

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
November 7, 2012
6:15 p.m. Closed Session
7:00 p.m. Estimated Open Session

Board of Trustees Goals

- ❖ To develop strategies and instructional delivery systems to ensure that all second language students receive appropriate instructional programs to meet their needs to ensure their opportunities to attain grade level expectancies.
- ❖ Consistent analysis of assessment data will be used to guide program instruction and identify areas in need of staff development.
- ❖ Administrative/teacher training and coaching in lesson design to improve instructional strategies and provide instructional support in order to facilitate students' ability to pass the high school exit exam.
- ❖ A continual process of K-12 students setting career goals correlated to their academic goals.
- ❖ Continued planning and budget reflection in regards to maintenance of existing facilities, as well as the building of new ones.
- ❖ To correlate the annual budget with the available resources to meet district goals.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES** * (Attached to Agenda)

A. October 3, 2012

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
6. Suspended Expulsion of Student Identified by Number 2012-13#1; Pursuant to Education Code 35146 and 48918 [CS * P1]
7. Conference with Legal Counsel: Existing Litigation and/or Liability Claim: Hansen v. Biggs Unified School District; (Government Code section 54956.9 and/or Government Code section 54956.95)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. STUDENT REPRESENTATIVE REPORT**
 - A. ASB
 - B. FFA
 - C. 2011/2012 Open Land Presentation

3. STUDENT AWARDS

1) Biggs High School; 2) Biggs Elementary School; 3) Alternative Education

4. PARENT ASSOCIATIONS REPORTS

5. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

6. PUBLIC COMMENT

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

7. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)

- A. SUPERINTENDENT'S REPORT:
HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- D. BOARD MEMBER REPORTS:

8. CONSENT AGENDA * (Loose)

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Purchase Orders and Vendor Warrants
- B. Interdistrict Agreement Request(s) for the 2012/2013 school year
- C. Approve Suspended Expulsion of Student Identified by Number 2012/13 #1

9. ACTION ITEMS

- A. Adopt the following Board Policy (BP), Administrative Regulation (AR), Board Bylaws (BB) and Exhibits (E):
(Available for Review in the District Office and at the meeting)
 - 1) AR 4112.6/4212.6/4312.6 – All Personnel; Personnel Files
 - 2) BP and E 4112.9/4212.9/4312.9 – All Personnel; Employee Notifications
 - 3) BP 4119.1/4219.1/4319.1 – All Personnel; Civil and Legal Rights
 - 4) BP 4119.21/4219.21/4319.21 – All Personnel; Professional Standards
 - 5) BP 4121 – Certificated Personnel; Temporary/Substitute Personnel
 - 6) E 4319.21 – Administrative and Supervisory Personnel; Professional Standards
 - 7) BP/AR 5112.3 – Students; Student Leave of Absence
 - 8) BP 5141.33 – Students; Head Lice
 - 9) AR 5144.1 - Students; Suspension and Expulsion/Due Process
 - 10) AR 6146.2 – Instruction; Certificate of Proficiency/High School Equivalency
 - 11) BP/AR 6178 – Instruction; Career Technical Education
 - 12) BB 9321 – Board Bylaws; Closed Session Purposes and Agendas

The Superintendent recommends adoption of the aforementioned policies.

- B. Approve Master Contract with Individual Service Agreements (ISA) for Fiscal Year 2012/2013 – General Agreement for Nonsectarian, Nonpublic School and Agency Services * P 1

This is a master contract with Sierra School of Butte County for students that attend non-public schools because of special needs. The Superintendent recommends approval.

- C. Approve Memorandum of Understanding between Biggs Unified School District and Butte County Office of Education regarding the After-School Education and Safety program (ASES) * P 31

This item is self-explanatory. The Superintendent recommends approval.

- D. Declare the following Textbooks and Supporting Materials as Surplus

Approximately 40 boxes K through 5th grades of HSP Math textbooks. This includes textbooks, workbooks, and teacher materials. These books are either old or not part of the math program at the elementary schools.

- E. Approve Overnight Senior Class Trip to San Diego

According to the Field Trip Request process, Board approval is required for overnight trips. The class advisor is requesting a trip to San Diego from May 1, 2013 to May 5, 2013 for the purpose of a Senior trip.

- F. Set Date of Board of Trustee Annual Organizational Meeting for December 5, 2012

This is an annual requirement to schedule the organizational meeting in December. The Superintendent recommends the Board approve the date.

- G. Approve Lifetime Athletic Pass to Janelle Callaway, Brooke Martin, and Sue McDonell

These classified employees have retired from Biggs Unified after serving over 20 years. The Superintendent recommends Janelle Callaway, Brooke Martin, and Sue McDonell be given a lifetime athletic pass.

- H. Adopt Textbooks as listed Below (On display in the Board room)

The Board received these textbooks for 30-day display on October 3, 2012. The Superintendent recommends adoption of the following textbooks:

Saxon Math, K, 1, 2, 3, 4, 5, Intermediate 3-5 Adaptations, Course 1,2,3, and Algebra I; by Stephen Hake; Houghton Mifflin Harcourt Publishing Company and Stephen Hake; 2012 – for K-8 math.

10. PERSONNEL ACTION

- A. Approve Election of Substitute Instructional Aides: Emily Honan, Jennifer Horton, Pamela Hewitt, Veronica Alejo, Kimberly McCracken, Dennis Haley, Selina Pina, Dawn Denise Hicks, Elizabeth Morris, and Kimberly Wolfe
- B. Approve Election of Substitute Teachers: Gregory Hubanks, Katherine Sachs, Marcus Hopkins, Simon Lamson, Donald Schroeder, Brooke Fisher, Diana Andersen, William Brenton and Allyson Mclay
- C. Approve Election of Jill Rosebush as Part-time (3 hours/day) Instructional Aide at Richvale Elementary
- D. Approve Election of Trulise Crayton as Part-time Short-term (4.75 hours/day) Instructional Aide at Biggs Elementary until December 21, 2012
- E. Approve Election of Isaac Perez as Short-term Part-time Tutor at Biggs High School
- F. Approve Election of Diane Brown and Patty Jones as ½ each Richvale Lead Teachers
- G. Approve Election of Emily Honan as (5.67 hours/day) Instructional Aide
- H. Approve Election of the following Coaches:
- 1) Trulise Crayton as Girls JV Basketball Coach
 - 2) JV Boys Basketball Coach (name will be submitted at the meeting)

11. INFORMATION ITEMS

- A. Correspondence dated October 9, 2012 from C. Linda Barnes, Butte County Treasurer-Tax Collector * P 32

12. FUTURE ITEMS FOR DISCUSSION

13. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.