

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
December 4, 2013
6:15 p.m. Closed Session
7:00 p.m. Estimated Open Session

Board of Trustees Goals

- ❖ To develop strategies and instructional delivery systems to ensure that all second language students receive appropriate instructional programs to meet their needs to ensure their opportunities to attain grade level expectancies.
- ❖ Consistent analysis of assessment data will be used to guide program instruction and identify areas in need of staff development.
- ❖ Administrative/teacher training and coaching in lesson design to improve instructional strategies and provide instructional support in order to facilitate students' ability to pass the high school exit exam.
- ❖ A continual process of K-12 students setting career goals correlated to their academic goals.
- ❖ Continued planning and budget reflection in regards to maintenance of existing facilities, as well as the building of new ones.
- ❖ To correlate the annual budget with the available resources to meet district goals.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. November 6, 2013

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING**

A. ELECTION OF OFFICERS

1. President - Any Board Member present may make nominations for the position of President of the Board, who shall be elected by the majority of the members present, voting by voice.

The President will assume office upon election and will conduct the election for Vice-President and Clerk and conduct the remainder of the meeting. Terry Lattemore is the current President.

Nominees for President:

2. Vice President and Clerk - The President shall ask for nominations for the positions of Vice President and Clerk, who shall be elected by the majority of the members present, voting by voice. Kari Wheeler is the current Vice President and Dennis Slusser is the current Clerk.

3. Establishment of Regular Meetings

The Board shall set the time and place of its regular meetings for 2014. The Board usually meets on the first Wednesday every month unless there is a holiday. There is a second meeting on the third Wednesday each month when necessary.

4. Selection of Board of Trustees Representatives

The Board shall select representatives and alternates in each of the following capacities.

- a) Representative to City Council

Kari Wheeler is presently serving.

- b) Representative to Budget Committee

Terry Lattemore is presently serving.

- c) Representative to Biggs/Richvale Educational Foundation

Dennis Slusser is presently serving.

- d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California School Employees Association (CSEA)

Terry Lattemore is presently serving with BUTA and Kathryn Sheppard is presently serving with CSEA. Kari Wheeler and Robin Clark have been the alternate for all representative positions.

5. Secretary to the Board

The District Superintendent shall be appointed to act as Secretary to the Board.

3. STUDENT REPRESENTATIVE REPORT

- A. ASB
- B. FFA

4. STUDENT AWARDS

- 1) Biggs High School; 2) Biggs Elementary School

5. PARENT ASSOCIATIONS REPORTS

6. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

7. PUBLIC COMMENT

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

8. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)

- A. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:
- D. SUPERINTENDENT'S REPORT:
- E. BOARD MEMBER REPORTS:

9. CONSENT AGENDA

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Purchase Orders and Vendor Warrants

10. ACTION ITEMS

- A. Surplus of Richvale Portable #24 Real Property
- B. Approve Four 10-Hour Days for Classified Confidential for Summer Work Schedule

The Board had approved this work schedule last summer. The Superintendent recommends approval.

- C. Adopt Board Policy (BP), Administrative Regulations (AR) and Exhibits (E) as follows: (Available for review in the District Office – The Board received Policy Guidesheets for August & October 2013)
 - 1) BP/AR 0420 –Philosophy-Goals-Objectives & Comprehensive Plans - School Plans/Site Councils
 - 2) AR 0520.2 – Philosophy-Goals-Objectives & Comprehensive Plans - Title I Program Improvement Schools
 - 3) BP 1431 – Community Relations - Waivers
 - 4) BP/AR 3311 – Business & Noninstructional Operations - Bids
 - 5) BP 3350 – Business & Noninstructional Operations – Travel Expenses
 - 6) BP/AR 3514 – Business & Noninstructional Operations – Environmental Safety
 - 7) AR 3542 – Business & Noninstructional Operations – School Bus Drivers
 - 8) BP/AR 4112.42/4212.42/4312.42 – Personnel – Drug and Alcohol Testing of the Bus Drivers
 - 9) AR 4161.11/4361.11 – Personnel – Industrial Accident/Illness Leave
 - 10) AR 4161.8/4261.8/4361.8 – Personnel – Family Care and Medical Leave
 - 11) BP/AR 5141.27 – Students – Food Allergies/Special Dietary Needs
 - 12) BP 6144 – Instructional – Controversial Issues
 - 13) BP/AR 6162.6 – Instructional – Use of Copyrighted Materials
 - 14) BB 9010 – Board Bylaws – Public Statements
 - 15) BB 9250 – Board Bylaws – Remuneration, Reimbursement and Other Benefits
 - 16) BP/AR 0460 – Philosophy-Goals-Objectives & Comprehensive Plans – Local Control & Accountability Plan
 - 17) BP 0500 – Philosophy-Goals-Objectives & Comprehensive Plans – Accountability

11. PERSONNEL ACTION

- A. Approve Election of Silvia Amaya in the 4 Hour Instructional Aide position at Biggs Elementary
- B. Approve Election of Johnny Ceballos in the Stipend Wrestling Coach position at Biggs High School
- C. Approve Election of Leo Cano in the Stipend Soccer Coach position at Biggs High School
- D. Approve Election of Kimberly Hudson as a Substitute Instructional Aide position

12. INFORMATION ITEMS

- A. First Interim Budget - Set time for special meeting on December 18th to discuss.

13. FUTURE ITEMS FOR DISCUSSION

14. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.