

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 3, 2021

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:32 p.m.

ROLL CALL - Board members present: Kathryn Sheppard, America Navarro, Jonna Phillips, Dennis Slusser and Linda Brown

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with no changes or additions. MSCU (Brown/Sheppard) 5/0

Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye Brown - Aye

APPROVAL OF MINUTES

The Board approved the minutes from the January 6, 2021 regular Board meeting as written. MSCU (Navarro/Slusser) 5/0

Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye Brown - Aye

The Board adjourned into Closed Session at 6:33 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
5. Litigation; Pursuant to Government Code Sections 54956.9

Closed Session was adjourned at 7:10 pm and reconvened to Open Session.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal, Tyler Rutledge, High School Principal, Lorelle Mudd, CBO and Donna Cyr, Admin. Assist. & HR Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Ashley Tanner, President, PAWS ordered and distributed shirts for all staff members. In addition, they are giving favors to teachers & staff as a thank you each month. Staff really appreciate them. Also, they will start moving forward with planning Run Around The Rice. The next PAWS meeting is Feb. 18th at 4pm and Run Around the Rice meets after at 5 pm in the District Boardroom.

Kris Scott, Sports Boosters, said it’s a go with the Mel McLaughlin Golf Tournament, scheduled for July 12th.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - No report for CSEA or BUTA.

PUBLIC COMMENT – Kris Scott raised her concerns regarding the new breakfast program. In her opinion it isn't working. She feels that students should be served breakfast each morning in their classroom. This way we know they aren't going hungry.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Working on the expanding opening & following guidelines. RES is now full time – 4 days a week. BES & RES are planning move to full time 5 days a week on March 15th
- Exposure rates are down, parents are being responsible and keeping children home when not feeling well.
- Curriculum team met. Working on TK – 3rd grade on valid assessment for rollout in 2021-2022.
- PBIS cadre is working on school wide behavior. The more we expand the more we need to review the plan.
- ASB started doing the Friday announcements via video. There is good school spirit.
- Attendance is getting much better. Students enjoying being back to school and staying healthier.

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Rutledge gave the report:

- The 2nd Semester started Feb. 1st. The Accellus students that came back are excited to be back face-to-face.
- Grades will be out at the end of this week. The Accellus grades had to be entered manually into the transcripts.
- Planning articulation days.
- ASB – working on Spirit posters, Feb. 26th is a Blood Drive, working on Valentine's Day and small Homecoming event.
- FFA – 10 students received State degrees, floral subscriptions on sale, rib dinner fundraiser – tix on sale with dinner in March. Six of our student will attend the Made for Excellence and Advanced Leadership Academy.
- CIF Section opening up – you can only compete against schools in your County or bordering Counties. Track is about all that is currently open. Football potentially will start March 26th and volleyball on March 23rd but football must end April 23rd and volleyball on the 22nd.

M/O/T/, FOOD SERVICE and SUPERINTENDENT'S REPORT:

Superintendent Kaelin gave the report:

- New mower is to be delivered tomorrow.
- The new electric bus is having issues and was transported to Sac. to be fixed. Other districts having the same issue
- Three new employees to start bus driver training.
- Working on the new COVID guidelines that need to be reported to the State and County Health Dept.
- Student enrollment is down County wide.
- Working with the CBO to complete the Small Rural School Achievement Grant.
- There are staff taking their 2nd dose of the COVID vaccine on Thurs., 2/11. The Health Dept. is stating some people have a slight reaction to the shot. Would like to discuss taking Fri. 2/12 and making it a distant learning day. Substitutes are very hard to get.
- Would like to discuss the walnut orchard and look at ways to cut costs and make it more profitable. The price of walnut is rock bottom.
- The Richvale Post Office gave resident a 30-day extension before sending mail to Biggs.

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda Item A. MSCU (Navarro/Brown) 5/0

Sheppard – Aye

Phillips – Aye

Slusser – Aye

Navarro – Aye

Brown - Aye

- A. Approve Inter-district Agreement Request(s) for the 2020–2021 and 2021-2022 school years

ACTION ITEMS

The Board approved Action Items A - G. MSCU (Slusser/Sheppard) 5/0

Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye Brown – Aye

A. Approve Annual Certification of Temporary Athletic Team Coaches

This certification is done annually. The Board is certifying to the State Board of Education that the walk-on coaches have been properly certified. Administration assures the Board that all coaches have been hired according to the Title 5 regulations. The Superintendent recommends approval.

B. Approve School Accountability Report Cards (SARC) for each school:

Biggs High School
Biggs Elementary School
Richvale Elementary School

C. Approve Updated Safety Plan for Biggs Elementary School, Biggs High School and Richvale Elementary School

D. Approve Agreement with Harris School Solutions for 2021-2022 Cafeteria POS Site License for \$2,884.04

E. Approve two 30 hour a week Special Circumstance Aide positions at BHS replacing 25 hour positions effective 2/17/2021

F. Approve one 5.75 hour a day Instructional Aide position at RES replacing 4 hour position effective 2/1/2021

G. Approve one 4.5 hour a day Instructional Aide position at RES replacing 4 hour position effective 2/1/2021

PERSONNEL ACTION

The Board denied Personnel Action Item A and approved Personnel Action Items B - H. MSCU (Sheppard/Slusser) 5/0

Sheppard – Aye Phillips – Aye Slusser – Aye Navarro – Aye Brown - Aye

A. Accept Resignation of Elijah Henderson as Special Education Resource Teacher at Biggs Elementary effective 2/1/2021

B. Accept resignation of Rochelle Jones in 4 hr. position at RES effective 2/1/21

C. Accept resignation of Diane Tabor in 4 hr. position at RES effective 2/1/21

D. Accept resignation of Jane Little in 5 hr. position at BHS effective 2/17/21

E. Accept resignation of Jessica Hane in 5 hr. position at BHS effective 2/17/21

F. Accept Rochelle Jones in 5.75 hour/day Instructional Aide position at RES effective 2/1/21

G. Accept Diane Tabor in 4.5 hour/day Instructional Aide position at RES effective 2/1/21

H. Accept Jessica Hane and Jane Little in two 30 hour/week Special Circumstance Aide position at BHS effective 2/17/21

INFORMATION ITEMS

A. Review School District Calendars for the 2021-2022, 2022-2023 and 2023-2024 school year – There was review of the draft calendars. Supt. Kaelin encouraged all feedback.

B. Schedule "Night of the Stars" event – Tentative date is May 20th.

C. Board Scholarship – Will discuss at the March meeting.

D. LCAP Update – Working on the new template with goals for the next three years. Going to start scheduling meeting. Minutes will now be part of the LCAP.

FUTURE ITEMS FOR DISCUSSION - Nothing reported.

ADJOURNMENT TO CLOSED SESSION - The meeting was adjourned at 8:12 pm

CLOSED SESSION WAS ADJOURNED AT 8:35 PM AND RECONVENED TO OPEN SESSION.

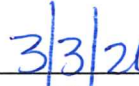
ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

ADJOURNMENT – 8:35 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.