

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 10, 2018

OPEN SESSION

CALL TO ORDER - President Slusser called the meeting to order at 6:37 p.m.

ROLL CALL - Board members present: Dennis Slusser, Kathryn Sheppard, America Navarro, Megan Wilkinson and Jenni Meyer.

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Personnel Action Item 10H - Accepting the Retirement letter of Carleen Charley, Ag Teacher, as of January 13, 2018. MSCU (Sheppard/Navarro) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the December 6, 2017 Regular meeting as written. MSCU (Navarro/Wilkinson) 5/0

The Board adjourned to closed session at 6:38 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

Closed Session was adjourned at 7:04 p.m.

OPEN SESSION – President Slusser called the meeting to order at 7:05 p.m.

ROLL CALL – All Board members present.

Staff Present: Doug Kaelin, LaQuita Ulrich, Mandy Leahy, Pam Ragan and Donna Cyr

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION - President Slusser announced that no action was taken in Closed Session. He also noted the addition to Agenda of Personnel Action Item 10H - Accepting the Retirement letter of Carleen Charley, Ag Teacher, as of January 13, 2018.

SPECIAL REPORT

Independent Annual 2016-2017 Audit Report – Mr. Stephen Roatch from Stephen Roatch Accountancy reviewed the Audit report with the Board. He let the Board know that he has no real concerns with the audit report or budget. There was some discussion regarding STRS & PERS and the Cafeteria Fund. Mr. Roatch said this was the last year he could audit the District and that his partner would be doing the audit next year. There were no questions from the Board or staff. The Board and staff thanked Mr. Roatch for his time.

PARENT ASSOCIATIONS REPORTS – There were no parent association reports.

STUDENT REPRESENTATIVE REPORTS

ASB - Ashley Rudd and Cameron Jackson gave the report. BES ASB put up flags on B Street in Biggs; they raised over \$1,000 in the Mathathon, held a Socktober Drive, assisted with the Haunted House in Biggs that raised over \$200, collected 4000 cans for the Food Drive for Sacred Heart, collected toys for Toys 4 Tots and now are working on Shoeboxes for the Troops.

STUDENT RECOGNITION:Principal Ulrich presented the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Anaiyah Velasquez and Braylon Mitchiner

K – Mrs. Rutenburg’s class: Grace Kilkana and Ebonie Carothers

K - Mrs. Hansen’ class: Mia Sophia Reyes and Aiden Rickson

1st - Mrs. Heath’s class: Danica Long and McKenzie Tanner

1st – Mrs. Holliman’s class: Adrian Leonard and Marbella Gutierrez

1st / 2nd – Mrs. Francis’ class: Aliviah Daniels and Caidan Grimes

2nd – Mrs. Holt’s class: Vanessa Ramos and Carlos Castaneda

3rd / 4th - Ms. Locey’s class: Abbagael Williams and Gwendolyn Freer

3rd – Mrs. Loftin’s class: DeAondra Carothers and Caden Garcia

4th – Mrs. Cammack’s class: Dillan Burton and Noah Welden

5th – Ms. Ponciano’s class: Mailey Seipert and Solo Melendez

5th & 6th – Ms. Gilman’s class: Ammon Arellano and Zainab Tahir

6th – Mr. Gates’ class: Zoey Williams and Brody Hudson

7th – Mr. Solis’ class: Callie Hane and Andy Saephan

8th – Mrs. Moore’s class: Daisy Munoz and Aron Tinoco

8th - Mr. Rutledge’s class: Ashley Rudd and Riley Rutherford

Ms. Roady’s class: Anahi Carmona

Principal Ulrich presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class: Riley Harrison and Hudson Brewer

4th, 5th, 6th – Mrs. Andes’ class: Russell Cote III and Logan Harrison

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

None

PUBLIC COMMENT - There were no public comments

REPORTS:SUPERINTENDENT, H.S., M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

Mr. Kaelin gave the report:

- Mr. Strattard is working to change food to make it more enjoyable for students.
- Mr. Strattard is making good improvements in the cafeteria
- With the rain we are taking care of a major leak at BES
- Grounds crew is starting to work on the baseball and softball fields

ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal Ulrich gave the report:

- Held a Mindfulness Workshop on 12/6 for Teachers
- Had a huge turn out for the Annual Gingerbread House Night in December
- Both Christmas programs were a great success and well attended. There was a visit from Santa on 12/19
- New Librarian Clerk is excited to come up with ideas to restructure the library and focus on what a 21st Century Library looks like
- Planning the Benchmark observation in Folsom Cordova Unified School District
- Linda Farruggia will be doing some follow up training on Benchmark
- Holding Professional Learning Communities and Cadres with Teachers once a month

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- All Freshman & Juniors took the CAASPP practice exam at the end of Oct. The next one will be January 16th - 19th.
- Linda Farruggia from Benchmark had one-on-one visits and worked closely with six teachers and provided feedback
- Student Achievement Awards were given out prior to the break
- Continuing with the Acellus program for enrichment and credit recovery. Program will be held during the summer.
- Started a Lunch Intervention program for students that need additional help.
- Next Parent Night will be January 25th at 6:30, presented by Mrs. Nevens
- ASB working on monthly perfect attendance rewards.
- Basketball and Wrestling season is off and running

SUPERINTENDENT REPORT:

Mr. Kaelin gave the report:

- Thanked Principals for all their new ideas and hard work
- SSR requirement to graduate has changed
- Thanked PAWS for a wonderful Christmas lunch.
- District Office staff is working hard on the new BCOE accounting system called Escape
- We rolled Outlook email system over to gmail
- Football stadium is moving forward on plans for bleachers, parking lot, access to bleachers, bathrooms, snack bar. We will be tweaking the plans then get them out to bid. There will be a special meeting next week to help District get through this process.

BOARD MEMBER REPORTS: There were no Board Member reports.

CONSENT AGENDA

The Board approved the Consent Agenda. MSCU (Sheppard/Wilkinson) 5/0

- A. Approve Inter-district Agreement Request(s) for the 2017 - 2018 and 2018 - 2019 school years

ACTION ITEMS

The Board approved Action Items A - F. MSCU (Wilkinson/Meyer) 5/0

- A. Adopt the 2016/2017 Audit Certification
- B. Approve FFA State Leadership Conference overnight trip to Anaheim, CA on April 22 - April 25, 2018
- C. Approve E-rate purchases
- D. Adopt Resolution 2017/2018 #4 Authorizing Purchase of Scanning Software License for Escape
- E. Approve Four (4) hour Instructional Aide Position
- F. Adopt Resolution 2017/2018 #5 Reduction in Classified School Services

PERSONNEL ACTION

The Board approved Personnel Action Items A - H. MSCU (Navarro/Sheppard) 5/0

- A. Approve Hiring of Mike Bedortha in Varsity Track Coach Position
- B. Approve Hiring of Crystal Brady in a 4 hour Instructional Aide position at BES
- C. Approve Hiring of Michelle Morris in the Library Clerk position at BES
- D. Approve Hiring of Jeff Smith, Tyler Rutledge and Andrew Perez as Volunteer Baseball coaches
- E. Approve Hiring of Tanisha Norvell, Larry Philbeck and Chandra Vines as a Substitute Teacher
- F. Approve Hiring of Pat Roberts as a Substitute Speech Pathologist.
- G. Approve Hiring of Tanisha Norvell as Intern Ag Teacher starting January 16, 2018.
- H. *Accept Retirement letter from Carleen Charley as of January 13, 2018*

INFORMATION ITEMS -

Butte County Treasurer's Investment Report November 30, 2016 - Standard investment report from the County.

Superintendent Kaelin said he will be setting up Calendar meetings with parents, BUTA and CSEA this week. We will be setting up LCAP meeting as well.

FUTURE ITEMS FOR DISCUSSION - None.

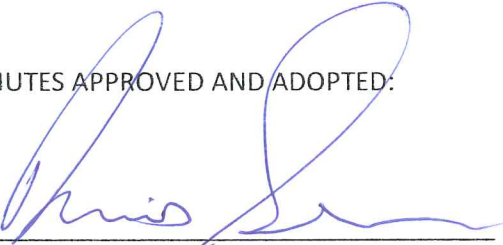
The Board Adjourned back Into Closed Session - 7:55 p.m.

Closed Session was adjourned at 8:07 p.m

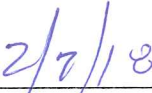
OPEN SESSION - President Slusser announced that no action was taken in closed session.

ADJOURNMENT - The meeting was adjourned at 8:08 pm.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.