6:04 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:05 p.m.

OPEN SESSION

President Lattimore called the meeting to order at 7:05 p.m.

ROLL CALL

Board members present: Terry Lattemore, Robin Clark, Kari Wheeler and Kathryn Sheppard.
Dennis Slusser was not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Pam Ragan, Finance Officer, Mike Pena, High School Vice Principal, Nelda Andes, M/O/T Supervisor, Stephen Boyes, Ag/Wood/Metal Shop Teacher and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Lattemore reported that no action took place in closed session.

STUDENT REPRESENTATIVE REPORT

A. ASB – There was no report.

B. FFA

The FFA reported to the Board that it has been a busy month. Eight members went to the FFA Convention on April 12th. The FFA gave Mike Felkins an Honorary Chapter degree. BES Farm Day will be on Friday, May 9th and everyone is getting ready for the Silver Dollar Fair.

STUDENT AWARDS

Mr. Kaelin presented the Student Award to senior Blaine Roles. Blaine has a 3.5 PGA and has been an honor student Ninth through Twelfth grade. He is involved in ASB, and was on the football, basketball and baseball teams. He is an outstanding student and also received the CIF award at the State level winning a \$1,000 scholarship and was also named Top Male Athlete in Chico.

PARENT ASSOCIATIONS REPORTS

There was no PAR report.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

There were no CSEA or BUTA reports.

PUBLIC COMMENT

There was no Public Comment.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mrs. Andes reported:

- They are working on a project putting in a new structure behind the Bus Barn
- They have been doing repairs and maintenance on equipment where needed
- They are building a wall of hooks for back packs at the Elementary School
- They are getting everything ready for the Kids.Com program at Richvale Elementary School

- Mrs. Andes gave an update on Bus 16 letting the Board know that we received a retrofit grant in 2010 which requires the bus to be in running order or we have to pay back the grant. We are getting quotes for the repairs needed and expect them to be between \$17,000 to \$20,000.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- BES held their Open House tonight and it was well attended and PAWS put on a Baked Potato & Nacho bar. Representatives from the Promotores Program were also at the Open House.
- On April 7th BES began the Smart Balanced Assessment Consortium CAASP testing and Richvale began testing on May 2nd. There is no feedback yet.
- April 11th BES enjoyed a performance by the Theater in the Now Acting troupe which is comprised of actors with and without disabilities. The students were great and really enjoyed the performance.
- April 18th Mrs. Hansen organized the Humpty Dumpty Egg drop
- There are 47 Kindergarteners registered for next academic year so far. It was noted that there are always more during the first week of school.
- Mrs. King passed out an Upcoming Events list for May noting that Eighth Grade Graduation was May 28th at 7:00 p.m..

HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:

Mr. Pena reported:

- He updated the Board on all the Teachers classroom projects and noted that there was a lot going on at the high school
- The Juniors are signing up for SAT testing.
- STAR testing has been completed and Ms. Honan said it went smoothly
- At the articulation meeting there was more discussion on Common Core Standards curriculum
- Blaine Roles and Aime Tinoco were honored as top senior athletes by the Chico Enterprise Hall of Fame dinner.
- The Seniors are leaving tonight for their Senior Trip to San Diego

SUPERINTENDENT'S REPORT

Mr. Kaelin updated the Board on:

- The District received a thank you letter from Mr. David Williams regarding his donation to the Educational Foundation for scholarships.
- All the stakeholders meetings and the first review of the LCAP are done and we are moving forward.
- The new bill proposed to the State for NSSF passed the first hearing and is moving to the next step.
- He will be attending a CIF meeting in Los Angeles on Friday, May 9th
- We will be getting new computers for every Teacher, BES have already received theirs.
- Butte County Special Olympics were held in Oroville
- We have been going through some growing pains with Illuminate but it's getting better and the Parent Portal will be up before school starts in August.

BOARD MEMBER REPORTS:

Kathryn Sheppard wanted to commend the girls High School Softball Coach for being an awesome coach and great mentor to the girls. The Eighth Grade dance went very smooth.

Robin Clark wanted to acknowledge and commend Senior athletes Nathan Callaway, Blaine Roles and Amy Tinoco.

Kari Wheeler had nothing at this time.

Terry Lattemore updated the Board on a seminar that he and Mr. Niemeyer attended at BCOE on Technology for Educators conducted by Microsoft and Intel. Mr. Lattemore said we need to move forward in technology with our students.

CONSENT AGENDA

The Board approved the Consent Agenda Items A-C. MSC (Sheppard/Clark) 3/1
Sheppard/Clark/Lattemore – Ayes; Wheeler - Nay

- A. Approve Purchase Orders and Vendor Warrants
- B. Interdistrict Agreement Request(s) for the 2013/2014 and 2014/2015 school years
- C. Approve American Fidelity 125 Café Plan Document

ACTION ITEMS

Item A was pulled for discussion. Mr. Kaelin explained that we need to move the meeting in June to the 11th and add one on the 25th because of the Budget and LCAP hearings.

The Board approved Action Items A. MSCU (Clark/Wheeler) 4/0

- A. Change regular board meeting to June 11th. Schedule additional board meeting for June 25th.

The Board approved Action Items B - G. MSCU (Sheppard/Clark) 4/0

- B. Approve 2014-2015 Designation of CIF Representatives to League - Doug Kaelin and Mike Pena
- C. Adoption of Resolution No. 2013-14 #8 Resolution Final Notice Ordering the Layoff of Certificated Employee
- D. Approve Summer School – one English position
- E. Adopt Resolution 2013/2014 #9 - Ordering Governing Board Member Election
- F. Adopt Resolution 2013/2014 #10 - Regarding Costs of Candidates' Statements
- G. Adopt Resolution 2013/2014 #11 - Establishing Procedure in Case of Tie Vote at Governing Board Election

PERSONNEL ACTION

The Board approved Personnel Action items A – B. MSCU (Sheppard/Clark) 4/0

- A. Approve Election of Bridget McClarrinon as Pool Manager position.
- B. Approve Election of Emily Kallemeyn as Teacher at Biggs Elementary School
- C. Superintendent Evaluation – Item was pulled.

The Board approved Personnel Action items D – E. MSCU (Lattemore/Clark) 4/0

- D. Teacher Appreciation Week
- E. Classified Employee Week

INFORMATION ITEMS

- A. GASB45 Actuarial Report - It was noted that the unfunded future retiree benefits reduced slightly.
- B. March 31, 2014 Treasurer's Investment Report - No comments on this item.

FUTURE ITEMS FOR DISCUSSION

Technology in schools and security cameras for FFA Barn – Mr. Kaelin notes that he and Mrs. Andes are working on the cameras and he will give a report at the next meeting.

ADJOURNMENT

The meeting was adjourned at 7:55 pm

The Board adjourned to closed session at 8:00 pm

CLOSED SESSION

The Board adjourned to open session at 8:50 pm.

President Lattemore noted that during closed session the Superintendent received a positive evaluation and accepted the goals proposed by the Board for the 2014-2015 school year.

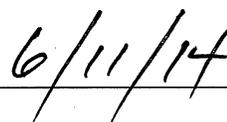
ADJOURNMENT

The meeting was adjourned at 8:50 pm

MINUTES APPROVED AND ADOPTED:



Presiding Chairman



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.