

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 4, 2018

OPEN SESSION

CALL TO ORDER - President Slusser called the meeting to order at 6:35 p.m.

ROLL CALL - Board members present: Dennis Slusser, Kathryn Sheppard, America Navarro, Jenni Meyer and Megan Wilkinson.

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda as presented. MSCU (Navarro/Meyer) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the March 7, 2018 Regular meeting and March 15, 2018 Special meeting as written. MSCU (Wilkinson/Sheppard) 5/0

The Board adjourned to closed session at 6:38 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

Closed Session was adjourned at 7:03 p.m.

OPEN SESSION – President Slusser called the meeting to order at 7:04 p.m.

ROLL CALL – All Board members present.

Staff Present: Doug Kaelin, LaQuita Ulrich and Donna Cyr

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION - President Slusser announced no action was taken during Closed Session.

PARENT ASSOCIATIONS REPORTS – Jolene Sheppard reported they had a staff luncheon in March. New officers will be seated in April. There are new Bylaws for PAWS. They are looking for parent volunteers for Art Docents. Reminded everyone that Run Around the Rice is set for Sunday, May 20th in Richvale.

Sports Booster - Kris Scott reported that they are working hard on the golf tournament.

STUDENT REPRESENTATIVE REPORTS

STUDENT RECOGNITION:

Principal Ulrich presented the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin's class: John Ramirez-Martinez and Valentina Ortiz

K – Mrs. Ruttenburg’s class: BreeLynn Thomas and Lydia Thompson
K - Mrs. Hansen’s class: Eliza Fisher and Lexy Caudillo
1st - Mrs. Heath’s class: Irony Peterson and Annie McDonnell
1st – Mrs. Holliman’s class: Angel Ceden0 and Dylan Gonzalez
1st / 2nd – Mrs. Francis’ class: Laycee Dewsnup
2nd – Mrs. Holt’s class: Sandra Zamora and Harley Salazar
3rd / 4th - Ms. Locey’s class: Michael Williams and Isabella Sandoval
3rd – Mrs. Loftin’s class: Xavier Caro, Melody Thompson and Kaydenze Pruitt
4th – Mrs. Cammack’s class: Nataly Gonzalez
5th – Ms. Ponciano’s class: Brady Smith and Victoria Padilla
5th & 6th – Ms. Gilman’s class: Bella Headley and Mia Clemons
6th – Mr. Gates’ class: Eric Paredes and Lela Frias
7th – Mr. Solis’ class: Brianna Rodriguez and Brandon Solansky
8th – Mrs. Moore’s class: Ovian Cammon
8th - Mr. Rutledge’s class: Esther Gonzalez and Preston Villines
Ms. Roady’s class: Angelo Aguilar and Zora Kalaveras

Principal Ulrich presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class: Lucy Quist and Luke Williams
4th, 5th, 6th – Mrs. Andes’ class: Mason Kaelin and Tyler Parker

Superintendent Kaelin presented the High School awards:

Joanna Acosta received the Freshman Award
Shaima Belal Al-Abdullah received the Sophomore Award
Bryson Roles received the Junior Award
Paola Patron received the Senior Award

ASB & FFA Reports: There were no ASB or FFA reports

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -
None

PUBLIC COMMENT - There were no public comments.

REPORTS:

ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal Ulrich gave the report:

- Continuing with Benchmark Backward Mapping. This time working on writing skills.
- Curriculum and Instruction Team is working on data analysis
- Intervention Teams - continuing building teacher leaders & support academic, social & emotional needs. Applied for the MTSS system grant.
- Going to implement a monthly incentive program - if you receive no referrals you receive a prize.
- Teacher Charity Holliman was named BCAA Certificated Staff Member for BES

HIGH SCHOOL PRINCIPAL’S REPORT:

Superintendent Kaelin gave the report:

- Teacher Pete Howell was named BCAA Certificated Staff Member for BHS
- The new plasma cutter was installed. They will be out to do a training soon. This was paid for through Butte College and Chico College grant
- Working on Master Schedule for next year
- Track, Softball and Baseball teams are doing well.

M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

Superintendent Kaelin gave the report:

- Cafeteria Manager planning for next year. Possibly moving Brunch to Breakfast program at HS
- Evaluating breakfast in classrooms
- Mapping summer projects - HS South parking lot, blacktop being fixed at Elementary playground; playground equipment, etc.

SUPERINTENDENT REPORT:

Mr. Kaelin gave the report:

- Bus Grant is done and submitted
- MTSS Grant to be finalized
- Working on Master Schedule at HS
- Filling the two secretary positions for next year

BOARD MEMBER REPORTS: There were no Board Member reports.

CONSENT AGENDA

The Board approved the Consent Agenda. MSCU (Sheppard/Wilkinson) 5/0

- Inter-district Agreement Request(s) for the 2017/2018 and 2018/2019 school years
- Approve Purchase Orders and Vendor Warrants

ACTION ITEMS

The Board approved Action Items A - E. MSCU (Sheppard/Navarro) 5/0

- Adopt Stipend List for the 2018-2019 school year:
- Approve Surplus of Damaged Fiction Library Books and 44 copies of Saxon Math Books from Biggs High School (List available at District Office)
- Approve Resolution 2017/2018 #8 - Intra-Budget Transfer at the Close of the School Year
- Approve Transfer from General Fund balance to Cafeteria Fund 13
- Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

BP/AR 1312.3 – Community Relations – Uniform Complaint Procedures - update
 AR 3230 – Business & Noninstructional Operations – Federal Grant Funds - update
 AR 3514.2 – Business & Noninstructional Operations –Integrated Pest Management - update
 BP/AR 3551 – Business & Noninstructional Operations – Food Service Operations/Cafeteria Fund - update
 BP/AR 3553 – Business & Noninstructional Operations – Free and Reduced Price Meals - update
 BP 4111/4211/4311 – Personnel – Recruitment and Selection – update
 BP/AR 4119.11/4219.11/4319.11 – Personnel – Sexual Harassment – update
 AR 4161.1/4361.1 – Personnel – Personal Illness/Injury Leave – update
 AR 4261.1 – Personnel – Personal Illness/Injury Leave – update
 BP/AR 4161.8/4261.8/4361.8 – Personnel – Family Care and Medical Leave – update
 BP/AR 5022 – Students – Student and Family Privacy Rights - update
 BP/E 5145.6 – Students –Parental Notifications – update
 BP 6162.5 – Instruction – Student Assessment – update
 BP/AR 6171 – Instruction –Title I Programs – update

PERSONNEL ACTION

The Board approved Personnel Action Items A - G. MSCU (Wilkinson/Navarro) 5/0

- Accept Elementary School Principal LaQuita Ulrich's Contract – extended through 2018-2019 and 2019-2020

- B. Accept Resignation of Cynthia Andrews as ELD/Independent Study Teacher as of June 1st, 2018
- C. Accept Resignation of Haylee Ponciano as Fifth Grade Teacher at BES as of the end of the 2017-2018 school year
- D. Approve Hiring of Jane Little as Pool Manager for the 2018 Summer Season
- E. Approve Hiring of Brock Springer, Delaine Little, Karsyn McLean, Payton Haury and Maesie Little for summer Lifeguard positions
- F. Approve Hiring Ashton Hubbard in a Substitute Teacher position.
- G. Adopt Stipend Positions for the 2018-2019 school year:
 - 1. Head Var Football Tyler Rutledge
 - 2. Asst. Var Football KC Berry
 - 3. Head Var Volleyball Michelle Schleef
 - 4. Head JV Volleyball Michelle Schleef
 - 5. ASB Advisor Casey Smith
 - 6. CSF Advisor Gretchen Nevens
 - 7. Varsity Boys B'ball KC Berry
 - 8. Varsity Girls B'ball Tim Sheridan
 - 9. Varsity Baseball Javier Solis
 - 10. Varsity Softball Michelle Schleef
 - 11. Cheer Advisor Amanda Pelfrey
 - 12. RES Lead Teacher Shannon Logue
 - 13. Shady Cr. Coord. Scott Gates
 - 14. Shady Cr. Teacher (2) Scott Gates & ?
 - 15. BES Student Coun. Adv. Javier Solis
 - 16. CJSF Advisor Sandy Moore
 - 17. Chess Advisor (K - 5th & 6th – 8th Grades) Tammie Loftin

INFORMATION ITEMS -

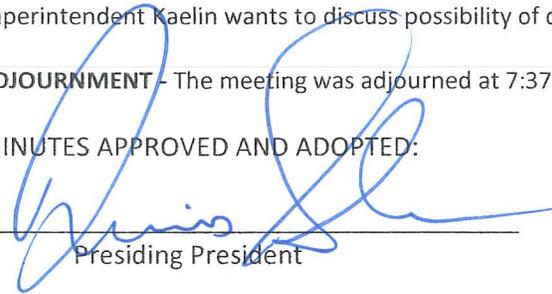
- A. Investment Report dated February 28, 2018 from Butte County Treasurer-Tax Collector - Standard report from the County on investments.
- B. LCAP Update - Data has been added to the new template. Meetings planned. Maybe reevaluate our five existing LCAP goal.
- C. Senior Skip Day in May 29th, 2018 - for information only.

FUTURE ITEMS FOR DISCUSSION

Superintendent Kaelin wants to discuss possibility of doing away with Senior trips.

ADJOURNMENT - The meeting was adjourned at 7:37 pm

MINUTES APPROVED AND ADOPTED:



 Presiding President

5/2/18

 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.