

Minutes  
BIGGS UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
November 1, 2017

**OPEN SESSION**

**CALL TO ORDER** - President Sheppard called the meeting to order at 6:30 p.m.

**ROLL CALL** - Board members present: Kathryn Sheppard, America Navarro and Jenni Meyer. Dennis Slusser and Megan Wilkinson were absent.

**PLEDGE OF ALLEGIANCE** – The pledge was recited.

**APPROVAL OF AGENDA**

The Board approved the agenda with the additions of Personnel Action Item 9G to approve Stephanie Garcia in the 4.5 hour Instructional Aide position at Biggs Elementary and Item 9H to approve stipend positions: Dawn Robinson as BES Results Coordinator; LaQuita Ulrich as BES Testing Coordinator; Cadie Honan as BHS Testing Coordinator; Mandy Leahy and Ashleigh Aldridge as BHS Student Study Team Coordinators (split). MSCU (Navarro/Meyer) 3/0/2

**APPROVAL OF MINUTES**

The Board approved the minutes from the October 4, 2017 Regular meeting as written. MSCU (Navarro/Meyer) 3/0/2

The Board adjourned to closed session at 6:32 p.m.

**CLOSED SESSION**

1. Classified, Certificated, Classified Confidential and Management Personnel Discipline, Dismissal and/or Release; (Pursuant to Government Code Section 54957)
2. Conference with Labor Negotiator (Government Code Section 54957.6(a))

Closed Session was adjourned at 7:00 p.m.

**OPEN SESSION** – President Sheppard called the meeting to order at 7:01 p.m.

**ROLL CALL** – Board members present: Kathryn Sheppard, America Navarro and Jennifer Meyer. Dennis Slusser and Megan Wilkinson were absent.

Staff Present: Doug Kaelin, Mandy Leahy, LaQuita Ulrich and Donna Cyr

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** - President Sheppard announced that no action was taken in Closed Session.

**STUDENT REPRESENTATIVE REPORTS**

**ASB** - Claire Sheppard gave the ASB report: Homecoming was successful, volunteer work for the Fall Festival at Wheeler Ranch, volunteering at RES Spaghetti Feed, having a Spirit Rally this Friday for the last regular season football game, planning Basketball Homecoming.

**FFA** - Clare Sheppard gave the FFA report: Busy going on Ag Industry tours (Horseradish Harvest, Potato Harvest Rice Harvest and Butte County Ag tour), the Pig Raffle is this Friday, Open & Closing ceremony is next Tuesday. National FFA President, Breanna Holbert will be speaking at Biggs on Nov. 17<sup>th</sup> at 8:30 am.

**PARENT ASSOCIATIONS REPORTS** –

**PAWS Report:** The Fall Carnival was a success, planning a bread exchange for staff, the basketball program needs someone to take on the program; need volunteers to help.

RPA wanted to remind everyone about the Annual Spaghetti Feed on Sat., November 11<sup>th</sup>

#### **STUDENT RECOGNITION:**

##### Principal Ulrich presented the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Olivia Williams and Billy LaGrone IV  
K – Mrs. Hansen’s class: Andrew Reyes and Melissa Ramirez  
K – Mrs. Rutenburg’s class: Zuri Garcia and Wyatt Pequette  
1<sup>st</sup> - Mrs. Heath’s class: Keegan Phillips and Bekah Andres  
1<sup>st</sup> – Mrs. Holliman’s class: Jaiden Bandy and Damian Scott  
1<sup>st</sup> / 2<sup>nd</sup> – Mrs. Francis’ class: Aubrie Saurez and Manuel Gonzalez  
2<sup>nd</sup> – Mrs. Holt’s class: CJ Moffitt and Arden Vines  
2<sup>nd</sup> / 3<sup>rd</sup> - Ms. Locey’s class: Kimberly Gonzalez and Gracie Sheppard  
3<sup>rd</sup> – Mrs. Loftin’s class: Xandra Stewart-Wall and Anselmo Reyes  
4<sup>th</sup> – Mrs. Cammack’s class: Isabella Sandoval and David Leyva  
5<sup>th</sup> – Ms. Ponciano’s class: Kendra Sanchez and Tori Williams  
6<sup>th</sup> – Ms. Gilman’s class: Sierrah Swanson and Emiliano Bermudez  
6<sup>th</sup> – Mr. Gates’ class: Qelsi Stewart-Wall and Athena Gilbert  
7<sup>th</sup> – Mr. Solis’ class: Adrian Sanchez and Maritza Rodriguez  
8<sup>th</sup> – Mrs. Moore’s class: Andrea Caballero and Toby Melendez  
8<sup>th</sup> – Mr. Rutledge’s class: Gwen Wroten and Eastin Sherer  
Mrs. Roady’s class: Aurora Daniels and Ethan Arellano

##### Principal Ulrich presented the Richvale Elementary School awards:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> – Mrs. Logue’s class: Tucker Martson and Cashten Acosta  
4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> – Mrs. Andes’ class: Thomas Job and Madison Garcia

##### Principal Leahy presented the High School awards:

Jackie Gonzalez received the Freshman Award  
Jasmine Crawford received the Sophomore Award  
Karsyn McLean received the Junior Award  
Maesie Little received the Senior Award

#### **CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

None

**PUBLIC COMMENT** - There were no public comments

#### **REPORTS**

##### SUPERINTENDENT, M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

Mr. Kaelin gave the report:

- Buses are old and we keep missing out on grants.
- We purchased a new Gator
- We received the waiver from the State for days lost and for food lost in the dam evacuation
- At the start of the year we had zero Chromebooks and we now have 555 - 140 at the HS, 390 at BES and 25 at RES
- Want to thank the Community and PAWS organization for the Chromebooks

##### ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal Ulrich gave the report:

- Crisis Prevention Intervention Training for SDC Staff - Teacher and paraprofessionals
- First District Special Education Meeting
- Articulation/Professional Development - Data Analysis of student scores
- GoMath Follow up Training
- Red Ribbon Week

- Articulation/Professional Development - develop pacing guide for Benchmark and GoMath
- Veteran's Day - flag raising by George Haralliz & Tony Ariarsa with our students and classroom activities
- Month of November - Month of Gratitude

#### HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- Proctored ELA and Math Benchmarks
- Freshman and Juniors took the CAASPP Exams
- Vertical Teaming took place with Middle School teachers on 10/11/17 - next teaming will be 1/14/18
- Parent meeting - Mr. Sharrock explained and showed features of the new yearbook. 11/30/17 will be the next Parent meeting presented by Gretchen Nevens.
- Community Survey (Healthy Kid Survey) given by Behavioral Health to over 2,000 High School student in Butte County
- Football - last home game is 11/3/17; Volleyball had a tough season but the girls did great. Gearing up for winter sports.

#### BOARD MEMBER REPORTS:

President Sheppard wanted to let everyone know that she is getting a lot of positive feedback on the District and schools.

#### **CONSENT AGENDA**

The Board approved the Consent Agenda. MSCU (Navarro/Meyer) 3/0/2

- A. Approve Auxiliary Organizations Liability Coverage. The organizations are being approved pending conditions 1-8 being met.

#### **ACTION ITEMS**

The Board approved Action Items A - C. MSCU (Navarro/Meyer) 3/0/2

- A. Approve LCAP Local Indicators - Superintendent Kaelin explained what the four local indicators were and that as a District we feel we have met them.
- B. Approve \$30,000 Donation from PAWS to purchase second round of Chrome Book Carts for BES
- C. Approve \$27,522.57 Donation from Biggs Education Foundation to purchase Chrome Book Carts for BHS

The Board approved Action Item D. MSCU (Navarro/Meyer) 3/0/2

- D. Set Date of Board of Trustee Annual Organizational Meeting

The Organizational Meeting was set for December 6, 2017.

The Board approved Action Items E - G. MSCU (Navarro/Meyer) 3/0/2

- E. Approve Updated Board Governance Handbook
- F. Approve High School Seniors overnight trip on May 3<sup>rd</sup> - 6<sup>th</sup>, 2018 to Medford, Oregon
- G. Approve Biggs-Richvale Little League Real Property Lease, Rio Bonito Little League Park

#### **PERSONNEL ACTION**

The Board approved Personnel Action Items A - H. MSCU (Navarro/Meyer) 3/0/2

- A. Approve Hiring of Maribel Garcia as Volunteer Walk-on V. Girls Basketball Coach
- B. Approve Hiring of Alicia Patterson and Daniel Dunbarr as Substitute Teacher for the District

- C. Approve Hiring of Chandra Vines as Substitute Instructional Aide
- D. Approve Ashleigh Aldridge as the Butte-Glenn CTE Grant Lead Position
- E. Approve Stephen Boyes as the CCPA-Chico CTE Grant Lead Position
- F. Approve Adam Sharrock teaching CTE Courses: Tech Drafting/CAD (CBEDS #7720); Computer Awareness (CBEDS # 8133); Web Design I & II (CBEDS # 8134 & 8135) and Video Production I & II (CBEDS # 8134 & 8135).
- G. Approve Stephanie Garcia in the 4.5 hour Instructional Aide position at Biggs Elementary
- H: Approve Stipend positions:
  - Dawn Robinson as BES Results Coordinator*
  - LaQuita Ulrich as BES Testing Coordinator*
  - Cadie Honan as BHS Testing Coordinator*
  - Mandy Leahy & Ashleigh Aldridge as BHS Student Study Team Coordinators (split)*

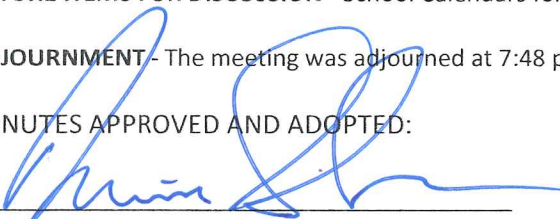
**INFORMATION ITEMS -**

- A. Investment Reports for August 31, 2017 and September 30, 2017 from Butte County Treasurer-Tax Collector - Standard report from the County.

**FUTURE ITEMS FOR DISCUSSION** - School Calendars for next three years - Create committee and schedule meetings.

**ADJOURNMENT** - The meeting was adjourned at 7:48 pm

MINUTES APPROVED AND ADOPTED:

  
 \_\_\_\_\_  
 Presiding President

12/6/17  
 \_\_\_\_\_  
 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.