

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 13, 2020

OPEN SESSION

CALL TO ORDER – President Phillips called the meeting to order at 6:31 p.m.

ROLL CALL - Board members present: Jonna Phillips, Kathryn Sheppard, America Navarro and Dennis Slusser.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Phillips lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda. MSCU (Sheppard/Navarro) 4/0

Navarro – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

APPROVAL OF MINUTES

The Board approved the minutes from the December 4, 2019 Regular Board meeting and December 11, 2019 Special meeting as written. MSCU (Slusser/Navarro) 4/0

Navarro – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

The Board adjourned into Closed Session at 6:34 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9

Closed Session was adjourned at 7:20 pm

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Phillips announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Jonna Phillips reminded everyone to save the date for annual Run Around The Rice, set for Sunday, May 17th. Working on getting sponsors. PAWS is assisting with trying to increase attendance. Kris Scott announced that Boosters is meeting to focus on the golf tournament.

STUDENT REPRESENTATIVE REPORT – No Student Reports were given.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - No report for CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

REPORTS:**ELEMENTARY SCHOOL PRINCIPAL'S REPORT:**

Principal Ulrich gave the report:

- BES Annual Gingerbread House and Christmas events were great and well attended.
- RES Christmas program was awesome. Mrs. Stone did an amazing job putting everything together.
- Doing data analysis on behavior. The program is working. Went from 209 minor or major incidents last year to 90 this year. Continue to set clear expectations.
- Santa visited both BES & RES campuses
- IReady data is showing improvement in reading. Going to focus now on vocabulary.
- SIPPS training – Teachers Andes, Personius and Winters attended. Best training – will send more teachers. Training to restructure Walk to Learn Groups, new needs to support interventions.
- Attendance issues – working on areas of need. Working on incentives. Already showing a slight increase.
- School Wide Spirit Day – 7th & 8th grade dodgeball game. Each class supports a team. The team that shows the most spirit receives a class pizza party

SUPERINTENDENT & HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Football field is being worked on to clean up the bald spots.
- Mr. North is building storage shelves at BES
- All the new cameras have been installed at sites
- The Modernization Plans are along in the process and everything is on track
- We are finalizing the insurance settlement on the football stadium
- The HS had an awards assembly and had six (6) students with perfect attendance for the semester.
- Held a meeting with the Seniors regarding graduation
- The winter sports are in full swing
- The new CBO is scheduled to start on Tues., Jan. 21st
- Update on the electric bus – having conversations with the bus company and made them aware that we will lose the grant if we don't have the bus by February 1st. A-B says we will have the bus.

1. Independent Annual 2018-2019 Audit Report – Superintendent Kaelin went over the Audit letter with the Board and gave them a summary of the audit report. There were a few finding. All questions asked were answered.

BOARD MEMBER REPORTS: Nothing from the Board

CONSENT AGENDA

The Board approved the Consent Agenda Items A - B. MSCU (Sheppard/Slusser) 4/0

Navarro – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

- A. Approve Inter-District Transfers for the 2020-2021 school years
- B. Approve PO / Vendor Report from 11/23 - 12/27/19

ACTION ITEMS

The Board approved Action Items A - J. MSCU (Slusser/Navarro) 4/0

Navarro – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

- A. Approve the Declaration of the Board member position held by Megan Wilkinson as vacant as of December 31, 2019.
- B. Approve Provisional Appointment Process to fill the vacant Board of Trustees' position
- C. Adopt Administrative Regulation - AR3543 – Business and Noninstructional Operations – Transportation Safety and Emergencies – Update

- D. Approve Agreement with Harris School Solutions for 2020-2021 Cafeteria POS Site License for \$2,459.11
- E. Approve Reach for the Future Conference for BES Middle School to Richardson Springs on March 5th – 7th, 2020
- F. Approve Reach for the Future Conference for Biggs High School to Richardson Springs on March 26th – 28th, 2020
- G. Approve FFA State Leadership Academy overnight trip to Sacramento, CA on January 10th & 11th, 2020
- H. Adopt the 2018/2019 Audit Certification
- I. Approve Retirement Agreement with Pamela Ragan to end participation in Retirement Program Health Benefits in the amount of \$17,700.
- J. Approve Hiring Contract for Chief Business Officer

PERSONNEL ACTION

The Board approved Personnel Action Item A - D. MSCU (Slusser/Navarro) 4/0

Navarro – Aye Phillips – Aye Sheppard – Aye Slusser - Aye

- A. Accept Resignation of Lance Moore as 6 hour Bus Driver/Light Maintenance/Custodian effective 12/31/19
- B. Approve Hiring of Lance Moore as Bus Driver/Custodian/Grounds effective January 1, 2020.
- C. Approve Hiring of Karen Peters as Chief Business Officer effective January 20, 2020.
- D. Approve Hiring of Andrea Moore as six hour (6) Bus Driver/Light Maintenance/Custodian effective 1/21/2020

INFORMATION ITEMS -

- A. Quarterly Report on Williams Uniform Complaints – No complaints were filed with any school in the district during the last quarter.

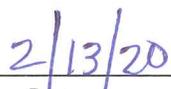
FUTURE ITEMS FOR DISCUSSION – Mrs. Sheppard requested more information on creating a suicide awareness program as well as creating a suicide awareness committee that includes high school students. Would like to see the Counselor from the County come back to the high school to meet with students if needed.

ADJOURNMENT - The meeting was adjourned at 7:57 pm

MINUTES APPROVED AND ADOPTED:



 Presiding President



 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.