

**Minutes**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**May 3, 2017**

**OPEN SESSION**

**CALL TO ORDER** – President Sheppard called the meeting to order at 6:38 p.m.

**ROLL CALL** – Board members present: Kathryn Sheppard, America Navarro, Dennis Slusser, Megan Wilkinson and Steve Thompson.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, Administrative Assistant

**PLEDGE OF ALLEGIANCE** – The pledge was recited.

**APPROVAL OF AGENDA**

The Board approved the agenda with the removal of Personnel items 9D: 12 and 15 and addition of Item 9G - Tyler Rutledge as Summer School Teacher and 9H - Amanda Pelfry as Cheer Coach. MSCU (Thompson/Slusser) 5/0

**APPROVAL OF MINUTES**

The Board approved the minutes from the April 5, 2017 as written. MSCU (Slusser/Navarro) 5/0

The Board adjourned to closed session at 6:40 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:08 p.m.

**OPEN SESSION** – President Sheppard called the meeting to order at 7:10 p.m.

**ROLL CALL** – All Board members were present.

Staff present: Doug Kaelin, Minden King, Mandy Leahy and Donna Cyr

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Sheppard reported that the Board gave the Superintendent a positive review. There were changes to the Agenda with the removal of Personnel items 9D: 12 and 15 and addition of Item 9G - Tyler Rutledge as Summer School Teacher and 9H - Amanda Pelfry as Cheer Coach. No other actions were taken in Closed Session.

**STUDENT AWARDS & REPRESENTATIVE REPORT**

ASB –Marissa Hane gave the ASB report. ASB is preparing for elections; working on video production for Right of Passage; will be volunteering for Run Around the Rice on May 20<sup>th</sup>; planning a small fundraiser to purchase a TV in the multi room.

FFA –Claire Sheppard reported that this is a very busy time for FFA. They had their regional meeting and awards banquet. Members were awarded State degree; they voted on new amendments to allow 7<sup>th</sup> and 8<sup>th</sup> graders to join FFA; they are having a Taco Dinner fundraiser on May 5<sup>th</sup>; the Silver Dollar Fair is the week of May 23<sup>rd</sup>; May 12<sup>th</sup> is Farm Day for K - 5<sup>th</sup> grade go to HS, State FFA Conference is moving to Anaheim this year for two years then to Sacramento for two years.

**Presentation of Math/Science Camp Scholarship by AAUW to BES student Ashley Rudd** - Representatives from AAUW, an organization that inspire young women to get involved in Science, Technology, Engineering, Arts and Math, awarded a scholarship to Ashley Rudd. The scholarship pays for a week at UC Davis during the summer to experience STEAM courses. Ashley's mother accepted the award on her behalf.

A. STUDENT RECOGNITION - Principal Leahy present the High School awards:

Jasmine Crawford received the Freshman Award  
Paloma Velazquez received the Sophomore Award  
Claire Sheppard received the Junior Award  
Caitlyn Pate received the Senior Award

Principal King present the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin's class: Knox Buzzard, Isabelle Mendoza and Monica Diaz  
K – Mrs. Ruttenburg's class: Maisy Brunken, Tucker Martson and Luke Williams  
K – Mrs. Hansen's class: Connor Dent and Marbella Gutierrez  
1<sup>st</sup> – Mrs. Francis' class: Dreaziah Carothers and Harley Salazar  
1<sup>st</sup> – Mrs. Holliman's class: Joseph Chavez and Colton Manes  
2<sup>nd</sup> – Mrs. Holt's class: Brooklyn Kolkana and Kaydenze Pruitt  
2<sup>nd</sup>/3<sup>rd</sup> – Mrs. Prestigiacomio's class: Edwin Vera and Audrina Lopez  
3<sup>rd</sup> – Mrs. Loftin's class: Isabella Sandoval, Gwen Freer, Guillermo Gomez and Emma Forbes  
4<sup>th</sup> – Ms. Locey's class: Alina Anguiano and Aylee Saeteurn  
4<sup>th</sup>/5<sup>th</sup> – Mrs. Cammack's class: Jaela Rodriguez and Luis Enrique Martinez  
5<sup>th</sup> – Ms. Ponciano's class: Tatum Dodson and Baker Smith  
6<sup>th</sup> – Mr. Gates' class: Sway Dingman, Ana Garcia and Santos Sanchez  
7<sup>th</sup> – Mr. Solis' class: Zonah Headley and Cody Roles  
7<sup>th</sup> – Ms. Gilman's class: Gwen Wroten and Zuleima Valdez Alvarez  
8<sup>th</sup> – Mr. Rutledge's class: Jack Sheppard and Alia Rood  
8<sup>th</sup> – Mrs. Moore's class: Karla Vera and Grace Ramos  
Mrs. Roady's class: Brian Leyva and Zachary Gregory

Principal King presented the Richvale Elementary School awards:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> – Mrs. Logue's class: Logan Williams and Cashten Acosta  
4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> – Mrs. Andes' class: Cesar Valdez-Alvarez and Cole Cummings

**PARENT ASSOCIATIONS REPORTS** – PAWS is working on "Run around the Rice". Already have \$46,000 in donations and there are 116 entrants. Missoula Children's Theatre is coming back next year and performing Beauty Lou and the Country Beast.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

Cadie Honan reported that four staff members received scholarships for the Future Educator Grant Program.

**PUBLIC COMMENT**

None

**REPORTS**

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Superintendent Kaelin gave the M/O/T report:

- Busy dealing with a bird infestation at BES
- Some of the summer jobs will be to replace the tables in the BES cafeteria, replace some lockers at the HS, replace lockers in the breezeway at BES, and replace the windows at RES cafeteria, general painting and cleaning.

- Jane Little is the Schohr Pool Manager and we have been contacted by Gridley Gators to rent our pool during the summer from 7 am - 11 am.
- Working with the State on the Enhanced Breakfast Program.

#### ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- State Testing started
- New ELA programs have helped prepare students for testing
- Had two articulation days focusing on the new ELA/ELD curriculum to meet the needs of all learners.
- BES 5<sup>th</sup> graders participated in the CA Weekly Explorer Presentation of the American Revolution. Very successful.
- Several teachers attended the Daily Five Café Conference in San Jose - Ms Locey gave an overview of the conference.
- STEAM night on May 11<sup>th</sup> from 5:30 to 7:00 pm for BES - many interactive stations for students and families.
- Middle schools teachers attended the CA League of Middle School Conference in Sacramento. Mrs. Moore & Ms. Gilman gave a short presentation on what they learned at the conference

#### HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- Completed 11<sup>th</sup> grade CAASPP ELA and Math Testing. Currently giving 10<sup>th</sup> grade Science test.
- Every 15 Minute Program went incredibly well
- Prom was successful
- May 16<sup>th</sup> six staff members will be attending workshop on Acellus online curriculum. We will be using this curriculum for credit recovery. Can also use the program for more Honors classes
- Study Sync - Four teachers are learning new curriculum and planning placement tests
- Senior Trip - May 5<sup>th</sup>; Night of the Stars - May 15<sup>th</sup>, Scholarship Night - May 18<sup>th</sup>, Graduation is June 2<sup>nd</sup> at 7:00 pm
- Athletics - Cheer try outs May 10<sup>th</sup> & 12<sup>th</sup>; Softball is 4-3 in league; Baseball is 1-6 in league. Eloy Ibarra threw a complete no hitter against Esparto; Track continues to break records; Top Senior Athletes Bailee Roles, Caitlyn Pate, Eloy Ibarra, Freddy Santillan and Lukini Lualemana will be recognized at the Enterprise Record Sports Hall of Fame Dinner

#### SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Acellus Online Program offers over 52 Honors courses, AP classes as well as electives
- Tyler Rutledge will be using the Acellus program for Summer School
- Requested Dress Codes from other Districts in the County
- 210 Chromebooks will roll out in August - 6 carts to BES and 2 carts to BHS for now. Working on a three year plan with PAWS to purchase Chromebooks for all students.

BOARD MEMBER REPORTS: Nothing from the Board.

#### **CONSENT AGENDA**

The Board approved Consent Agenda Item A. MSCU (Navarro/Slusser) 5/0

- Approve Purchase Orders and Vendor Warrants
- Approve Confidential Staff Summer Schedule of four 10 hour days.

#### **ACTION ITEMS**

The board approved Action Items A - B. MSCU (Navarro/Wilkinson) 5/0

- Schedule additional board meeting for week of June 26 - 29, 2017.

*Scheduled meeting for Tues., June 27 at 1:00 pm*

- Approve Revised JPA NVSIG (North Valley Schools Insurance Group) Agreement.

The board approved Action Items C - D. MSCU (Slusser/Wilkinson) 5/0

- C. Superintendent Evaluation
- D. Approve BHS Summer School Four Week Program.

**PERSONNEL ACTION**

The Board approved Personnel Action Items A - H. MSCU (Wilkinson/Navarro) 4/0

- A. Approve hiring of Melissa Heath as Biggs Elementary teacher for 2017-2018 school year.
- B. Approve hiring of Melissa Green as School Speech Therapist for 2017-2018 school year.
- C. Approve hiring of Karsyn McLean and Maesie Little in summer 2017 Lifeguard positions
- D. Approve hiring of Stipend positions:
 

1. Head Var Football	Tyler Rutledge
2. Asst. Var Football	KC Berry & Cameron Knipe (split)
3. Head Var Volleyball	Michelle Schleef
4. Head JV Volleyball	Michelle Schleef
5. ASB Advisor	Casey Smith
6. CSF Advisor	Gretchen Nevens
7. Varsity Boys B'ball	Greg Kitchen
8. JV Boys B'ball	KC Berry
9. Varsity Baseb	Javier Solis
10. Varsity Softball	Michelle Schleef
11. Varsity Soccer	Javier Solis
<del>12. BHS Testing Coord. (SBAC)</del>	<del>Cadie Honan - REMOVED during agenda review</del>
13. Shady Cr. Coord.	Scott Gates
14. Shady Cr. Teacher (2)	Scott Gates & Angela Andes
<del>15. Testing Coord. (SBAC) (2)</del>	<del>Amy Brooker - REMOVED during agenda review</del>
16. BES Student Coun. Adv.	Javier Solis
17. CJSF Advisor	Sandy Moore
18. Chess Advisor (K - 5 <sup>th</sup> & 6 <sup>th</sup> – 8 <sup>th</sup> Grades)	Tammie Loftin

E. Teacher Appreciation Week

The Superintendent recommends that the Board declare the week of May 1 - 5, 2017 as Teacher Appreciation Week. On National Teacher Day, May 2, 2017, thousands of communities take time to honor their local educators and acknowledge the crucial role teachers play in making sure every student receives a quality education.

F. Classified School Employee Week

The Superintendent recommends that the Board declare the week of May 21 - 27, 2017 as Classified Employee Week. Classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

G. *Approve hiring of Tyler Rutledge as Summer School Teacher - ADDED during agenda review*

H. *Approve hiring of Amanda Pelfrey as Cheer Coach for 2017-2018 school year. - ADDED during agenda review*

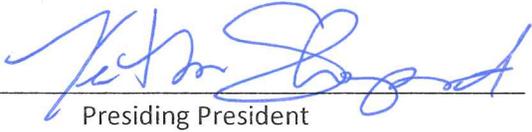
**INFORMATION ITEMS -**

- A. March 31, 2017 Treasurer’s Investment Report from Butte County - Standard monthly report from the County.
- B. LCAP Update – Board review of LCAP Goals - Met with BUTA and subgroups. Starting to enter information into the new template. It’s going well.

**FUTURE ITEMS FOR DISCUSSION - None**

**ADJOURNMENT** – The meeting was adjourned at 8:00 p.m.

MINUTES APPROVED AND ADOPTED:

  
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Presiding President

6/7/17

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Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.