

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 6, 2019

OPEN SESSION

CALL TO ORDER – President Slusser called the meeting to order at 6:33 p.m.

ROLL CALL - Board members present: Dennis Slusser, America Navarro, Jonna Phillips and Kathryn Sheppard. Megan Wilkinson was not present.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal; Pam Ragan, Financial Officer and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda. MSC (Navarro/Sheppard) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

APPROVAL OF MINUTES

The Board approved the minutes from the January 9, 2019 Regular Board meeting as written. MSC (Phillips/Navarro) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

The Board adjourned into Closed Session at 6:34 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:07 p.m.

OPEN SESSION – President Slusser called the meeting to order at 7:08 p.m.

ROLL CALL – All Board members present except Mrs. Wilkinson.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Slusser announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Jonna Phillips gave the PAWS report noting that PAWS will be hosting a father / daughter dance on March 20th from 5p – 7p. Also, registration is open for our annual Run Around the Rice on Sunday, May 20th. More details to follow.

STUDENT REPRESENTATIVE REPORT

ASB – There was no ASB report.

FFA – There was no FFA report.

STUDENT RECOGNITION:

Principal Ulrich presented the Biggs Elementary and Richvale Elementary School Awards to her students.

Superintendent Kaelin recognized the students from the High School.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -
No report for CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal Ulrich gave the report:

- Attended training on MTSS Cohort with teacher Angela Andes.
- There was a shifting of some Instructional Aides at BES based on the needs of students staying within the funding guidelines.
- Resource teacher Alyssa Reeson front loading her students with Benchmark lessons. Students are excited.

Teachers Angela Andes and Melissa Heath gave their report on the program Instructional Rounds. Mrs. Andes and Mrs. Heath explained the program helps offer a structure for educators to work together to solve common problems and improve their practice. The Instructional Team will be doing walk throughs then giving positive feedback to all the teachers. This program is to work on clearly stating objectives; the I do/we do technique and using data to target needs.

Counselor Clarissa Pfister reported back to the Board on two trainings she attended: Applied Suicide Skills Training and Alternatives to School Exclusion Training. Mrs. Pfister is working with Principal Ulrich to write a plan on suicide prevention process to implement at schools. Mrs. Pfister explained the Alternatives to School Exclusion to the Board.

M/O/T, SUPERINTENDENT & HIGH SCHOOL PRINCIPAL’S REPORT:

Superintendent Kaelin gave the report:

- Our two new vans were orderd and will arrive on March 8th
- Our new electric bus is ordered and the eta is approx.. eight months
- Bids for the Football Stadium were opened and the low bid was \$2,149,000
- We received a \$30,000 Music & Art grant. The money must be spent on advancing programs
- The LPSBG grant is can be used to fund professional development, after school tutors, trainers
- HS Articulation touched on grade books, the WASC action plan and reevaluating the 7 period day
- Athletics update on the Northern league realignment. Biggs will have six home games this year. Winter sports have their final league games on Friday, Feb. 8th

BOARD MEMBER REPORTS: Nothing from the Board.

CONSENT AGENDA

The Board approved the Consent Agenda. MSC (Wilkinson/Navarro) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

- A. Approve Inter-district Agreement Request(s) for the 2018-2019 and 2019-2020 school years

ACTION ITEMS

The Board approved Action Items A - G. MSC (/Navarro) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

A. Approve Annual Certification of Temporary Athletic Team Coaches

This certification is done annually. The Board is certifying to the State Board of Education that the walk-on coaches have been properly certified. Administration assures the Board that all coaches have been hired according to the Title 5 regulations. The Superintendent recommends approval.

B. Approve School Accountability Report Cards (SARC) for each school (*all reports available at District Office & on District website www.biggs.org*):

Biggs High School
Biggs Elementary School
Richvale Elementary School

C. Approve third of three year contract with Independent Audit Consultant Stephen Roatch Accountancy Corp.

D. Approve Agreement between Biggs Unified and Medical Billing Systems Inc. for one year starting 7/1/2019

E. Approve Resolution 2018/19 #7 for Establishment of County School Facilities Fund 35 for Capital Outlay Projects

F. Approve transfer from General Fund to County School Facility Fund 35 in the amount of \$68,749 balance of Financial Hardship funds received from planning design allocation.

G. Approve High School and Middle School Students to attend REACH Conference at Richardson Springs. Middle school is March 7th – 9th and High School is March 28th - 30th, 2019

The Board approved to table Action Items H. MSC (Sheppard/Navarro) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

H. Approve the awarding of bid for Biggs High School Football Home Bleacher/Press Box and Snack Bar – Name to be submitted

The Board approved Action Items I - K. MSC (Navarro/Phillips) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

I. Approve acceptance of North State Arts Education Consortium Grant for performing arts in the amount of \$29,960

J. Approve expenditure plan of LPSBG in the amount of \$41,497 to be used over a three year period 2018/19 – 2020/21

The LPSBG provides funds for local educational agencies serving students identified as low-performing on state English language arts or mathematics assessments, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. The Superintendent recommends approval.

K. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

BP/AR 0420 - Philosophy, Goals, Objectives and Comprehensive Plans – School Plans/Site Councils – update

BP/AR 0450 - Philosophy, Goals, Objectives and Comprehensive Plans – Comprehensive Safety Plan – update

BP/AR 0460 - Philosophy, Goals, Objectives and Comprehensive Plans –Local Control and Accountability Plan – update

AR 1220 – Community Relations – Citizen Advisory Committees - update

AR 3311.1 – Business & Noninstructional Operations – Uniform Public Construction Cost Accounting Procedures – update

AR 3350 – Business & Noninstructional Operations – Travel Expenses and Travel Reimbursement - delete

AR 3543 – Business & Noninstructional Operations –Transportation Safety and Emergencies - update

AR 4200 – Personnel – Classified Personnel – update

AR 5113 – Students – Absences and Excuses - update

- AR 5144.1 – Students – Use of Seclusion and Restraint – added
- BP/AR 5141.52 – Students – Suicide Prevention - update
- BP/AR 5144 – Students – Discipline - update
- BP 5146 – Students – Married/Pregnant/Parenting Students - update
- AR 6173.2 – Instruction –Education of Children of Military Families– update
- AR 6183 – Instruction –Home and Hospital Instruction - updated
- BB 9322 - Board Bylaws – Agenda/Meeting Materials – update
- BB 9324 – Board Bylaws – Minutes and Recordings - update

PERSONNEL ACTION

The Board approved Personnel Action Item A-E. MSC (Sheppard/Navarro) 4/0/1

Slusser - Aye Navarro – Aye Sheppard – Aye Phillips – Aye Wilkinson – Absent

- A. Approve Hiring of Mিকে Schmitt and Sheenna Mealer as Substitute Teachers
- B. Approve Hiring of Tony Luquin as head Grounds/Bus Driver.
- C. Approve Hiring of Sharron Deniz as Bus/Custodian/Grounds
- D. Approve Hiring of Mark Felkins, Mike Felkins and Cindi VanQuick as Volunteer Walk-on Softball Coaches
- E. Approve Hiring of Hunter Shelton as Volunteer Walk-on Baseball Coach

INFORMATION ITEMS

- A. Inter-district form and procedures – It was discussed at Superintendents meeting to change the Inter-District policy throughout the County to release students for between one to four years once approved.
- B. Schedule "Night of the Stars" event in May 2019 – Superintendent will collect all the dates in May and see what's available for the event.
- C. Board Scholarship – It was decided to keep the scholarships but change the amounts.
- D. High School Principal – the Superintendent offered three options for the position: Fly the position immediately for next year start; have a Teacher / Vice Principal or continue having the Superintendent fill the position.
- E. LCAP Update – we are continuing to hold LCAP meetings and review the updated changes to the LCAP template.
- F. Investment Treasurer's Report for December 31, 2018 from Butte County Treasurer – Standard investment report from the County.

FUTURE ITEMS FOR DISCUSSION - Nothing reported.

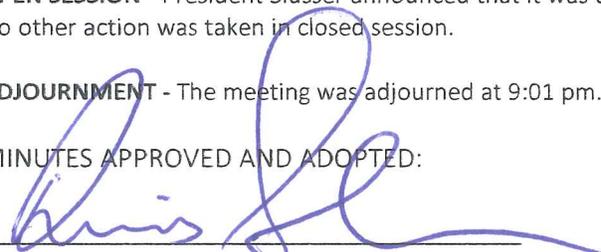
The Board Adjourned back Into Closed Session at 7:55 p.m.

Closed Session was adjourned at 9:00 p.m

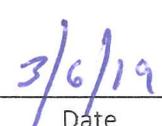
OPEN SESSION - President Slusser announced that it was decided to look into having a teacher/vice principal for next year. No other action was taken in closed session.

ADJOURNMENT - The meeting was adjourned at 9:01 pm.

MINUTES APPROVED AND ADOPTED:



 Presiding President



 Date