

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 6, 2020

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:35 p.m.

ROLL CALL - Board members present: Jonna Phillips, Kathryn Sheppard, America Navarro, Dennis Slusser and Linda Brown were present.

Staff Present: Doug Kaelin, Superintendent, Karen Peters, CBO, LaQuita Ulrich, Elem. Principal, Tyler Rutledge, H.S. Vice Principal and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda. MSCU (Sheppard/Navarro) 5/0

Navarro – Aye Phillips – Aye Slusser - Aye Brown - Aye Sheppard – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the regular meeting on April 1, 2020 as written. MSCU (Navarro/Brown) 5/0

Navarro – Aye Phillips – Aye Slusser - Aye Brown - Aye Sheppard – Aye

The Board adjourned into Closed Session at 6:36 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:06 pm

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Run Around the Rice has been rescheduled for Sunday, September 20th, 2020. PAWS is having a parade for staff to show appreciation on Monday, May 11th.

STUDENT REPRESENTATIVE REPORT – No student reports or recognitions

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - No report for CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

REPORTS:

Principal Ulrich gave the Elementary School reports:

- Focus has been on Phase II of Distance Learning – staff meets weekly (both teachers & aides)
- PBIS cadre is meeting weekly giving update on behavior expectations
- Working on changing the elementary mascot to be used by both Biggs and Richvale.
- Teachers are touching base with students daily. Principal, Counselor and Speech Therapist are also calling on students.
- Updated website with Distance Learning button for easy access. Links to teacher pages which are amazing.
- May 4th Special Ed. teachers held their first zoom IEP meeting marathon. All amendments have been completed and agreed upon.
- Holding virtual celebrations – ASB Jean Drive (Allie Little); Virtual Kindergarten Roundup; Students of the week and awards.
- Having monthly Caravan Carnivals

Superintendent Kaelin gave the M/O/T, HS Principal and Superintendent reports:

- We are serving 200 meals a day to students. Working with BCOE on the costs and if meals will continue after the school year ends.
- Working on water line issues. Working on Pre-project packing of computer labs and library.
- Having a lot of issues with the big lawn mower. Getting close to point where we will need to replace or continue putting money into it.
- HS teachers are continuing to provide distance learning. They are working on visiting each student and deliver year books.
- DO has passed out over 200 Chromebooks.
- We have been attending daily zoom meetings on State updates regarding education and Education Bills making way through the Senate. Main concerns are on budget and required reporting.
- Silverdollar Fair was canceled. Students can go on BidCal to sell animals. Butte County Fair leaning towards not opening.
- Next year looking at issuing chromebooks to each student at the HS and some middle school grades
- Looking at having 8th grade graduation on June 11th and 12th grade graduation on June 12th. Plan A is traditional graduation. Plan B is virtual zoom graduation in the morning to issue awards, give speeches, etc. then in the evening have car parade – 1 car per student and pass out diplomas & take pictures.

BOARD MEMBER REPORTS: No Board member reports.

CONSENT AGENDA

The Board approved the Consent Agenda Items A-D. MSCU (Slusser/Sheppard) 5/0

Navarro – Aye Phillips – Aye Slusser - Aye Brown - Aye Sheppard – Aye

- A. Approve Inter-district Agreement Request(s) for the 2020 - 2021 school years
- B. Approve Confidential Staff Summer Schedule of four 10 hour days.
- C. Approve DTS (Document Tracking System) Renewal License and Invoice
- D. Approve PO Vendor report Feb. 26th through April 23rd, 2020

ACTION ITEMS

The Board approved Action Items A – I with pull out of E & G . MSCU (Sheppard/Navarro) 5/0

- A. Re-Schedule June board meeting to June ~~10~~, 2020. – **Changed to June 17, 2020 normal time.**

- B. Adopt Resolution 2019-2020#7 Establishing Social Distancing Protocol for COVID-19 and Construction Projects
- C. 2019 Consumer Confidence Report (CCR) for Richvale School
- D. Approve Agreement between Biggs Unified and Butte County Office of Education for Organization of Meal Services due to COVID-19

The Board approved Action Item E. MSCU (Sheppard/Slusser) 5/0

- E. Approve the awarding of bid for modernization project for Biggs Elementary, Richvale Elementary, Biggs Middle School and Biggs High School. **Contract awarded to Hankins Group.**
- F. Approve Declaration of Need for Fully Qualified Educators
- G. Superintendent Evaluation - **tabled**
- H. Approve BHS Summer School Four Week Program.
- I. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

BP/AR 0420.4 – Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Authorization - update
 BP/E 0420.41 – Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Oversight - update
 BP 0420.42 – Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Renewal - update
 BP 0420.43 – Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Revocation - update
 BP 3471 – Business & Noninstructional Operations – Parcel Taxes - added
 BP/AR 3551 – Business & Noninstructional Operations –Food Service Operations/Cafeteria Fund - update
 BP 4112.2 – Personnel – Certification – update
 E 4112.9/4212.9/4312.9 – Personnel – Employee Notifications – update
 BP 4113.5 – Personnel – Working Remotely - added
 BP/AR 5141.52 – Students –Suicide Prevention - update
 BP/AR 5144.1 – Students –Suspension and Expulsion/Due Process – update
 BP/AR 6172.1 – Instruction –Concurrent Enrollment in College Classes – update
 BP 6157 – Instruction – Distance Learning - added

PERSONNEL ACTION

The Board approved Personnel Action Item A - G. MSCU (NavarroBrown) 4/1

Sheppard – Aye Navarro – Aye Phillips – Aye Slusser - Nay Brown - Aye

- A. Approve Stipend List for 2020/2021 School Year
 1. Tim Sheridan – Varsity Girls Basketball Coach
 2. Javier Solis – Varsity Baseball Coach
 3. Michelle Schleef – Varsity Softball Coach
 4. Buster Callaway – Varsity Boys Basketball
 5. Tyler Rutledge – Athletic Director
- B. Approve Elementary School Principal LaQuita Ulrich’s Contract – extended through 2020-2021
- C. Approved hiring of Christopher Hall as H.S. Math Teacher for 2020/2021 school year.
- D. Approve hiring of Aurora Little in summer 2020 Lifeguard position pending lifeguard certification.
- E. Approve hiring of Chris Hall, Brian Roles, Bryson Roles and Hunter Roles as Walk-on Football Coaches for the 2020/2021 season.
- F. Teacher Appreciation Week declare the week of May 4 - 8, 2020 as Teacher Appreciation Week.
- G. Classified School Employee Week declare the week of May 17 - 23, 2020 as Classified Employee Week.

INFORMATION ITEMS -

LCAP Update – The State is going not going to require a formal LCAP until January. We still need to give them an outline as to how we addressed the COVID19 closure and distance learning.

FUTURE ITEMS FOR DISCUSSION – None

ADJOURN TO CLOSED SESSION – 7:59 pm.

CLOSED SESSION

1. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

RECONVENE TO OPEN SESSION – 8:57 pm.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced the Superintendent received a positive evaluation and extended his contract. No other action was taken during Closed Session.

ADJOURNMENT - The meeting was adjourned at 8:58 pm.

MINUTES APPROVED AND ADOPTED:

M. America Navarro

Presiding President

6/17/2020

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.