

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 19, 2023

OPEN SESSION

CALL TO ORDER – President Brown called the meeting to order at 6:31 p.m.

ROLL CALL - Board members present: Linda Brown, Melissa A. Atteberry, M. America Navarro, Jonna Phillips, and Sean Avram were present. Board members absent: No members were absent.

PLEDGE OF ALLEGIANCE – President Brown lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSCU (Navarro/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on March 8, 2023 as written. MSCU (Phillips/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

The Board adjourned into Closed Session at 6:33 p.m.

CLOSED SESSION

- 1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
- 2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
- 3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
- 4. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
- 5. Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 7:06 p.m. and reconvened to Open Session at 7:06 p.m.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in closed session. President Brown announced that the Board would be returning to closed session after open session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

STUDENT REPORTS

- A. **ASB REPORT:** Superintendent Kaelin gave the report. ASB has finished with officer elections for next year. The winners will be announced at the end of the year assembly. There will be a rally on Friday, April 21st, to finish up BOTS (Battle of the Sexes).
- B. **FFA REPORT:** Superintendent Kaelin gave the report. FFA held their elections and will announce next year's officers at the FFA Banquet on May 12th. Animals are ready for next month's Silver Dollar Fair. FFA is prepping for next school year.
- C. **STUDENT RECOGNITION:** Superintendent Kaelin announced the March Student of the Month winners. The students came up and received their certificates.

PUBLIC COMMENT- Josh Cook, City of Biggs Manager, spoke on a non-agenda item and thanked the Board for their service to the community. He stated that the City of Biggs is here to help BUSD. He read aloud a Letter of Commendation signed by the mayor that will be given out to our students who made the Honor Roll. The letters were given to the Superintendent for distribution.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT: Superintendent Kaelin gave the report for LaQuita Ulrich. A BMX assembly is scheduled for Thursday, April 20th. Rogelio, King of Dance, will lead the grades in a dance performance again this year. Students are showing growth in math after the implementation of Math Marvels. Admin is hopeful that it will also help with this year's CAASPP scores. The PBIS point system is going well and behavior is positive. Thirty-six students were enrolled at the TK-K Roundup. Those numbers are up from last year.

HIGH SCHOOL PRINCIPAL'S REPORT: Principal/Superintendent Kaelin gave the report. Spring sports got off to a crazy start with lots of rescheduling due to rain. Softball is undefeated in league. Baseball is doing well, and the team seems to like their new coach. Track is in full swing. CAASPP testing is done, and 4th Quarter Progress Reports come out Friday, April 21st. There was a low turnout for scholarship applications this year, and seniors have been given an extension. WASC is next week. Mr. Kaelin outlined the schedule and what to expect.

M/O/T/, FOOD SERVICE: A written report from MOT Supervisor, John Strattard, was read by Superintendent Kaelin and reviewed by the Board. Mr. Kaelin added that it is the department's goal to create a 5-year maintenance plan that includes desk and chair replacement.

SUPERINTENDENT'S REPORT:

1. Mr. Kaelin presented the plan for Summer School, which is mandated for grades K-6th. Fliers have been created that will go home tomorrow with sign up instructions. The program will run from June 5th to June 29th, Monday through Thursday from 8 a.m. to 5 p.m. We will see about providing transportation. The District is asking families to commit to at least two weeks so we have an idea of day-to-day attendance counts. Awards and incentives to attend will be given out. A teacher pole will go out on Monday, April 24th to see who is interested and available to teach over the summer. Admin is hoping to provide credit recovery and a Math Camp for 7th through 12th graders over the summer as well.

CBO's REPORT:

1. Anlyn Dyer reported on audit findings, one-time funds, and presented a multi-year Special Education comparison.

BOARD MEMBER REPORTS: Nothing from the Board.

CONSENT AGENDA:

The Board approved Consent Agenda Item A. MSCU (Atteberry/Phillips) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the remainder of the 2022-2023 school year and the 2023-2024 school year.

The Board approved Consent Agenda Item B with direction for the Superintendent to report back concerning the purchase of Ed Puzzle. MSCU (Brown/Phillips) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- B. Approve AP Vendor Check Register and Purchase Order Listing

PUBLIC HEARING ITEM 1 – A Public Hearing was held in regards to Action Item 13 F; sunshine of Negotiation Articles proposed by BUTA.

PUBLIC HEARING ITEM 2 – A Public Hearing was held in regards to Action Item 13 G; sunshine of Negotiation Articles proposed by CSEA.

ACTION ITEMS:

The Board approved Action Item A. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

A. Approve Fixed Assets Inventory Proposal with RCI

The Board approved Action Item B. MSCU (Atteberry/Phillips) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

B. Approve MOU-SCSS

The Board approved Action Item C. MSCU (Avram/Atteberry) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

C. Adopt the following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):

- Board Policy 0420.4 - Charter School Authorization – update
- Administrative Regulation 0420.4 - Charter School Authorization – update
- Board Policy 3555 - Nutrition Program Compliance – update
- Exhibit (I) 3555 - Nutrition Program Compliance – update
- Board Policy 4030 - Nondiscrimination in Employment – update
- Board Policy 4218 - Dismissal/Suspension/Disciplinary Action – update
- Administrative Regulation 4218 - Dismissal/Suspension/Disciplinary Action – update
- Administrative Regulation 5113 - Absences and Excuses – update
- Administrative Regulation 5131.41 - Use of Seclusion and Restraint – update
- Administrative Regulation 5144 – Discipline – update
- Administrative Regulation 5144.1- Suspension and Expulsion/Due Process – update
- Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities – update
- Administrative Regulation 6115 - Ceremonies and Observances – update
- Board Policy 6146.1 - High School Graduation Requirements – update
- Board Policy 6173 - Education for Homeless Children – update
- Administrative Regulation 6173 - Education for Homeless Children – update
- Board Policy 6173.1- Education for Foster Youth – update
- Administrative Regulation 6173.1- Education for Foster Youth – update
- Board Policy 6177 - Summer Learning Programs – update
- Administrative Regulation 6184 - Continuation Education – update
- Board Bylaw 9270 - Conflict of Interest – update
- Board Bylaw 9320 - Meetings and Notices – update

The Board approved Action Items D and E. MSCU (Phillips/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

D. Adopt Resolution 2022/2023 #05 U.S. Bank Signatories

E. Adopt Resolution 2022/2023 #06 Self Help Bank Signatories

The Board approved Action Items F and G. MSCU (Phillips/Navarro) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

F. Accept Sunshine Articles for BUTA Negotiations for 2023-2024

G. Accept Sunshine Articles for CSEA Negotiations for 2023-2024

PERSONNEL ACTION ITEMS:

The Board approved Personnel Action Items A-F and H-R. MSCU (Navarro/Avram) 5/0

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Aye Avram – Aye

- A. Accept the resignation of BES and RES Principal, LaQuita Ulrich, effective the end of the 2022-2023 school year
- B. Approve Moneek Graves as Pool Supervisor for the Summer of 2023 with Stipend
- C. Approve the following as Life Guards for the Summer of 2023: Delanie Little, Rorie Little, Lucas Romena, Isabelle Little, Chase McLean, Phoenix Brynnan
- D. Approve Erica White as a Certificated Substitute Teacher
- E. Approve Billy J. Roles as a Certificated Substitute Teacher
- F. Approve Michelle Schleef as Head Varsity Volleyball Coach with Stipend
- ~~G. Approve Head JV Volleyball Coach with Stipend; name to be provided~~
- H. Approve Michele Roles as Cheer Advisor with Stipend
- I. Approve Amie Little and Katie Carr as non-paid Cheer Assistant Coaches
- J. Approve Brian Harrison as Head Varsity Football Coach with Stipend
- K. Approve Rob Hall as Assistant Varsity Football Coach with Stipend
- L. Approve Miguel Aguirre as Assistant Varsity Football Coach with Stipend
- M. Approve Brenden Smith as Head JV Football Coach with 50% Stipend
- N. Approve Jon Smith as Head JV Football Coach with 50% Stipend

- O. Approve Kameron Smith as Assistant JV Football Coach with 50% Stipend
- P. Approve Roscoe Deel as Assistant JV Football Coach with 50% Stipend
- Q. Approve rehire of Jessica Lowry as SDC Instructional Aide
- R. Approve Sarah Rose Leahy as a Substitute SDC Instructional Aide

INFORMATION ITEMS:

- A. E-Rate Bidding Matrix Summary: CBO Analyn Dyer gave her presentation.
- B. Quarterly Report on Williams Uniform Complaints: Superintendent Kaelin reported out that for the last Quarter, there have been no Williams Uniform Complaints against any school in the District.
- C. Night of the Stars invitee update for planning purposes: Caterers have been called for quotes. Board members will show up early to decorate. Tables, chairs, and linens will be rented and used the next day at the FFA Banquet. Plan to honor Shady Creek Counselors at NOTS.
- D. High School WASC Report: Superintendent Kaelin gave his WASC report during the High School Principal Report earlier in the agenda.
- E. PG&E Financing Loan Agreement for Richvale Elementary: CBO Analyn Dyer gave her presentation.

FUTURE ITEMS FOR DISCUSSION – None


The Board adjourned into Closed Session at 8:05 p.m.

Closed Session was adjourned at 8:44 p.m. and reconvened to Open Session at 8:44 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that Superintendent Kaelin was given direction concerning upcoming negotiations.

ADJOURNMENT – 8:45 p.m.

MINUTES APPROVED AND ADOPTED:



 Presiding President

5/10/23

 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.