

MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 2, 2014

OPEN SESSION

CALL TO ORDER

President Lattemore called the meeting to order at 6:28 p.m.

ROLL CALL

Board members present: Terry Lattemore, Robin Clark, Kathryn Sheppard and Kari Wheeler
Dennis Slusser was not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE

The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with addition to item 10C adding Jane Little's name to CDS Instructional Aide position. MSCU (Sheppard/Wheeler) 4/0

APPROVAL OF MINUTES

Minutes from the March 5th and March 14th, 2014 meetings were approved with a change to the March 5th minutes showing Kari Wheeler arriving at 6:32 pm. She would like them to reflect her arriving at 6:31.5 pm. MSCU (Clark/Wheeler) 4/0

The Board adjourned to closed session at 6:30 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:01 p.m.

OPEN SESSION

President Lattemore called the meeting to order at 7:04 p.m.

ROLL CALL

Board members present: Terry Lattemore, Robin Clark, Kari Wheeler and Kathryn Sheppard.
Dennis Slusser was not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mike Pena, High School Vice Principal and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Lattemore reported that no action took place in closed session. Mr. Lattemore indicated a change to the agenda stating that on item 10C the name of Jane Little was added.

STUDENT REPRESENTATIVE REPORT

A. ASB

The report was given by ASB President noting that the Battle of the Sexes didn't go well. They are now working on fundraising for the ASB account and gearing up for elections.

B. FFA

The FFA report updated the Board that eight students will attend the State conference. They will be holding elections for regional officers. On May 9th the FFA meeting will be on "Learn about FFA". It was reported that all the animals are doing well.

C. Friday Night Live Presentation

Deidre Deniz and her group from Friday Night Live gave their presentation on the Parent Committed program. Ms. Deniz passed out copies of her presentation and other literature on Parents Committed. Her group explained that this program is to stop underage drinking and gave ways that parents can help achieve this. There was interaction with the audience and good feedback.

STUDENT AWARDS

Mr. Kaelin proudly presented the Student Award to Jonathan (Johnny) Jackson. Mr. Kaelin stated that Johnny was a senior at Biggs High School and has a great "can do" attitude. Johnny is very involved in sports being on the football team, wrestling team and track. He also is in FFA and is a top student with a high GPA. He has a passion to act and is involved in acting in Yuba City. He is also very involved in community events. Mr. Kaelin said he was proud to give him the award.

PARENT ASSOCIATIONS REPORTS

There was no PAR report.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

There were no CSEA or BUTA reports.

PUBLIC COMMENT

Patty Jones, Biggs, addressed the Board and read a letter regarding the high school Counselor's position. Ms. Jones gave examples of where a counselor's services are needed at the school. Ms. Jones also turned over a petition signed by Biggs teachers stating they feel it is necessary for our school district to maintain the high school counselor at 100% of full-time employment.

Dave Niemeyer, Oroville, spoke on not cutting back on the high school Counselor's time. Mr. Niemeyer said Mrs. Glander does a wonderful job and said she has more work to do than most larger high schools.

Pam Sheppard asked about the Illuminate system and why aren't all high school teachers using it. She also said she was saddened that the position of Counselor was being cut. She said Mrs. Glander does a lot of good things for the students and parents. Mrs. Sheppard said that Mrs. Glander communicates well with parents. She suggested that maybe duties could be added to fill her time.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mr. Kaelin gave the report on M/O/T and Food Service:

- He noted that Mrs. Andes is keeping up on the continuing mandate of nutritional laws.
- They have been busy with maintenance items such as leaks at the high school, replacing valves and timers on the irrigation system, maintaining the softball field, etc.
- They conducted bus evacuations
- During the Bobby Hill and softball Tournaments there was a lot of talk about how good the facilities looked.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- The Art Docent Activity and fundraiser is going on where the student's art projects are available for purchase. All proceeds go directly back into our Art Docent Project for various supplies
- The Fire PALS gave a presentation on fire prevention and safety as well as bullying and social skills
- There was a paraprofessional training revisiting developing resiliency, engagement strategies and positive discipline approaches.
- The staff development day focused on analyzing the Saxon Math program and how it aligns with the Common Core standards and how to best make the transition into common core implementation.
- The February and March Citizens of the Month photo will be in the Gridley Herald.

HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:

Mr. Pena gave his report:

- Butte College assessment is going on
- CAHSEE testing for Seniors is also going on.
- They are planning a field trip to Heald College
- The Chemistry class is going to Chico State this week
- Cadie Honan is helping students with scholarships
- There is a lot of good things going on at the high school

SUPERINTENDENT'S REPORT

Mr. Kaelin updated the Board on:

- A new Instructional Aide in CDS was hired from a high level of applicants
- He is working on the high school master schedule and trying to add an Honors English class

- The AB1946 hearing on Small Necessary School funding is next week in Sacramento
- Enrollment projection for next year is 140 students
- On Thursday School Solutions will be here regarding LCAP and our committee will meet on Friday.
- LCAP's first public hearing will be in May and the second reading will be schedule in June

BOARD MEMBER REPORTS:

Kathryn Sheppard said Mr. Boyes's class is working on some miniature Adirondack chairs for her and she attended the basketball tournament at Richvale. She had a great time.

Robin Clark also was involved in the tournament and she said it was a fun event.

Kari Wheelers went to the Bobby Hill baseball tournament and she heard a lot of comments on how beautiful the school looks.

Terry Lattemore had nothing at this time.

CONSENT AGENDA

The Board approved the Consent Agenda Items A. MSCU (Sheppard/Clark) 4/0

- A. Approve Inter-District Transfers for the 2013-2014 and 2014-2015 school year.

ACTION ITEMS

The Board approved Action Items A – E. MSCU (Wheeler/Clark) 4/0

- A. Approve the Transfer from Deferred Maintenance Fund 14 to General Fund 01

The Superintendent recommends approval.

- B. Approve Resolution 2013/2014 #7 - Intra-Budget Transfer at the Close of the School Year

The Superintendent recommends approval.

- C. Approve Revised Pool Salary Schedule for Pool Supervisor

- D. Adopt Board Policy (BP), Administrative Regulations (AR) and Exhibits (E) as follows:

- 1) BP 0410 –Philosophy-Goals-Objectives & Comprehensive Plans – Nondiscrimination In District Programs And Activities
- 2) BP 2210 – Administration - Administrative Discretion Regarding Board Policy
- 3) BP/AR 3100 – Business & Noninstructional Operations - Budget
- 4) BP 3110 – Business & Noninstructional Operations – Transfer of Funds
- 5) BP/AR 3551 – Business & Noninstructional Operations – Food Service Operations/Cafeteria Fund
- 6) AR 3554 - Business & Noninstructional Operations – Other Food Sales
- 7) BP 4111/4211/4311 – Personnel – Recruitment And Selection
- 8) BP 4131 – Personnel – Staff Development
- 9) BP 4231 – Personnel – Staff Development

- 10) BP 4331 – Personnel – Staff Development
- 11) BP/AR 5123 – Students – Promotion/Acceleration/Retention
- 12) BP/AR 5141.21 – Students – Administering Medication And Monitoring Health Conditions
- 13) BP/AR 5145.3 – Students – Nondiscrimination/Harassment
- 14) BP 5146 – Students – Married/Pregnant/Parenting Students
- 15) AR 6145.2 – Instruction – Athletic Competition
- 16) BP 6142.91 – Instruction – Reading/Language Arts Instruction
- 17) BP 6146.1 – Instruction – High School Graduation Requirements
- 18) AR 6159.4 – Instruction – Behavioral Interventions For Special Education Students
- 19) BP/AR 6162.51 – Instruction – State Academic Achievement Tests
- 20) BP 6164.2 – Instruction – Guidance/Counseling Services
- 21) BP/AR 6173.1 – Instruction – Education For Foster Youth
- 22) BP 6176 – Instruction – Weekend/Saturday Classes
- 23) BP 6177 – Instruction – Summer Learning Programs
- 24) BP 6179 – Instruction – Supplemental Instruction
- 25) BP/AR 7214 – Facilities – General Obligation Bonds

E. Approve Safety Plans

PERSONNEL ACTION

The Board approved Personnel Action items A – H. MSCU (Wheeler/Sheppard) 4/0

- A. Approve Election of Taylor Hanamaikai and Hailey Stockman as Volunteer Walk-on Coaches for Softball.
- B. Approve Election of Javier Solis in Varsity Baseball Coach stipend position.
- C. Approve Election of Instructional Aide in CDS (name to be announced at meeting)
- D. Approve Election of John Sample as Substitute Light Maintenance/Custodian/Grounds position.
- E. Accept resignation of Margie Fowler as Independent Study Teacher effective June 12, 2014
- F. Accept resignation of Angela Thompson as Instructional Aide in CDS
- G. Accept resignation of Kenneth Linebarger as Light Maintenance/Custodial/Ground effective August 18, 2014
- H. Accept resignation of Nelda Andes as Biggs-Schohr Pool Supervisor

The Board approved Personnel Action item I.

Motion/Second (Sheppard/Lattemore) Vote: 3/0 (no opposed) (Wheeler abstained)

- I. Approve Election of Alicia Hetherwick as Substitute Teacher

INFORMATION ITEMS

- A. Correspondence dated February 28, 2014 from Butte County Treasurer, C. Linda Barnes

There was no discussion on information item.

FUTURE ITEMS FOR DISCUSSION

It was requested that the Illuminate system be discussed and updated on.

ADJOURNMENT

The meeting was adjourned at 8:10 pm

The Board adjourned to closed session at 8:13 pm

CLOSED SESSION

The Board adjourned to open session at 8:35 pm.

There was no action taken in closed session.

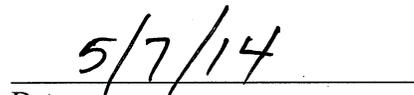
ADJOURNMENT

The meeting was adjourned at 8:35 pm

MINUTES APPROVED AND ADOPTED:



Presiding Chairman



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.