

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 5, 2021

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:33 p.m.

ROLL CALL - Board members present: Jonna Phillips, Kathryn Sheppard and America Navarro. Dennis Slusser and Linda Brown were not present.

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with changes and additions. Removed Action Item 7J – Superintendent Evaluation. Move to the June meeting. Added names of Adam Sharrock and Chris Hall to Personnel Action Item 8G. MSCU (Sheppard/Navarro) 3/0/2

Phillips – Aye Slusser – Absent Navarro – Aye Brown – Absent Sheppard – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the April 14, 2021 regular Board meeting as written. MSCU (Navarro/Sheppard) 3/0/2

Phillips – Aye Slusser – Absent Navarro – Aye Brown – Absent Sheppard – Aye

The Board adjourned into Closed Session at 6:34 pm

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 7:00 pm and reconvened to Open Session.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary School Principal; Lorelle Mudd, CBO and Donna Cyr, Admin. Assist. & HR Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken in Closed Session. Changes were made to the agenda - Removed Action Item 7J – Superintendent Evaluation - move to the June meeting. Added names of Adam Sharrock and Chris Hall to Personnel Action Item 8G hiring of HS Summer school Credit Recovery.

PARENT ASSOCIATIONS REPORTS – Jonna Phillips reminded everyone that Run Around the Rice was on May 23rd and that there are 187 registered for the run so far. Everyone is working hard on the event.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - No report for CSEA or BUTA.

PUBLIC COMMENT: No public comments.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Replaces State testing this year with i-Ready & IXL diagnostic assessment. Back to CAASPP testing next year.
- All 7th & 8th grade participated in the suicide prevention training through LivingWorks
- Working on an Intervention Program for next year
- Working on making Independent Study Program a solid program
- Thanked PAWS for bringing in Rojelio Dance – very successful with a large turnout. Students, staff and parents really enjoyed it.
- Planning end of year events and 8th grade graduation.

HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- FFA report – State Conference is being held in May virtually. Silver Dollar Fair is the end of May. Having Market and Showmanship.
- Athletics –Girls Basketball is wrapping up with Senior night tonight and Boys Basketball Senior night is Friday. Softball & Baseball and Track will be in full swing next week.
- State Testing for Juniors is completed.
- Sophomores took part in Monitoring the Future survey – looking forward to analyzing that data.
- Working on Rite of passage on June 8th, Staff vs Senior Softball game, 2021-2022 ASB Officer elections, Senior Awards/Scholarship Night on June 2nd and Senior trip to Sunsplash on June 8th.

M/O/T/, FOOD SERVICE and SUPERINTENDENT'S REPORT:

Superintendent Kaelin gave the report:

- All the new bus drivers are set to drive.
- Grounds / Maintenance workers have been busy getting everything ready for end of year events.
- Starting to look at summer projects.
- Working on all the LCAP reports.
- Independent Annual 2019-2020 Audit Report – Mr. Kaelin thanked Mrs. Mudd for all her hard work on getting the Audit report ready. Mr. Kaelin reviewed the report with the Board and went over the findings. We need to put in place procedures on accounting practices.

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda Items A - C. MSCU (Sheppard/Navarro) 3/0/2

Phillips – Aye Slusser – Absent Navarro – Aye Brown – Absent Sheppard – Aye

- A. Inter-district Agreement Request(s) for the 2020/2021 school year
- B. Approve Confidential Staff Summer Schedule of four 10 hour days starting June 14, 2021.
- C. Approve Purchase Order & Vendor Warrants for March 1st through April 23rd, 2021

ACTION ITEMS

The Board approved Action Items A – K removing item J to the June meeting. MSCU (Sheppard/Navarro) 3/0/2
 Phillips – Aye Slusser – Absent Navarro – Aye Brown – Absent Sheppard – Aye

- A. Re-Schedule June board meeting to June 9, 2022 and 2nd meeting June 23, 2022
- B. Adopt the 2019/2020 Audit Certification
- C. Approve Certificated Salary Schedule for 2021-2022. (TA was approved on May 14, 2019)
- D. Approve Classified Salary Schedule for 2021-2022 school year. (TA was approved on June 7, 2019)
- E. Approve Confidential Classified Salary Schedule for 2021-2022 school year. (TA was approved on June 20, 2019)
- F. Approve Certificated Management Contracts and Salary Schedule for 2021-2022.
- G. Approve Expanded Learning Opportunities Grant Plan
- H. 2020 Consumer Confidence Report (CCR) for Richvale School
- I. Approve Declaration of Need for Fully Qualified Educators

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

~~J. Superintendent Evaluation~~ **REMOVED to the June meeting**

- K. Approve BHS Summer School Credit Recovery Program.

PERSONNEL ACTION

The Board approved Personnel Action Items A - I. MSCU (Sheppard/Navarro) 3/0/2
 Phillips – Aye Slusser – Absent Navarro – Aye Brown – Absent Sheppard – Aye

- A. Accept resignation of Amy Smith as BHS Secretary effective at the end of the 2020/2021 school year.
- B. Approve Stipend List for 2020/2021 School Year
 - 1. Sandy Moore as CJSF Advisor - REMOVE
 - 2. Javier Solis as CJSF Advisor - ADD
- C. Approve Stipend List for 2021/2022 School Year
 - 1. Tyler Rutledge – Head Varsity Football Coach
 - 2. Eddie Del Rio – Head JV Football Coach
 - 3. David Espinoza – Asst. JV Football Coach
 - 4. Tim Sheridan – Varsity Girls Basketball Coach
 - 5. Buster Callaway – Varsity Boys Basketball Coach
 - 6. Tyler Rutledge – Athletic Director
 - 7. Rosco Deel – JV Boys Basketball Coach
 - 8. Michelle Felkins – Softball Coach
 - 9. Michelle Felkins – Varsity Volleyball Coach
 - 10. Michelle Felkins – JV Volleyball Coach
 - 11. Gretchen Nevens - CSF Advisor
 - 12. Adam Sharrock - ASB Advisor
 - 13. Wendy Hall – RES Lead Teacher

14. Javier Solis – Varsity Baseball Coach

- D. Approved hiring of Fazila Afzal as the Elementary Counselor for 2021/2022 school year.
- E. Approve an Independent Study Program Position
- F. Approve a K-6 Intervention Teacher Position
- G. Approve hiring HS Summer School Teacher – **Adam Sharrock and Chris Hall**
- H. Teacher Appreciation Week – May 3 – 7, 2021
- I. Classified School Employee Week – May 16 – 22, 2021

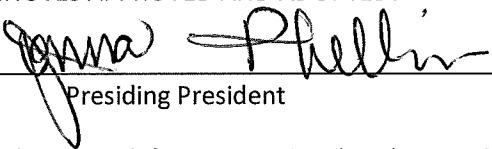
INFORMATION ITEMS

- A. LCAP Update – Working on the reports and the goals.

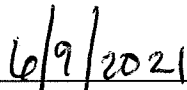
FUTURE ITEMS FOR DISCUSSION – America Navarro asked if we had water fountains that could fill students personal water bottles and if not could we look into getting some.

ADJOURNMENT – 7:28 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

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