

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 7, 2018

OPEN SESSION

CALL TO ORDER - President Slusser called the meeting to order at 6:30 p.m.

ROLL CALL - Board members present: Dennis Slusser, Kathryn Sheppard, America Navarro. Megan Wilkinson and Jenni Meyer were not present.

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with the addition to Item 7A Interdistrict Agreements of 3rd grade student being released from Biggs USD to Gridley USD in the 2017-18 school year. MSCU (Sheppard/Navarro) 3/0

APPROVAL OF MINUTES

The Board approved the minutes from the January 10, 2018 Regular meeting as written. MSCU (Navarro/Sheppard) 3/0

The Board adjourned to closed session at 6:32 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
 - A. Employee request for Leave of Absence
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

Board member Megan Wilkinson arrived at 6:35 p.m.

Closed Session was adjourned at 7:08 p.m.

OPEN SESSION – President Slusser called the meeting to order at 7:08 p.m.

ROLL CALL – All Board members present except Jenni Meyer.

Staff Present: Doug Kaelin, Mandy Leahy, Pam Ragan and Donna Cyr

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION - President Slusser announced action taken during Closed Session was that the Board denied a Classified Employee’s request for paid leave of absence. He also noted the addition to Agenda Item 7A of 3rd grade student added to Interdistrict list being released from Biggs Unified to Gridley Unified in 2017-18 school year.

PARENT ASSOCIATIONS REPORTS – PAWS is in full swing with “Run Around the Rice” on May 20th and PAWS would like to thank SunWest for being a major sponsor and for all their support. The next PAWS meeting is Monday, Feb. 12th at 6pm in Room 14.

Sports Booster - Kris Scott reported that they are working hard on the golf tournament.

STUDENT REPRESENTATIVE REPORTS**STUDENT RECOGNITION:**Superintendent Kaelin presented the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Alana Harrington and Weston Martin
 K – Mrs. Ruttenburg’s class: Easton Vines and Faith Lobner
 K - Mrs. Hansen’s class: Benjamin Martinez and Isabelle Mendoza
 1st - Mrs. Heath’s class: Mason Frith and Skyleigh Gonzalez
 1st – Mrs. Holliman’s class: Waylon Richey and Itzel Caballero
 1st / 2nd – Mrs. Francis’ class: Isabella Fisher and Carlos Silva
 2nd – Mrs. Holt’s class: Dominic Rodriguez and Carlee Sheppard
 3rd / 4th - Ms. Locey’s class: Kourtney Nuchols and Aubrey Bailey
 3rd – Mrs. Loftin’s class: Fenix Headley, Isabella Gutierrez and Arianna Cunningham
 4th – Mrs. Cammack’s class: Destinee Hairston and Guillermo Gomez
 5th – Ms. Ponciano’s class: Allie Little and Alina Anguiano
 5th & 6th – Ms. Gilman’s class: Josiah Dolinski and Nicole Conway
 6th – Mr. Gates’ class: Chase McLean and Tatum Dodson
 7th – Mr. Solis’ class: Santos Sanchez and Sway Dingman
 8th – Mrs. Moore’s class: Sydney Sizelove and Logan Thompson
 8th - Mr. Rutledge’s class: Cameren Jackson and Katie Ryan
 Ms. Roady’s class: Arieana McPeak and Manny Luelamana

Superintendent Kaelin presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class:
 4th, 5th, 6th – Mrs. Andes’ class:

Principal Leahy presented the High School awards:

Aurora Little received the Freshman Award
 Seth Manning received the Sophomore Award
 Kameron Smith received the Junior Award
 Savannah Rogers received the Senior Award

ASB - Ashley Rudd gave the report. BES ASB has been working on many activities including morning music on campus, lunch time games, a Chalk Run and care packages for troops. ASB is also going to be working on an Anti Bullying video.

FFA - Tucker Bennett and Jack Sheppard gave the FFA report. The FFA has been going on field trips to local schools and events. They attended Field Day in Arbuckle. The State conference is March 10th, they are preparing for Silver Dollar Fair, State Conference is April 22nd - 25th, and the students build the new pig barns.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

None

PUBLIC COMMENT - Mary Frith, 442 C Street, Biggs asked what the District policy is regarding verbal threats to use weapons on students. Superintendent Kaelin addressed her concerns, the policy and the plan of action.

REPORTS:HIGH SCHOOL PRINCIPAL’S REPORT:

Principal Leahy gave the report:

- ELA CAASPP practice exam given
- On-site Professional Development from Linda from Benchmark
- Articulation day was used to identify classroom items that can be improved on
- Parent Night will be Feb. 22nd at 6:30pm presented by Lauren Garcia
- ASB Basketball Homecoming, Rib Dinner fundraiser on April 12th, Battle of the Sexes planning, Blood Drive in April
- Athletics: Wrestling and Basketball teams working hard and overall doing well.

SUPERINTENDENT, H.S., M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mr. Kaelin gave the report:

- Purchased two new handheld computers for cafeteria
- Mr. Strattard is working on improving food to increase student participation in lunch program
- New metal storage shed purchased for Baseball
- Working on MOT compliance issues

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mr. Kaelin gave the report:

- Teachers worked with Linda from Benchmark
- Principal Ulrich is at Shady Creek this week
- Articulation was on core standards in math
- We've had six new students enroll this week at BES and two at RES

SUPERINTENDENT REPORT:

Mr. Kaelin gave the report:

- There have been no Williams Complaints against the District for the past quarter
- Trailer Bill was released on the Small Necessary School Funding - no sunset on this Bill
- CTE Grant - the new welding booths have been installed. A plasma cutter is coming
- Superintendent is working on a new CTE grant for professional development
- Spring is here and the school year is half over
- There is a snag in the football stadium - working on insurance questions

BOARD MEMBER REPORTS: There were no Board Member reports.

CONSENT AGENDA

The Board approved the Consent Agenda. MSCU (Sheppard/Navarro) 4/0

- A. Approve Inter-district Agreement Request(s) for the 2017 - 2018 and 2018 - 2019 school years - *Addition of 3rd grade student being released from Biggs USD to Gridley USD in 2017-18 school year.*
- B. Approve Purchase Orders and Vendor Warrants

ACTION ITEMS

The Board approved Action Items A - G. MSCU (Sheppard/Navarro) 4/0

- A. Approve Annual Certification of Temporary Athletic Team Coaches
- B. Approve School Accountability Report Cards (SARC) for each school (*all reports available at District Office & on District website www.biggs.org*):
 - Biggs High School
 - Biggs Elementary School
 - Richvale Elementary School
 - Community Day School
- C. Approve second of three year contract with Independent Audit Consultant Stephen Roatch Accountancy Corp.
- D. Approve BES and RES 6th Grade Students to attend Shady Creek Outdoor School at Richardson Springs Nevada City from February 5th - 9th, 2018.
- E. Approve High School and Middle School Students to attend REACH Conference at Richardson Springs. Middle school is March 1st - 3rd and High School is March 8th - 10th, 2018
- F. Approve Surplus of Biggs Elementary School Library Books - *list available for review at District Office*

G. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

- BP/AR 0420.4 - Philosophy, Goals, Objectives and Comprehensive Plans - Charter School Authorization - update
- BP 1325 – Community Relations – Advertising and Promotion - update
- BP 3100 – Business & Noninstructional Operations – Budget - update
- BP 3515.7 – Business & Noninstructional Operations –Firearms on School Grounds - update
- E 3515.7 – Business & Noninstructional Operations –Firearms on School Grounds - delete
- BP 3517 – Business & Noninstructional Operations – Facilities Inspection - delete
- AR 3517 – Business & Noninstructional Operations – Facilities Inspection - added
- BP 4119.21/4219.21/4319.21 – Personnel – Professional Standards – update
- AR 4144/4244/4344 – Personnel – Complaints – update
- BP/AR 4200 – Personnel – Classified Personnel – update
- BP 5144 – Students – Discipline - update
- BP/AR 5144.1 – Students – Suspension and Expulsion/Due Process – update
- BP 6146.1 – Instruction – High School Graduation Requirements – update
- BP/AR/E 6162.52 – Instruction –High School Exit Examination – delete
- BB 9150 - Board Bylaws - Student Board Members - update

PERSONNEL ACTION

The Board approved Personnel Action Items A - C. MSCU (Wilkinson/Sheppard) 4/0

- A. Approve Hiring of Stan Bettencourt as a Walk-on Wrestling Coach
- B. Approve Hiring of Donna Atteberry as a Substitute Instructional Aide
- C. Approve Hiring of Daniela Shelton as 4 hour Instructional Aide at Biggs Elementary School

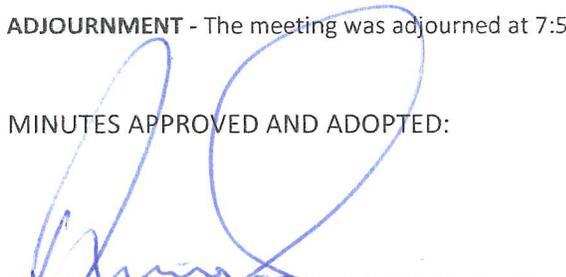
INFORMATION ITEMS -

- A. Schedule "Night of the Stars" event in May 2018 - **Set for Monday, May 14, 2018**
- B. LCAP Update - Attended a training on the new LCAP template. Meeting with BUTA next week for LCAP. The new Dashboard has been released. There is a Calendar meeting next Wed., at 3:30 pm.
- C. December 31, 2017 Investment Report from Butte County Treasurer - Standard Investment report from the County

FUTURE ITEMS FOR DISCUSSION - A draft copy of a Dress Code was distributed and the Board was asked to review and bring back comments for the next Board meeting.

ADJOURNMENT - The meeting was adjourned at 7:53 pm.

MINUTES APPROVED AND ADOPTED:



Presiding President

3/7/18

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.