

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 8, 2024

OPEN SESSION

CALL TO ORDER – President Brown called the meeting to order at 6:03 p.m.

ROLL CALL - Board members present: Linda Brown, Jonna Phillips, and Sean Avram were present at roll call. Melissa Atteberry arrived before the start of closed session. Board members absent: M. America Navarro was absent.

PLEDGE OF ALLEGIANCE – President Brown lead the Pledge of Allegiance.

APPROVAL OF AGENDA – (with Amendments listed below)

Item 15 G: Approve changes to Summer School 2024 staff. Teacher in Charge, BHS Teacher, and Secretaries in the originally posted agenda remain the same.

June TK/K: Holly Perkins; 1/2: Megan Duarte; 3/4: Hollie Byers; 5/6: Javier Solis

July TK/K: Megan Duarte; 1/2: Estefania Huerta; 3/4: Caleb Johnson; 5/6: Hollie Byers

The Board approved the agenda as presented with Amendments. MSCU (Phillips/Avram) 3/0/2

Brown – Aye Atteberry – Absent Navarro – Absent Phillips – Aye Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on April 10, 2024 as written. MSCU (Avram/Phillips) 3/0/2

Brown – Aye Atteberry – Absent Navarro – Absent Phillips – Aye Avram – Aye

PUBLIC COMMENT (Closed Session Items) - None

The Board adjourned into Closed Session at 6:04 p.m.

CLOSED SESSION

- 1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**

Closed Session was adjourned at 6:30 pm and the Board reconvened to Open Session at 6:30 pm.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

PUBLIC COMMENT- None

STUDENT REPRESENTATIVE REPORTS AND RECOGNITION:

- A. Recognition of the winner of the Proposed 2024-2025 Budget Cover Art Contest: Anahi Ortiz-Perez was presented with a Certificate and an Amazon gift card
- B. ASB REPORT: Mr. Kaelin reported that ASB had held its last rally of the school year, is preparing for a new year with freshly elected officers, and is planning activities for the last day of school.
- C. FFA REPORT: Mr. Kaelin reported that the FFA held its annual banquet last Thursday night, has sworn in new officers for next school year, had some members recognized for earning their State Degrees, and has many members preparing for the upcoming Silver Dollar Fair.

REPORTS:

- A. DEAN OF STUDENTS' REPORT: Doug Kaelin reported on behalf of Beverly Landers that the BES playground has opened and the children are very happy. State Testing is complete. Biggs Elementary School is holding a talent show tonight.
- B. RES/MIDDLE SCHOOL PRINCIPAL'S REPORT: Doug Kaelin reported on behalf of Tracey McPeters that the middle school is planning staffing for next school year. Tracey McPeters has received a copy of the high school's graduation "Bible" so that she can plan the 8th Grade graduation ceremony. The Lunch with Loved Ones event had 100% attendance. Construction on the RES playground will begin next week.
- C. HIGH SCHOOL PRINCIPAL'S REPORT: Doug Kaelin reported that the Night of the Stars event had the highest attendance ever. The Master Schedule for next school year is almost complete. BHS added two more articulated classes with Butte College. The baseball team is the #3 seed in the playoffs and will have a home game. The softball team is the #1 seed and will host the playoffs. 17 track team members qualified for Sections which will be held tomorrow. Having a golf team again was a positive and enjoyable experience.
- D. M/O/T/, FOOD SERVICE DIRECTOR'S REPORT: John Strattard's previously submitted report was reviewed. Doug Kaelin added that our elementary school cafeteria will offer free breakfast and lunch to community members 18 years old and younger for the summer.
- E. SUPERINTENDENT'S REPORT: Doug Kaelin reported that LCAP planning is in its last stage. Butte County Office of Education employee assigned to reviewing the document is happy with it so far. There will be one more parent input meeting before it is finalized.
- F. CBO'S REPORT: CBO Analyn Dyer read her previously submitted report.
- G. BOARD MEMBER REPORTS: Nothing from the Board.

CONSENT AGENDA:

The Board approved the Consent Agenda Items A through D. MSCU (Atteberry/Avram) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Absent Phillips – Aye Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the 2024-2025 school year
- B. Approve AP Vendor Check Register and Purchase Order Listing April 1, 2024 – April 30, 2024
- C. Approve disposal of damaged Chromebooks
- D. Approve Confidential Staff Summer Schedule of four 10-hour days per week starting June 3, 2024

ACTION ITEMS:

The Board approved Action Items A through F. MSCU (Avram/Atteberry) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Absent Phillips – Aye Avram – Aye

- A. Approve renewal contract with DTS; estimate 41% increase from previous year
- B. Approve Declaration of Need (DON) for Fully Qualified Educators for the 2024-2025 school year
- C. Approve Statement of Need (SON) for the 2024-2025 school year
- D. Adopt Resolution 2023-2024 #09 Authorizing End-of-Year Budget Transfers
- E. Approve purchase of GO Guardian renewal in the amount of \$10,312.50 for the 2024-2025 school year; funding source is LCAP
- F. Approve purchase of TK/K class furniture for 2024-2025 from Lakeshore Learning in the amount of \$8,641.78; funding source is ESSER monies

PERSONNEL ACTION ITEMS:

The Board approved Personnel Action Items A through H including the changes to Item G indicated in the Amendments. MSCU (Avram/Atteberry) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Absent Phillips – Aye Avram – Aye

- A. Accept resignation of Abigail Smith, SDC teacher at BES, effective May 30, 2024
- B. Approve hiring Lucero Araujo as Second Grade Teacher at BES for the 2024-2025 school year
- C. Approve hiring Bree Rosales as Sixth Grade Teacher at BES for the 2024-2025 school year
- D. Approve hiring Carol Loretz and Ron Whitaker as Certificated Substitute Teachers
- E. Approve the following as Lifeguards for the summer 2024 season:

Alexander Brown (New)
Isabelle Little (Returning)

- F. Approve Classified Summer Staff:
Katie Cyr
Marisol Topete
Janette Valencia

- G. Approve the following employees as Summer School 2024 staff:
Summer School Teacher in Charge: Charlene Locey
Summer School Secretary/Nurse from 6/19/2024 – 06/28/2024: Clara Callaway
Summer School Secretary for the July Session: Donna Cyr
Summer School High School Teacher: Connor McGee
TK/K Teacher: June – Holly Perkins / July – Megan Duarte
1st/2nd Teacher: June – Megan Duarte / July – Estefania Huerta
3rd/4th Teacher: June – Hollie Byers / July – Caleb Johnson
5th/6th Teacher: June – Javier Solis / July – Hollie Byers

- H. Approve the following employees to fill the 2024-2025 Stipend List:
ASB Student Council Advisor at BHS: Lauren Garcia
CSF Advisor at BHS: Anne Lair
Varsity Girls Basketball Coach: Tim Sheridan
Academic Decathlon Coordinator: Connor McGee
BHS Lead Teacher: 50/50 split stipend between Vince Sormano and Casey Morch
RES Lead Teacher: Jill Pearson
CJSF Advisor: Joelene Gilman
ASB BES Advisor: Javier Solis
Spelling Bee Coordinator: Javier Solis
BES Lead Teacher: Javier Solis
Red Ribbon Week Coordinator: Javier Solis
5th/6th and 7th/8th Girls Basketball: Hollie Byers
BES Results Coordinator: Hollie Byers
Winter Program Director: Hollie Byers
Event Coordinator: Hollie Byers

The Board approved Personnel Action Items I through M. MSCU (Phillips/Atteberry) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Absent Phillips – Aye Avram – Aye

- I. Adopt Resolution 2023-2024 #10 Honoring Retiring Employee, Carol Frink
J. Adopt Resolution 2023-2024 #11 Honoring Retiring Employee, Heidi Cammack
K. Adopt Resolution 2023-2024 #12 Honoring Retiring Employee, Tammie Loftin
L. Adopt Resolution 2023-2024 #13 Honoring Retiring Employee, Wendy Hansen
M. Adopt Resolution 2023-2024 #14 Honoring Retiring Employee, Susan Kehoe


INFORMATION ITEMS:

- A. Pool Update: Administration was able to obtain some information from Butte County regarding the Schorh's Pool. Since 2019, an average of \$52,000 to \$59,000 in taxes was collected annually. We have had recent expenses anywhere from \$37,000 to \$75,000 in a given year. It is estimated that it will cost \$100,000 to repair the pool so it can be usable next summer. It is possible that we could include that expense as part of a bond measure.

FUTURE ITEMS FOR DISCUSSION –None

ADJOURNMENT – 7:10 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President

JUN 12 2024

Date

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