

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**February 3, 2021**  
**6:30 p.m. Estimated Closed Session**  
**7:00 Estimated Open Session**

District COVID-19 Protocol

\* Guidelines on use of facial coverings – Staff and visitors entering any District building is required to wear a facial covering. Disposable masks will be available.  
\* Guideline on social distancing – Staff and visitors are asked to maintain a minimum of 6 feet between people or wear face covering when not possible.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. January 6, 2021 Regular meeting

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
5. Litigation; Pursuant to Government Code Section 54956.9

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 6. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 7. PARENT ASSOCIATIONS REPORTS**
- 8. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 9. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

**10. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- B. HIGH SCHOOL PRINCIPAL'S REPORT:
- C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- D. SUPERINTENDENT'S REPORT:
- E. BOARD MEMBER REPORTS:

**11. CONSENT AGENDA**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Inter-district Agreement Request(s) for the 2020–2021 and 2021-2022 school years

**12. ACTION ITEMS**

- A. Approve Annual Certification of Temporary Athletic Team Coaches

This certification is done annually. The Board is certifying to the State Board of Education that the walk-on coaches have been properly certified. Administration assures the Board that all coaches have been hired according to the Title 5 regulations. The Superintendent recommends approval.

- B. Approve School Accountability Report Cards (SARC) for each school:
  - Biggs High School
  - Biggs Elementary School
  - Richvale Elementary School
- C. Approve Updated Safety Plan for Biggs Elementary School, Biggs High School and Richvale Elementary School
- D. Approve Agreement with Harris School Solutions for 2021-2022 Cafeteria POS Site License for \$2,884.04
- E. Approve two 30 hour a week Special Circumstance Aide positions at BHS replacing 25 hour positions effective 2/17/2021
- F. Approve one 5.75 hour a day Instructional Aide position at RES replacing 4 hour position effective 2/1/2021
- G. Approve one 4.5 hour a day Instructional Aide position at RES replacing 4 hour position effective 2/1/2021

**13. PERSONNEL ACTION**

- A. Accept Resignation of Elijah Henderson as Special Education Resource Teacher at Biggs Elementary effective 2/1/2021
- B. Accept resignation of Rochelle Jones in 4 hr. position at RES effective 2/1/21
- C. Accept resignation of Diane Tabor in 4 hr. position at RES effective 2/1/21
- D. Accept resignation of Jane Little in 5 hr. position at BHS effective 2/17/21
- E. Accept resignation of Jessica Hane in 5 hr. position at BHS effective 2/17/21
- F. Accept Rochelle Jones in 5.75 hour/day Instructional Aide position at RES effective 2/1/21
- G. Accept Diane Tabor in 4.5 hour/day Instructional Aide position at RES effective 2/1/21
- H. Accept Jessica Hane and Jane Little in two 30 hour/week Special Circumstance Aide position at BHS effective 2/17/21

**14. INFORMATION ITEMS**

- A. Review School District Calendars for the 2021-2022, 2022-2023 and 2023-2024 school year
- B. Schedule "Night of the Stars" event

- C. Board Scholarship
- D. LCAP Update

**15. FUTURE ITEMS FOR DISCUSSION**

**16. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.