

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 4, 2020

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:32 p.m.

ROLL CALL - Board members present: Jonna Phillips, Kathryn Sheppard, America Navarro, Dennis Slusser and Linda Brown.

Staff Present: Doug Kaelin, Superintendent; Tyler Rutledge, High School Vice Principal; Karen Peters, CBO and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with two additions to Personnel Actions. Item 10H – Accept Retirement/Resignation of Karen Nuchols as Financial Asst./Payroll Clerk effective June 30, 2020 and Item 10I - Accept Resignation of Analyn Dyer as Financial Asst./AP Clerk effective March 17, 2020. MSCU (Navarro/Slusser) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the regular meeting on February 13, 2020 as written. MSCU (Sheppard/Slusser) 5/0

The Board adjourned into Closed Session at 6:34 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

Closed Session was adjourned at 7:01 pm

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Mrs. Navarro reported the Father Daughter had a huge turnout. PAWS hosted a luncheon last week. The dance troupe was a great success and the final performance was awesome.

STUDENT REPRESENTATIVE REPORT –

Student Recognition – Superintendent Kaelin presented the Biggs and Richvale Elementary School Awards for February to the elementary students. He also recognized the students from the High School for February.

ASB – Winter Homecoming and rally went well. Planning a couple more activities with the elementary school. Preparing for the Battle of the Sexes in April.

FFA – Superintendent Kaelin reported that FFA is planning their Rib dinner fundraiser and getting ready for the State Conference in Anaheim.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -
No report for CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

PUBLIC HEARINGS

The hearing for the Site Safety Plans for Biggs Elementary School, Richvale Elementary School and Biggs High School was opened at 7:18 p.m. Superintendent Kaelin updated the board that it was a yearly mandate that the Safety Plans are reviewed. There were no public comments. The hearing closed at 7:20 p.m.

REPORTS:

Superintendent Kaelin gave all reports:

- Again the dance troupe was great and there is thought to do it every year at BES
- The education coach was on campus at BES. She is seeing great improvement.
- Fundraising for Shady Creek is underway. They are having a Tri-tip dinner on March 18th
- TK and Kindergarten registration is open for next year.
- HS students are signing up for classes for next year.
- Working on the Master Schedule at the HS
- Seniors are working on scholarships and their projects. Teachers Ms. Smith and Mrs. Garcia are heading the projects. Interviews/presentations will be in a couple weeks.
- Winter sports are done and spring sports are in swing.
- FFA are taking applications for officers for next year.
- The water leak at the pool area has been fixed
- On Tuesday a group met with BCOE to go over self-assessment. It was very productive and next meeting is on Tues.
- Four staff members are attending an Attendance workshop at BCOE tomorrow.
- New electric bus should be here by Friday or latest early next week. Saw pictures of our bus with our logo on it.

CHIEF BUSINESS OFFICERS REPORT:

Mrs. Peters gave the Second Interim Budget updates. She reviewed the PowerPoint presentation pointing out that we have had an increase in revenue as well as an increase in expenditures. We will balance at the end. She noted that if we could increase attendance from our 93.5% to 95% it would be an increase in revenue of \$50,000 to the district. Mrs. Peters reviewed the summary of the Budget and answered all questions from the Board.

BOARD MEMBER REPORTS: No Board member reports.

CONSENT AGENDA

The Board approved the Consent Agenda Items A - B. MSCU (Slusser/Navarro) 5/0

- A. Approve Inter-district Agreement Request(s) for the 2020 - 2021 school years
- B. Approve Purchase Order / Vendor Report for January 28, 2020 through February 26, 2020

ACTION ITEMS

The Board approved Action Items A - C. MSCU (Slusser/Navarro) 5/0

- A. Approve Second Interim Budget
- B. Approve Pool Salary Schedule Change to Meet Federal Minimum Wage Requirement
- C. Approve Site Safety Plans

PERSONNEL ACTION

The Board approved Personnel Action Item A - I. MSCU (Sheppard/Navarro) 5/0

- A. Accept Resignation of Tyler Rutledge as High School Special Education teacher effective May 29, 2020
- B. Approve Hiring of Amy Smith and Travis Smith as Walk-On Track Coaches for 2019-2020 season
- C. Accept Resignation of Scott Gates for Shady Creek Coord. and Shady Creek Teacher Stipend
- D. Approve Hiring of Wendy Hansen for Shady Creek Coord. and Shady Creek Teacher Stipend
- E. Approve Hiring of Wendy Hall for Shady Creek Teacher Stipend
- F. Accept Resignation of Peter Howell as High School Math teacher effective May 29, 2020
- G. Accept Resignation of Jeanna Winters as Elementary teacher at Richvale Elementary, effective May 29, 2020
- H. Accept Retirement/Resignation of Karen Nuchols as Financial Asst./Payroll Clerk effective June 30, 2020**
- I. Accept Resignation of Analyn Dyer as Financial Asst./AP Clerk effective March 17, 2020**

INFORMATION ITEMS -

LCAP Update – District is updating the LEA self-assessment with the County. The data that is being collected will be used for the LCAP. Finalizing an LCAP survey that will be on the website for parents, staff and the community. Students will complete the survey during class.

FUTURE ITEMS FOR DISCUSSION

Mrs. Sheppard asked for a follow up on mental health program. Mr. Kaelin said Mrs. Pfister is attending a workshop at the County. This will be a district wide program.

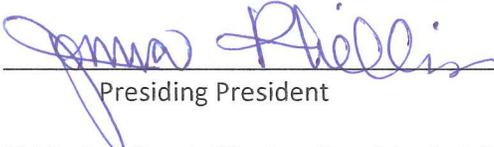
The Board Adjourned back Into Closed Session at 7:47 p.m.

Closed Session was adjourned at 9:10 p.m.

OPEN SESSION - President Phillips announced that the Board directed Superintendent Kaelin to handle personnel issues. No other action was taken in closed session.

ADJOURNMENT - The meeting was adjourned at 9:15 pm.

MINUTES APPROVED AND ADOPTED:



 Presiding President

4/1/20

 Date

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