

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 5, 2020

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:32 p.m.

ROLL CALL - Board members present: Kathryn Sheppard, Jonna Phillips, Dennis Slusser and Linda Brown were present. America Navarro was not present.

Staff Present: Doug Kaelin, Superintendent; Karen Peters, CBO; LaQuita Ulrich, Elem. Principal; Tyler Rutledge, H.S. Principal and Donna Cyr, Admin. Assist. & HR Director

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Action Item 7F – Approve Certificated Substitute Salary Schedule & Extra Duty Pay and Personnel Action Item 8D – Accept Resignation of Scott Gates Effective August 31, 2020.

MSCU (Sheppard/Slusser) 4/0/1

Brown - Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Absent

APPROVAL OF MINUTES

The Board approved the minutes from the Regular meeting on June 17th and Emergency meeting on July 7, 2020 as written.

MSCU (Sheppard/Brown) 4/0/1

Brown - Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Absent

The Board adjourned into Closed Session at 6:33 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:17 pm

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – No parent association reports.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS
No report for CSEA or BUTA. – No reports.

PUBLIC COMMENT – Susan Kehoe, Paraprofessional at BES asked what might rehiring look like in the case of layoffs. And will seniority stay in effect? Her questions were answered.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Grade Level Committees have been holding Zoom meetings to work on Distance Learning and Blended Learning, Addressing and Closing the Achievement Gap, Professional Learning, Social & Emotional Learning, Flexibility & Innovative Scheduling for Social Distancing and Community Engagement.
- Curriculum and Instruction Cadre has been meeting to develop Google Classroom and one central location where teachers can find backward resources.
- Working on what it would look like offering Acellus or Distance Learning

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Rutledge gave the report:

- Working on the plan for returning to school. Using Schoology that works with Aeries
- Using a rotating / Block schedule for classes 1st – 3rd periods on Monday & Wed. then 4th – 7th periods on Tues. & Thurs. Classes start at 8:30 am and end at 1:15pm. From 1:15 – 3:20 will be teacher & student collaboration and intervention
- Training will be available on Schoology.
- Hands on electives will be online using alternate curriculum and connections with Butte College PE through Rack Performance
- Fall sports have been pushed to December/January. All other sports will follow

SUPERINTENDENT & M/O/T, CAFETERIA REPORT:

Superintendent Kaelin gave the report:

- Construction is moving forward. Had to push the time frame of completion.
- We are coming in on budget. No local money is being used.
- 90% of workers are local vendors/contractors
- The HS front has been completely redone.
- We are returning to the Grab & Go meals. Looking into having two days of meals in one day.
- Wanted to thank the Administration for really stepping up to make everything work
- Template for the new LCAP is out – there will need to be two meetings in September to have is reviewed then approved.
- Working on new cleaning protocol and return-to-work protocol
- Purchased new electronic devices for teachers and camera
- Received PPEs from the County office. Purchased desk shields.
- The template for the waiver is out. We will proceed with the County.

BOARD MEMBER REPORTS: No Board member reports.

CONSENT AGENDA

The Board approved the Consent Agenda Items A-B. MSCU (Slusser/Sheppard) 4/0/1

Brown - Aye Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Absent

- A. Inter-district Agreement Request(s) for the 2020/2021 school year
- B. Approve PO/Vendor Report for April 24th to July 21, 2020

ACTION ITEMS

The Board approved Action Items A – F. MSCU (Sheppard/Slusser) 4/0/1

Brown - Aye

Sheppard – Aye

Phillips – Aye

Slusser – Aye

Navarro – Absent

- A. Adopt 45 day Revise 2020/2021 Budget
- B. Approve Revised 2020/2021 District Calendar
- C. Adopt Resolution 20/21 #7 Reduction in Classified Workforce
- D. Approve the 2020-2021 Certification of Assurances
- E. Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):

BP/AR 0430 - Philosophy, Goals, Objectives and Comprehensive Plans – Comprehensive Local Plan for Special Education – update

BP 0470 - Philosophy, Goals, Objectives and Comprehensive Plans – COVID-19 Mitigation Plan - added

BP/AR 1312.3 - Community Relations – Uniform Complaint Procedures - update

AR 1312.4 - Community Relations – Williams Uniform Complaint Procedures - updated

E 1312.4 (E3&4) - Community Relations – Williams Uniform Complaint Procedures - deleted

BP/AR 1340 - Community Relations – Access to District Records - update

BP 4112.9/4212.9/4312.9- Personnel – Employee Notifications - update

E 4112.9/4212.9/4312.9- Personnel – Employee Notifications - update

BP/AR 4113 - Personnel – Assignment - update

BP/AR/E 4119.42/4219.42/4319.42 Personnel – Exposure Control Plan for Bloodborne Pathogens - update

BP/AR 4119.43/4219.43/4319.43- Personnel – Universal Precautions - update

BP 4151 - Personnel – Employee Compensation - update

BP 5141.5 – Students – Mental Health – added

BP/AR 5145.3 – Students – Nondiscrimination/Harassment – updated

BP/AR 6020 - Instruction – Parent Involvement - update

BP/AR 6115 – Instruction – Ceremonies and Observances – update

BP 6157 – Instruction – Distance Learning – added

- F. ***Approve Certificated Substitute Salary Schedule & Extra Duty Pay***

PERSONNEL ACTION

The Board approved Personnel Action Item A - D. MSCU (Slusser/Brown) 4/0/1

Brown - Aye

Sheppard – Aye

Phillips – Aye

Slusser – Aye

Navarro – Absent

- A. Approve Agriculture Teacher Extended Year Agreement with Stephen Boyes
- B. Approve Agriculture Teacher Extended Year Agreement with Tanisha Norvell
- C. Accept resignation of Megan Griswold as Instructional Aide at Biggs Elementary effective July 1, 2020
- D. ***Accept Resignation of Scott Gates Effective August 31, 2020***

INFORMATION ITEMS

- A. Set additional Board meeting in September to approve Learning Continuity and Attendance Plan

Regular meeting remains Sept. 2nd and Special meeting is Sept. 16th starting at 6:30pm

- B. LCAP Update

There will be on LCAP this year. Now Districts will be approving 8 Sections on the COVID-19

- C. Articulation Agreement between Biggs High School and Butte College

Ag classes are held here and get articulated college credits.

D. Quarterly Williams Uniform Complaint Report

No complaints were filed with any school in the district during the last quarter.

E. Investment Treasurer's Report for June 30, 2020 from Butte County Treasurer

Standard investment report from the County.

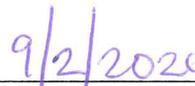
FUTURE ITEMS FOR DISCUSSION – None

ADJOURNMENT - The meeting was adjourned at 8:34 pm.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.