

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 3, 2019

OPEN SESSION

CALL TO ORDER – Vice President Navarro called the meeting to order at 6:45 p.m.

ROLL CALL - Board members present: America Navarro, Kathryn Sheppard, Megan Wilkinson and Jonna Phillips. Dennis Slusser was not present.

Staff Present: Doug Kaelin, Superintendent; Pam Ragan, Financial Officer and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – Vice President Navarro lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda. MSC (Sheppard/Wilkinson) 4/0/1

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Absent

APPROVAL OF MINUTES

The Board approved the minutes from the March 6, 2019 regular Board meeting with correction to the roll call taken for February 6, 2019 Minutes listing Sheppard as Aye – correction should be Absent. MSC (Wilkinson/Phillips) 4/0/1

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Absent

The Board approved the minutes from the March 13, 2019 special Board meeting as written. MSC (Wilkinson/Phillips) 4/0/1

Navarro – Aye Phillips – Aye Sheppard – Aye Wilkinson – Aye Slusser - Absent

The Board adjourned into Closed Session at 6:47 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:12 p.m.

OPEN SESSION – Vice President Navarro called the meeting to order at 7:13 p.m.

ROLL CALL – All Board members present except Mr. Slusser.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – Vice President Navarro announced no action was taken during closed session.

PARENT ASSOCIATIONS REPORTS – Jonna Phillips gave the PAWS report noting that PAWS Fourth Annual Run Around the Rice will be Sunday, May 19th and you can register online. Also PAWS will be hosting the BES talent show on April 11th at the Community Hall at 6:00 pm.

STUDENT REPRESENTATIVE REPORT

ASB – Karsyn McLean reported the the Rib Dinner fundraiser raised \$2,000; they are looking at ideas to give back to the HS to thank staff; Battle of the Sexes the week of April 8th – 12th; anyone interested in ASB can pick up an election packet.
 FFA – Jack Sheppard, President, reported the Floral team placed 6th overall in North State competition, annual Tri-Tip Dinner fundraiser is April 11th, State Conference was March 25th and elections were held for FFA.

STUDENT RECOGNITION:

Superintendent Kaelin presented the Biggs and Richvale Elementary School Awards to the elementary students.

Superintendent Kaelin recognized the students from the High School for March.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -
 No report for CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

REPORTS:ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Elementary Talent Show is on April 11th at 6:00pm at the Biggs Community Hall
- The Instructional Rounds are going well and the teachers find the observations positive and beneficial.
- BES received a \$6,000 grant from SELPA for a Sensory gym.
- Kindergarten Round Up registration is on April 11th.

M/O/T, SUPERINTENDENT & HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Cafeteria Audit is complete – we had a couple of items that needed correcting – nothing major
- Maintenance crew – working on the old track shed at HS and working on some leak issues due to all the rain.
- Received our two new vans.
- Revamping Scholarship Night which is May 15th
- We received the loan for the Football Stadium and Snack Bar. And we received the modified contract from McCuen Construction.
- We will be starting CAASPP testing
- We are looking for an EL Pull-Out teacher to do the ELPAC testing
- We resubmitted the financial hardship paperwork – we should be receiving the OPSC opinion letter on April 5th
- Interviews for the new EL Pull-Out teacher are on April 11th
- Track, Baseball and Softball have started
- The Barn has an ID-Reader to track entry

BOARD MEMBER REPORTS: Nothing from the Board.

CONSENT AGENDA

The Board approved the Consent Agenda. MSC (Sheppard/Wilkinson) 4/0/1

Navarro – Aye Wilkinson – Aye Phillips – Aye Sheppard – Aye Slusser - Absent

- A. Inter-district Agreement Request(s) for the 2018/2019 and 2019/2020 school years

ACTION ITEMS

The Board approved Action Items A - D. MSC (Wilkinson/Phillips) 4/0/1

Navarro – Aye Wilkinson – Aye Phillips – Aye Sheppard – Aye Slusser - Absent

- A. Adopt Resolution 2018/2019 #11 Establishment of Capital Projects Fund (Fund 40) Per Education Code Sections 17462, 41003, 42840
- B. Adopt Stipend List for the 2019-2020 school year
- C. Approve Resolution 2018/2019 #12 - Intra-Budget Transfer at the Close of the School Year
- D. Approve Transfer from General Fund balance to Cafeteria Fund 13

PERSONNEL ACTION

The Board approved Personnel Action Item A-E. MSC (Sheppard/Phillips) 4/0/1

Navarro – Aye Phillips – Aye Wilkinson – Aye Sheppard – Aye Slusser - Absent

- A. Approve Hiring of Renee Personius as a Teacher at Biggs Elementary School for the 2019 – 2020 school year.
- B. Approve Hiring of Brock Springer, Delaine Little, Maesie Little, Casen Rivero and Amber Wurth for summer Lifeguard positions
- C. Approve Hiring Alison Crawford and Taylor Howe in Substitute Teacher positions.
- D. Approve Hiring Amber Pate and Holly Martin as a Substitute Instructional Aides
- E. Adopt Stipend Positions for the 2019-2020 school year:
 - 1. Head Var Football Tyler Rutledge
 - 2. Asst. Var Football Rick Villanueva
 - 3. Head JV Football Eddie DelRio
 - 4. Asst. JV Football David Espinoza
 - 5. Head Var Volleyball Michelle Schleef

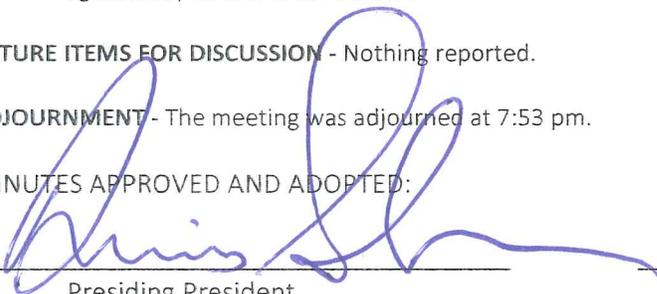
INFORMATION ITEMS

- A. Investment Report dated February 28, 2019 from Butte County Treasurer-Tax Collector - Standard report from the County.
- B. LCAP Update – Reviewed and Reduced new items on the LCAP, they changed the matrix and want to incorporate a Federal element. We are moving to change/revise goals, the HS goals are too lengthy. Meetings during Spring Break with BUTA and CSEA the parent meetings.
- C. 2018 Consumer Confidence Report (CCR) for Richvale School – standard annual water report for Richvale.
- D. Superintendent Kaelin reported out that for the last Quarter there have been no Williams Uniform Complaints against any school in the District.

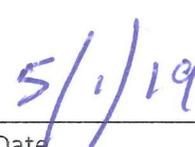
FUTURE ITEMS FOR DISCUSSION - Nothing reported.

ADJOURNMENT - The meeting was adjourned at 7:53 pm.

MINUTES APPROVED AND ADOPTED:

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Presiding President

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Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.