

Minutes  
BIGGS UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
August 2, 2017

**OPEN SESSION**

**CALL TO ORDER** - President Sheppard called the meeting to order at 6:55 p.m.

**ROLL CALL** - Board members present: Kathryn Sheppard, America Navarro and Megan Wilkinson. Absent: Dennis Slusser and Steve Thompson.

**PLEDGE OF ALLEGIANCE** – The pledge was recited.

**APPROVAL OF AGENDA**

The Board approved the agenda with the addition of Action Item 7C - Approve FFA COLC Leadership Conference overnight trip on August 29 & 30th. MSCU (Navarro/Wilkinson) 3/0/2

**APPROVAL OF MINUTES**

The Board approved the minutes from the June 27th, 2017 as written. MSCU (Wilkinson/Navarro) 3/0/2

The Board adjourned to closed session at 6: 57 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:10 p.m.

**OPEN SESSION** – President Sheppard called the meeting to order at 7:11 p.m.

**ROLL CALL** – Board member present: Kathryn Sheppard, America Navarro and Megan Wilkinson. Absent: Dennis Slusser and Steve Thompson.

Staff Present: Doug Kaelin, Minden King, Mandy Leahy and Donna Cyr

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

No action was taken in Closed Session. President Sheppard did note addition of Action Item 7C - Approve FFA COLC Leadership Conference overnight trip on August 29 & 30th.

**PARENT ASSOCIATIONS REPORTS** – Kris Scott reported Sports Boosters raised \$25 - \$30,000 from the golf tournament and still selling tickets for the golf cart fundraiser. Mrs. Scott said the golf tournament went very well.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**  
None

**PUBLIC COMMENT** - There were no public comments

## **REPORTS**

**FFA** - President Claire Sheppard gave the report noting the new Chapter Officers. The Officer Retreat was at Bucks Lake. August is National Rice Month so FFA will be selling rice bowls at the football game. There are 30 applicants for the Butte County Fair.

### SUPERINTENDENT'S/M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mr. Kaelin gave the report:

- BES major projects over the summer: Cafeteria tables, outside painted, new breezeway bathrooms, new fences, moved classrooms and had trees removed, all classrooms cleaned.
- RES major projects over the summer: windows were replaced, new ceiling in cafeteria, covered walls and trees removed, all classrooms cleaned.
- BHS major projects over the summer: moved 3 classrooms, painted, remodeled the welding shop, all classroom cleaned, removed vending machine.
- Biggs rental house: new carpet, painted and re-rented.
- D.O. major projects over the summer: Bathrooms painted, all buses were waxed
- Finalizing new breakfast program
- Chromebook carts being processed

### ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- New curriculum - TK - 6<sup>th</sup> Benchmark and GoMath; 7<sup>th</sup> - 8<sup>th</sup> Study Sync and GoMath
- Melissa Carr Heath was hired as our new 1<sup>st</sup> grade teacher.
- Melissa Green was hired as our new full time Speech Therapist for all sites.
- Michael Morfin was hired as a Special Circumstance Aide at BES and Stephanie Garcia was hired as an Instructional Aide at RES
- CAASPP scores will be available in August
- Enrollment is up

### HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- Enrollment is up to 202
- Acellus Summer school program went well
- Attended ACSA in Tahoe
- Lifetouch took Senior pictures during the summer - will be out in August to take the rest of the students
- Articulation
- WASC review went very well - 6 year extension

BOARD MEMBER REPORTS: Kathryn Sheppard said the Golf Tournament went very well.

## **CONSENT AGENDA**

The Board approved the Consent Agenda MSCU (Navarro/Wilkinson) 3/0/2

- A. Approve Purchase Orders and Vendor Warrants
- B. Inter-district Agreement Request(s) for the 2017/2018 school year

## **ACTION ITEMS**

The Board approved Action Items A-C. MSCU (Navarro/Wilkinson) 3/0/2

- A. Approve Updated Declaration of Need for Fully Qualified Educators

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

- B. Adopt Houghton Mifflin "Go Math" K - 8 Math Curriculum

C. Approve FFA COLC Leadership Conference overnight trip on August 29 & 30th.

**PERSONNEL ACTION**

The Board approved Personnel Action Items A-I. MSCU (Wilkinson/Navarro) 3/0/2

- A. Approve Hiring of Stephanie Garcia as 3 Hour Instructional Aide at RES
- B. Approve Hiring of Gaylene Nako, Heather Luquin, Valentine Gonzalez and Hope Shirley as Substitute Instructional Aides
- C. Approve Hiring of Candace Steller as a Substitute Teacher
- D. Approve Hiring of Rick Villanueva as Head JV Football Coach for the 2017-2018 season
- E. Approve Hiring of Justin Younger as Asst. JV Football Coach for the 2017-2018 season
- F. Approve Hiring of Johnny Ceballos as Head Wrestling Coach for the 2017-2018 season
- G. Approve Agriculture Teacher Extended Year Agreement with Stephen Boyes
- H. Approve Agriculture Teacher Extended Year Agreement with Ashleigh Aldridge
- I. Approve Adam Sharrock teaching CTE Technology classes for grades 8<sup>th</sup> - 12<sup>th</sup> on a Variable Term Waiver (VTW for the SDAIE

**INFORMATION ITEMS -**

- A. Investment Treasurer's Report for May 31, 2017 from Butte County Treasurer - Standard report from the county.
- B. LCAP Update - It has been reviewed by the County and we need to make some minor changes. Working on them today.

**FUTURE ITEMS FOR DISCUSSION** - Look more into the Dress Code Policy and AP Enrichment conflict.

The Board adjourned back into Closed Session at 7:37 pm

**CLOSED SESSION**

- 1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
- 2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- 3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- 4. Litigation; Pursuant to Government Code Section 54956.9
- 5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:39 p.m.

**OPEN SESSION**

President Sheppard called the meeting to order at 7:39 p.m.

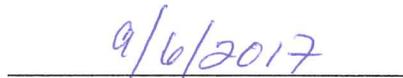
**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Sheppard reported that no actions took place in closed session.

**ADJOURNMENT** - The meeting was adjourned at 7:40 pm

MINUTES APPROVED AND ADOPTED:

  
\_\_\_\_\_  
Presiding President

  
\_\_\_\_\_  
Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.