

**MINUTES  
BIGGS UNIFIED SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
March 14, 2014**

**OPEN SESSION**

**CALL TO ORDER**

President Lattimore called the meeting to order at 4:02 p.m.

**ROLL CALL**

Board members present: Terry Lattimore, Dennis Slusser, Kathryn Sheppard and Robin Clark.  
Kari Wheeler was not present.

Staff present: Doug Kaelin, Superintendent, Pam Ragan, Financial Officer and Donna Cyr, H. R. Officer/Admin. Asst.

**PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**APPROVAL OF AGENDA**

Mr. Lattimore noted that there were no minutes to approve under Approval of Minutes. The Board approved the agenda. MSCU (Slusser/Clark) 4/0

**APPROVAL OF MINUTES**

No minutes to approve.

The Board adjourned to closed session at 4:03 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9

Closed Session was adjourned at 4:25 p.m.

**OPEN SESSION**

President Lattimore called the meeting to order at 4:25 p.m.

**ROLL CALL**

Board members present: Terry Lattimore, Robin Clark, Dennis Slusser and Kathryn Sheppard.

Staff present: Doug Kaelin, Superintendent, Pam Ragan, Financial Officer, and Donna Cyr, H. R. Officer/Admin. Asst

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Terry Lattimore reported the Board took action in closed session to reject claimant Dolores Rios's Claim # 140011 for bodily injury with a vote of 4/0 (Lattimore, Slusser, Sheppard and Clark). There were no votes against this motion. Kari Wheeler was absent from the meeting. MSCU (Slusser/Clark)

**PUBLIC COMMENT**

There were no public comments.

**FINANCIAL REPORT**

Ms. Ragan gave her report on the second interim budget. She went through her Powerpoint Presentation (see attached) There were no questions from the Board on the budget.

**SUPERINTENDENT'S REPORT**

Mr. Kaelin updated the Board on:

- We will be working with Total School Solutions for assistance for the LCAP. This company was recommended by the County.
- A copy of AB 1946 (Chesbro) School Finance: Necessary Small High School fact sheet was passed out to the Board to review.

**BOARD MEMBER REPORTS:**

There was nothing from the Board.

**ACTION ITEMS**

The Board approved Action Item A. MSCU (Sheppard/Slusser) 4/0

- A. Approve Second Interim Budget

**PERSONNEL ACTION**

The Board approved Personnel Action items A & B. MSCU (Slusser/Clark) 4/0

- A. Accept resignation of Troy Barker as Elementary Teacher
- B. Accept resignation of Laura Wagner as Elementary Teacher

**INFORMATION ITEMS**

There were no information items.

**FUTURE ITEMS FOR DISCUSSION**

There were no future items for the next meeting.

**ADJOURNMENT**

The meeting was adjourned at 4:39 pm

**The Board adjourned to closed session at 4:39 pm**

**CLOSED SESSION**

The Board adjourned to open session at 5:14 pm.

There was no action taken in closed session.

**ADJOURNMENT**

The meeting was adjourned at 5:14 pm

MINUTES APPROVED AND ADOPTED:



April 2, 2014 Presiding Chairman

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.











# 13/14 SECOND INTERIM BUDGET

TARGET BASE \$ PER ADA BY GRADE SPAN WITH CSR, CTE AND SUPP  
& CONCENTRATION GRANT FUNDING PER GRADE SPAN

	ADA	BASE	GS	SUPP	CONC	TARGET
Grades K-3	142.95	6,952	723	1,249	1,012	1,420,351
Grades 4-6	145.76	7,056		1,148	931	1,331,518
Grades 7-8	82.79	7,266		1,183	958	778,806
Grades 9-12	154.77	8,419	219	1,406	1,139	1,730,793
Subtract NSS	(180.24)	(1,471,936)	(41,038)			(1,512,974)
NSS Allowance		1,970,869				1,970,869
TIIB GRANT						57,471
TRANSPORTATION						113,888
TOTAL						5,890,717

GS K-3 IS CSR

GS 9-12 IS CTE

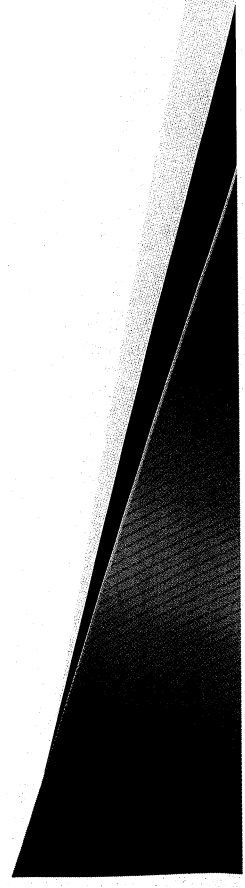
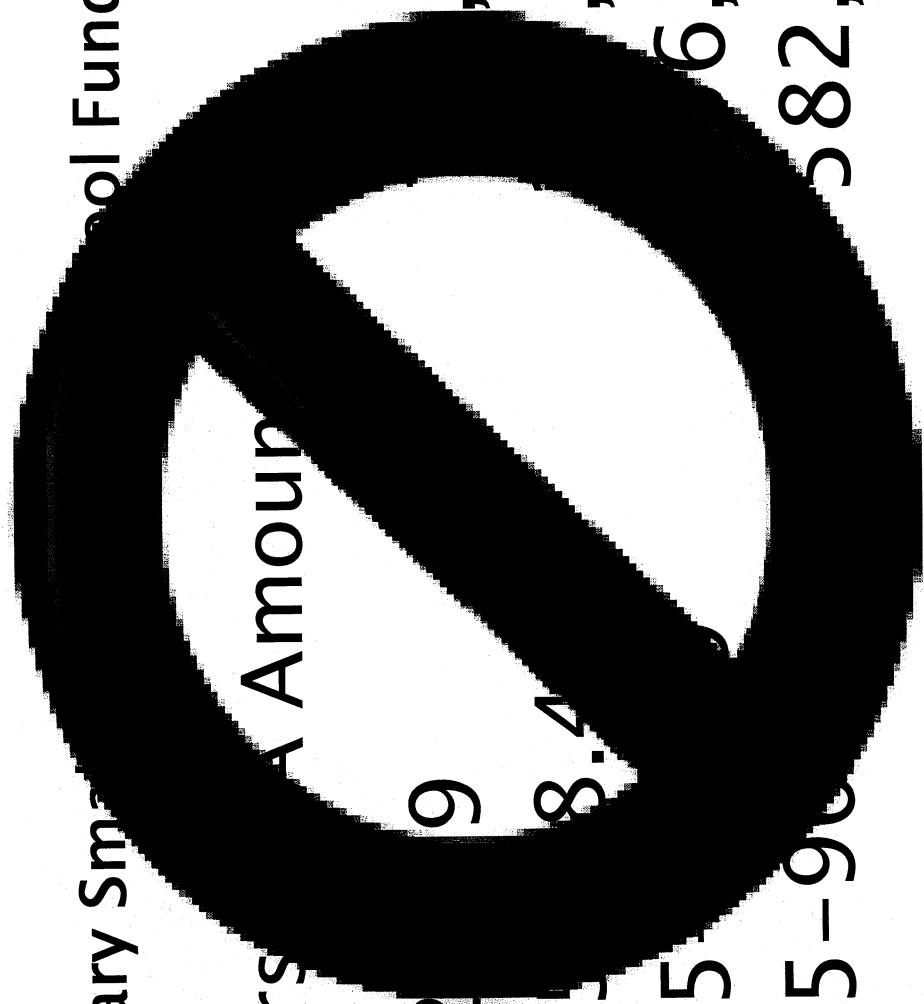


# NSS Funding Tier for RES

► Necessary Smaller School Funding

Teachers' Salary Amount

- 1 1-29 650
- 2 24.5-38.4 300
- 3 48.5-66.9 950
- 4 72.5-90 582,600



# NSS Funding Tier for BHS

- ▶ Necessary Small High School Funding

Certificated Employees	DA	\$\$\$
▶ Less Than 1-19.4		118,230
▶ 3		525,240
▶ 4		643,470
▶ 5		761,700
▶ 6	57.5-71.4	879,930
▶ 7	71.5-86.4	998,160
▶ 8	86.5-100	1,116,390
▶ 9	100.5-114	1,234,620
▶ 10	114.5-128	1,352,850
▶ 11	129.5-143	1,471,080
▶ 12	143.5-157	1,589,310*
▶ 13	157.5-171	1,707,540
▶ 14	171.5-185	1,825,770
▶ 15	185.5-200	1,944,000

\* 13/14 Funding Tier

# 13/14 SECOND INTERIM BUDGET

- ▶ Unrestricted General Fund
- ▶ Revenue estimates up from PY 431,346
- ▶ Expense estimates up from PY 807,806  
(\$431,550 is from Lease Revenue Note payoff)
- ▶ Deficit Spending is estimated (0)
- ▶ ADA was 517.18 at P1 reporting
- ▶ Increase of \$42,942 to Unrestricted General Fund balance is estimated at Second Interim reporting.

# 13/14 SECOND INTERIM BUDGET

## FUND BALANCES UA 6/30/13 & Projected 6/30/14 Second Interim

		<u>6/30/13</u>	<u>13/14 21</u>
Fund 01	General Fund	\$ 975,326	\$1,010,676
Fund 17	Special DEU	\$ 375,284*	\$ 377,665*
Fund 20	Special PEB	\$ <u>216,930*</u>	\$ <u>218,390*</u>
Total Per GASB 54 Requirement		** \$1,567,540	\$1,606,731

### RESTRICTED/COMMITTED FUNDS

Fund 13	Cafeteria	\$ 0	\$ 0
Fund 14	D.M.	\$557,637	\$ 76,987
Fund 25	Capital Facilities	\$145,275	\$ 229,706
Fund 40	Capital Projects SR	\$ 151	\$ 0
Fund 73	Scholarship	\$193,359	\$ 187,539

\* Locally restricted by Board

\*\*Net Change + \$39,191



# 13/14 SECOND INTERIM BUDGET

▶ Per ADA Funding 12/13 - 15/16	
▶ 12/13 All State Sources	\$8,847
▶ 13/14 LCFF With NSS PY	\$8,859
▶ 14/15 LCFF No NSS	\$8,581
▶ 15/16 LCFF No NSS	\$8,733

The calculations were derived from the BASC Calculator version 14.4 located on the FCMAT website. BCOE required the use of this calculator for Second Interim reporting per their evaluation criteria.

