

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 4, 2019

OPEN SESSION

CALL TO ORDER – President Slusser called the meeting to order at 6:39 p.m.

ROLL CALL - Board members present: Dennis Slusser, America Navarro, Kathryn Sheppard, Megan Wilkinson and Jonna Phillips.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal, Pam Ragan, Financial Officer and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda. MSC (Sheppard/Navarro) 5/0

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Aye

APPROVAL OF MINUTES

The Board approved the minutes from the August 7th Regular Board Meeting as written. MSC (Navarro/Wilkinson) 5/0

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Aye

The Board adjourned into Closed Session at 6:40 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:21 p.m.

OPEN SESSION – President Slusser called the meeting to order at 7:22 p.m.

ROLL CALL – All Board members present.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION –President Slusser announced no action was taken during closed session.

STUDENT REPRESENTATIVE REPORT

- A. ASB – Working on Fall Homecoming on Oct. 25th – Disney themed, working on fundraisers – Rib dinner and selling Christmas trees. Split Snack Bar concession with Athletics.
- B. FFA – Did very well at the Butte County Fair. We had Reserve Champion Swine, Rabbits and Reserve Lamb. Working on Fair Contract and students attended the Leadership Conference.

PARENT ASSOCIATIONS REPORTS – Jonna Phillips updated everyone - BES Fall Carnival is set for October 17th Biggs Community Hall. Working on a Mother / Son event for November 14th or 21st and having a Father / Daughter dance on Feb. 20th. Missoula Children's Theatre is Sept. 16th through 21st. Having showings Friday and Saturday at the High School.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - No report for CSEA or BUTA.

PUBLIC HEARING

To allow public input on the Resolution regarding Sufficiency of Instructional Materials for 2019/2020

The hearing for the Resolution regarding Sufficiency of Instructional Materials was opened at 7:27 pm. There was no public comment. The hearing closed at 7:28 pm. Mr. Kaelin noted that all new books and instructional materials were signed off on the Annual Williams Report done by the County.

PUBLIC COMMENT

Julie Heath, Chico, read from a statement regarding the effect of climate change and the risks on schools / students. She passed out some model resolutions that other school districts have adopted and would like Biggs Unified on board.

Gordon Gregory, Paradise, spoke on climate issues and change and the effect on the area, noting the Camp fire.

Danielle Polson, Chico, spoke on schools for Climate Action and getting involved.

Brian Harrison, Gridley Youth Football Program, wanted to thank Biggs Unified and the community for supporting the program and presented a Thank you signed by all players.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Clarissa Pfister fully implemented the Zones of Regulations to support students in and outside classrooms
- Stanford Harmony – building community harmony – students supporting other students.
- Teachers analyzing CAASPP data – looking at standard performance indicators to determine focus for the year.
- Spirit Day Picnic – set for Friday, Sept. 6th – family picnic, ASB helping with games, all are welcome.
- Perfect Attendance Incentive – working to reduce our 20% chronic absenteeism. No tardies, no leaving early and not absent – Limo ride to lunch, a surprise drawing and PAWS Bucks.

M/O/T, CAFETERIA REPORT:

Superintendent Kaelin gave the report:

- Want to thank all maintenance and custodian staff for having schools ready for the start of the school year.
- Want to thank all maintenance, grounds and staff for having everything ready for first home football game.
- Cafeteria is off to a good start with the Community Eligibility Program. Should know the numbers next month.

SUPERINTENDENT & HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- High School is off to a great start. Enrollment is down a little.
- We have a new part time Sheriff's Deputy on campus. He's been very complementary of our students.
- Staff articulation has focused on the midterm WASC visit set for February.
- Math Coach has visited twice since the start of school – teachers are enjoying the feedback.
- Fall sports are off to a wonderful start. The football stadium was well received by the community last Friday.
- Plans for the modernization are on track to meet the funding deadline. Once approved we will share plans with the Board and community
 - Want to thank Principal Ulrich for keeping the focus at BES/RES on student safety and student achievements. They are continuing to improve on some wonderful programs.

- We are adopting a Sister School from southern California.
- They are putting the Biggs Unified letters on our new electric bus.

BOARD MEMBER REPORTS: Megan Wilkinson said she attended a fair meeting regarding the new contract.

CONSENT AGENDA

The Board approved the Consent Agenda. MSC (Wilkinson/Navarro) 5/0

Navarro – Aye Wilkinson – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

- Inter-district Agreement Request(s) for the 2019/2020 school year
- Approve Purchase Orders and Vendor Warrants
- Approve JEG Consulting E-Rate Services Contract for 2019-2020

ACTION ITEMS

The Board approved Action Items A – C and E-G. MSC (Sheppard/Navarro) 5/0

Navarro – Aye Wilkinson – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

- Adopt Resolution 2019/2020 #1 Regarding Reduction in Classified Workforce - one .75 hour Yard Duty Supervisor and on 3 hour Instructional Aide position.
- Adopt Resolution 2019/2020 #2 – Resolution Regarding Sufficiency of Instructional Materials as they relate to the Instructional Materials Funding Realignment Program (IMFRP)
- Schedule Special Board Meeting in September to adopt Unaudited Actuals and Gann Limit – **Friday, September 20th at 8:30 am**
- Adopt CBO Classification with approved Salary Schedule – Pulled and tabled.**
- Approve Biggs Schools overnight trip to North Valley Youth Development Summit at Richardson Springs in Chico on Oct. 9th & 10th (Friday Night Live)
- Approve Ag Advisory Board Members and Terms:

Name	Sector	Term /end date
Jon Scott	Animal Science	2 years 2020-2021
Joe Garcia	Walnut/Rice Production	2 years 2020-2021
Kelby Sheppard	Manufacturing & Production	2 years 2020-2021
Josh Sheppard	Farm Management	2 years 2020-2021
Alan Jones	Aerial Applicator	3 years 2021-2022
Kayla Dunlap	Retail Ag Business	3 years 2021-2022
Brian Harrison	WM/Heavy Equipment	3 years 2021-2022
Jennifer Job	Rice Productions	3 years 2021-2022
Peggy Baker	Ag Business	1 year 2019-2020
Ashleigh Aldridge	Counseling	Standing
Steve Boyes	Ag Instructor	Standing
Tanisha Norvell	Ag Instructor	Standing
Doug Kaelin	Superintendent	Standing

- Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):

BP/AR 0420.4 - Philosophy, Goals, Objectives and Comprehensive Plans – Charter School Authorization - update

BP/AR 1312.1 - Community Relations – Complaints Concerning District Employees - update

BP/AR 3250 - Business & Noninstructional Operations – Transportation Fees - update

BP 3510 - Business & Noninstructional Operations – Green School Operations - update

- BP/AR 3511 - Business & Noninstructional Operations – Energy and Water Management - update
- AR 3514 Business & Noninstructional Operations – Environmental Safety - updated
- BP 3540 - Business & Noninstructional Operations – Transportation –update
- AR 3540 - Business & Noninstructional Operations – Transportation –delete
- BP 4119.22/4219.22/4319.22- Personnel – Dress and Grooming - update
- BP/AR 5131.2 – Students –Bullying – update
- BP 5132 – Students –Dress and Grooming – updated
- BP/AR 6142.1 - Instruction – Sexual Health and HIV/AIDS Prevention Instruction - update
- BP 6146.1 – Instruction – High School Graduation Requirements – update

PERSONNEL ACTION

The Board approved Personnel Action Item A - F. MSC (Navarro/Wilkinson) 5/0

Navarro – Aye Phillips – Aye Wilkinson – Aye Sheppard – Aye Slusser - Nay

- A. Approve hiring of Elijah Henderson as Special Education RSP Teacher at BES for 2019-2020 school year.
- B. Approve hiring of Nicholas Bannister as walk-on football coach for 2019-2020 season
- C. Accept resignation of Sylvia Ramirez-Salcido as a 3 hour aide and .75 yard duty positon at BES as of 8/19/19
- D. Approve hiring of Leanne Funke, Amanda Ratcliff, Nicole Reis and Alyssa Reeson as Substitute Teachers
- E. Approve hiring of Carl Boyd as a Long Term Substitute Custodian at BHS
- F. Approve hiring of Austin Farley as a Gate Worker for 2019-2020 season

INFORMATION ITEMS

- A. Investment Treasurer’s Report for July 31, 2019 from Butte County Treasurer – Standard Investment report from the County.
- B. LCAP Update – We modified a financial piece per BCOE. Our LCAP will be approved next week by the County.

FUTURE ITEMS FOR DISCUSSION – Mr. Slusser asked what would be needed to create a golf team. Superintendent Kaelin said he would bring back information for the October meeting such as costs and if there is interest there.

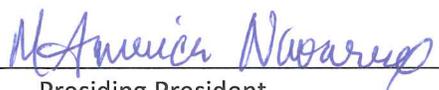
The Board Adjourned back Into Closed Session at 7:55 p.m.

Closed Session was adjourned at 9:09 p.m.

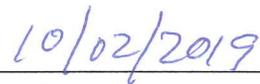
OPEN SESSION - President Slusser announced that it was decided to table Action Item 9D until the October Board meeting. No other action was taken in closed session.

ADJOURNMENT - The meeting was adjourned at 9:10 pm.

MINUTES APPROVED AND ADOPTED:



 Presiding President



 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.