

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 6, 2019

OPEN SESSION

CALL TO ORDER – President Slusser called the meeting to order at 6:40 p.m.

ROLL CALL - Board members present: Dennis Slusser, America Navarro, Kathryn Sheppard, Megan Wilkinson and Jonna Phillips.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal, Pam Ragan, CBO and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with no changes. MSC (Sheppard/Navarro) 5/0

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Aye

APPROVAL OF MINUTES

The Board approved the minutes from the October 2, 2019 Regular Board Meeting as written. MSC (Navarro/Wilkinson) 5/0

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Aye

The Board adjourned into Closed Session at 6:42 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:04 p.m.

OPEN SESSION – President Slusser called the meeting to order at 7:05 p.m.

ROLL CALL – All Board members present.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Slusser announced that no action was taken during closed session.

PARENT ASSOCIATIONS REPORTS – Mrs. Stone reminded everyone that the RES Annual Spaghetti Feed is Saturday, Nov. 9th from 4:30 – 8 p.m. and the Ricvale students had a wonderful time in Sacramento at the State Capitol. Kris Scott said the Sports Boosters donated \$20,000 of equipemnt to the weightroom at the HS and they will support the Golf Team any way they can. Jonna Phillips, PAWS, wanted to remind everyone their next meeting is Nov. 12th at 6 p.m., they have another apparel order going out and the Mother/Son event on Nov. 20th.

STUDENT REPRESENTATIVE REPORT

A. ASB –They had their annual Christmas wreaths fundraiser, they are volunteering at the RES Spaghetti Feed on Sat., Football Homecoming went very well and they made money on the dance. They are now working on planning the Basketball Homecoming, the Secret Santa with teachers and a craft fair.

B. FFA – Working on getting animals for the fair, attended the State Conference, also are volunteering at the RES Spaghetti Feed, had Opening and Closing ceremony and Canned Food Drive.

C. Student Recognition - Principal Ulrich presented the Biggs and Richvale Elementary School Awards for October to the elementary students. Superintendent Kaelin recognized the students from the High School for October.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -
No report for CSEA or BUTA.

PUBLIC COMMENT – No public comments.

REPORTS:ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- The Fall Festival was great and well attended and the Jog-A-Thon was also a great hit.
- Heidi Koski, Academic Trainer/Coach will be here Nov. 7th to work with teachers developing lesson plans.
- The October Staff meeting dealt with behavior expectations.
- PBIS continues working on Tier 1 and see that is working.
- Data system SWIS will help the staff monitor behaviors
- Red Ribbon Week went well. Would like to focus more on kindness next year.

M/O/T, CAFETERIA, REPORT:

Superintendent Kaelin gave the report:

- Richvale marquee has been installed
- Dave North got the windows done at RES
- We spent \$15,000 to fix one of the buses
- Hired a custodian for the HS
- The Food Service Manager is at a conference in San Jose on Thursday and Friday

SUPERINTENDENT & HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Homecoming went well. We might want to rethink some things on Homecoming.
- Volleyball season is over. They started off very well then had some problems
- Regular Football season is over. They made the playoffs and will be moving forward.
- BHS teachers are working on improving instruction and the upcoming WASC in February
- We have two foreign exchange students at the HS
- Federal Amendment to the LCAP is almost done.
- We have a company reviewing all of our data and will put it in a way to present it to our stakeholders.
- We are working on our attendance issues at the sites.

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda. MSC (Sheppard/Wilkinson) 5/0

Navarro – Aye Wilkinson – Aye

Phillips – Aye

Sheppard – Aye

Slusser - Aye

- A. Approve Inter-district Agreement Request(s) for the 2019-2020 school year
- B. Approve PO / Vendor Report

ACTION ITEMS

The Board approved Action Items A - H. MSC (Sheppard/Navarro) 5/0

Navarro – Aye Phillips – Aye Wilkinson – Aye Sheppard – Aye Slusser - Aye

- A. Set Date of Board of Trustee Annual Organizational Meeting – **Meeting was tentatively set for December 4, 2019**

This is an annual requirement to schedule the organizational meeting.

- B. Approve Boys and Girls JV & Varsity Basketball teams overnight to attend Portola Basketball Tournament on Dec. 12 – 14, 2019
- C. Adopt Resolution 2019-2020 #4 Regarding Reduction in Classified Workforce – Reduction of 9 hours of Special Circumstances Aide time.
- D. Adopt Board Policy for Suicide Prevention
- E. Approve Agreement with Gaynor Telesystems for PELCO VXP Camera System for \$51,559.91
- F. Approve Agreement with AMS for a replacement Modular Building (60' x 32') for \$794,460.00
- G. Approve Agreement with AZ Bus Sales to purchase a new bus not to exceed \$184,513.90
- H. Approve Agreement with Technique Communications for CAT 6 cabling for new camera system for \$33,478.81

PERSONNEL ACTION

The Board approved Personnel Action Item A - H. MSC (Wilkinson/Sheppard) 5/0

Navarro – Aye Phillips – Aye Wilkinson – Aye Sheppard – Aye Slusser - Aye

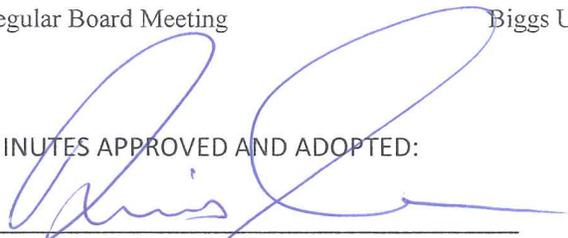
- A. Approve Hiring of Jeff Smith, Andrew Perez and Hunter Shelton as walk on Baseball coaches for 2019-2020 season
- B. Accept Resignation of Cody Walsh as Wrestling Coach for the 2019-2020 season.
- C. Approve Hiring of Darci Roles as Girls JV Basketball Coach for the 2019-2020 season
- D. Approve Hiring of Analyn Dyer at Financial Officer / Accounts Payable Clerk position
- E. Approve Hiring of Clarissa Pfister as BES Results Coordinator on 2019-2020 Stipend List
- F. Approve Hiring of Wendy Hall as RES Lead Teacher on 2019-2020 Stipend List
- G. Approve Hiring of Molly Williams as Substitute Instructional Aide
- H. Approve Hiring of Tyler Rutledge as Head Wrestling Coach for 2019-2020 season.

INFORMATION ITEMS - Superintendent Kaelin updated the Board on prospect of having a Golf team. Table Mountain Golf Course said we will be allowed to practice there. There were a lot of students signed up and showed interest in joining the golf team but we can only have six (6) members. The Coach is a stipend position. We would need to see who wanted to coach the team. We would need to see how we would get players to practice and check on the liability if students were required to get themselves to practice. We need to check on the total costs of tournaments.

FUTURE ITEMS FOR DISCUSSION – Mrs. Navarro asked about an issue at the elementary school cafeteria concerning enough food for the upper grades. She would also like to have a rally on vaping at the elementary school for students and parents.

ADJOURNMENT - The meeting was adjourned at 8:15 pm.

MINUTES APPROVED AND ADOPTED:



Presiding President

12/4/19

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.