

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 5, 2017

OPEN SESSION

CALL TO ORDER – President Sheppard called the meeting to order at 6:40 p.m.

ROLL CALL – Board members present: Kathryn Sheppard, America Navarro, Dennis Slusser, Megan Wilkinson and Steve Thompson.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal, Pam Ragan, Financial Officer and Donna Cyr, Administrative Assistant

PLEDGE OF ALLEGIANCE – The pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition to Item 10A - Jane Little as Pool Manager and removing Item 10B. MSCU (Navarro/Slusser) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the March 1, 2017 as written. MSCU (Slusser/Navarro) 5/0

The Board approved the minutes from the March 15, 2017 Special Meeting as written. MSCU (Wilkinson/Slusser) 5/0

The Board adjourned to closed session at 6:42 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:02 p.m.

OPEN SESSION – President Sheppard called the meeting to order at 7:05 p.m.

ROLL CALL – All Board members were present.

Staff present: Doug Kaelin, Minden King, Mandy Leahy and Donna Cyr

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Sheppard reported addition to the Agenda adding to Item 10A - Jane Little as Pool Manager and removing Item 10B action taken in Closed Session

STUDENT AWARDS & REPRESENTATIVE REPORT

A. **STUDENT RECOGNITION** - Principal Leahy present the High School awards:

Makayla Johnston received the Freshman Award
Jorge Castaneda received the Sophomore Award
Daniel Velasquez received the Junior Award
KaiLyn Cabrera received the Senior Award

Principal King present the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Arianna Rosales and Kadya Wylie and Omar Alvarez-Castaneda
K – Mrs. Ruttenburg’s class: Caliya Aguilar and Keegan Phillips and Waylon Richey
K – Mrs. Hansen’s class: Ruby Acosta Lopez and Natalie Rodriguez
1st – Mrs. Francis’ class: Zackary Avram and Daisilyn Melchor
1st – Mrs. Holliman’s class: Gage Muscetta and Mersaydiez Reyes
2nd – Mrs. Holt’s class: Barha Khan and Natalie Chandler
2nd/3rd – Mrs. Prestigiacomio’s class: Kimberly Gonzalez and Omar Ibarra
3rd – Mrs. Loftin’s class: David Leyva and Daelena Reyes and Lila Velasquez
4th – Ms. Locey’s class: Jessica Navarro and Victoria Padilla
4th/5th – Mrs. Cammack’s class: Ben Stockbridge and Zainab Tahir
5th – Ms. Ponciano’s class: Jonathan McBride and Faith Osborne
6th – Mr. Gates’ class: Gabriella Castillo and Janette Valencia
7th – Mr. Solis’ class: Ronin Manning and Baylee Bowles
7th – Ms. Gilman’s class: Letizia Alvarez and Rosendo Castaneda
8th – Mr. Rutledge’s class: Lilly Resendez and Colton Nuchols
8th – Mrs. Moore’s class: Calixtro Navarro and Elaine Vera
Mrs. Roady’s class: Dominic Rodriguez and Brian Leyva

Principal King presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class: Rosemary Castaneda and Riley Harrison
4th, 5th, 6th – Mrs. Andes’ class: Kayla Troie and Timmy Felkins

STUDENT REPRESENTATIVE REPORT

B. ASB –Marissa Hane gave the ASB report. The Rib Fundraiser Dinner on March 15th made a \$2000 profit. Battle of the Sexes will be April 7th. There will be a Spring Blood Drive at the end of April. They are planning a fundraiser for a student that was in an ATV accident.

C. FFA –Ally Bettencourt reported that they have 16 students going to the State Conference on April 22 - 25th. They are planning a Farm dance. FFA is having a Taco Dinner fundraiser on May 5th. They made a \$400 profit at the Bake sale fundraiser. They wanted to thank all the parents involved with the Bake sale.

PARENT ASSOCIATIONS REPORTS – PAWS is working on “Run around the Rice” getting the flyers out.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

Cadie Honan reported that they are reviewing the new health plan for open enrollment.

PUBLIC HEARING

The hearing for the Carl Perkins Funding Waiver was opened at 7:20 p.m. Superintendent Kaelin reviewed the Grant with the Board and public. There was no public comment. The hearing closed at 7:22 p.m.

PUBLIC COMMENT

None

REPORTS

M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

John Strattard gave the Food Service report. Mr. Strattard explained the Enhanced Breakfast Program grant which will give us the ability to serve more hot food for breakfast. We can get better food and get rid of the breakfast bags and offer a better selection which should increase the number of students eating breakfast.

Superintendent Kaelin gave the M/O/T report:

- We are short staffed with bus drivers and custodian.
- Some of the summer jobs will be to replace the tables in the BES cafeteria, replace the lockers at the HS boys & girls locker rooms, replace the lockers in the breezeway at BES, and replace the windows at RES cafeteria.
- Football stadium lights are 95% complete.
- There is nothing new on the insurance for the football press box & bleachers.
- Automatic sprinklers have been installed in the Little League Field.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- Both Principals attended a multi-tiered Suicide Prevention training on March 10th.
- March 17th was the Richvale Great Potato Race. It is a fun event.
- Had two articulation days focusing on the new ELA/ELD curriculum to meet the needs of all learners.
- Attended 17 IEP meetings to discussed the individual education plans designed to best meet the student's needs
- Char Locey was honored with the Teacher Who Makes a Difference Award by Butte County

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- Mr. Boyes was awarded BHS Teacher of the Year at Butte County Administrators Association Dinner March 21st
- CAASPP Testing began. Math is done and ELA is this week. Science testing will be May 8th & 9th.
- WASC will be visiting BHS on April 23rd - 25th
- Chico State Chemistry Day is on April 28th
- Prom is April 29th
- Athletics: Softball and Baseball season has started. The Track team is breaking school records and improve PRs meet by meet.

SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- 210 Chromebooks and carts arrived for the Elementary school
- PAWs has more money available for additional Chromebooks
- Received another CTE Grant for \$110,000. We will be modernizing the HS Welding Shop
- HS Teacher Pete Howell will be evaluating a new math curriculum
- We completed interviews for a Speech Therapist and a new Elementary Teacher. The interviews went well.
- New Board Policies have been updated

BOARD MEMBER REPORTS:

None

CONSENT AGENDA

The Board approved Consent Agenda Item A. MSCU (Slusser/Navarro) 5/0

- A. Inter-district Agreement Request(s) for the 2016/2017 and 2017/2018 school years

ACTION ITEMS

The board approved Action Items A - K. MSCU (Slusser/Wilkinson) 5/0

- A. Approve Resolution 2016/2017 #5 - Intra-Budget Transfer at the Close of the School Year

The Superintendent recommends approval.

- B. Approve Transfer from General Fund balance to Cafeteria Fund 13

- C. Approve Surplus of Old Textbooks: High School English Curriculum (49) - Holt Handbook, 3rd Course and (55) - Holt Literature Language Arts, 3rd Course for 9th grade; (50) - Holt Handbook, 4th Course and (63) - Holt Literature Arts, 4th Course for 10th grade; (66) Holt Handbook, 5th Course and (63) Holt Literature Language Arts, 5th Course for 11th grade; (69) Holt Handbook, 6th Course and (55) Holt Literature Language Arts, 6th Course for 12th grade
- D. Adopt Stipend List for the 2017-2018 school year
- E. Approve Senior Skip Day in May 31st, 2017
- F. Approve Senior Overnight Trip to Santa Clara on May 5th through May 7th, 2017
- G. Approve revised District Calendar for the 2017-2018 school year.
- H. Approve Enhanced Breakfast Program grant.
- I. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):
 - BP 0460 - Philosophy, Goals, Objectives and Comprehensive Plans - Local Control and Accountability Plan - update
 - BP/AR 3260 – Business & Noninstructional Operations – Fees and Charges - update
 - AR 4112.22 – Personnel – Staff Teaching English Learners – update
 - E 4112.9/4212.9/4312.9 – Personnel – Employee Notifications – update
 - AR 4161.1/4361.1 – Personnel – Personal Illness/Injury Leave – update
 - AR 4261.1 – Personnel – Personal Illness/Injury Leave – update
 - BP 5111 – Students –Admission – update
 - BP 5111.1 – Students –District Residency – update
 - BP/AR 5113 – Students –Absences and Excuses – update
 - BP/AR 5141.52 – Students –Suicide Prevention – update
 - E 5145.6 - Students - Parental Notifications - update
 - BP 6111 – Instruction – School Calendar – update
 - BP/AR 6142.2 - Instruction - World/Foreign Language Instruction - update
 - BP 6144 - Instruction - Controversial Issues - update
 - BP/AR 6174 - Instruction - Education for English Learners - update
 - E 6174 - Instruction - Education for English Learners - delete
 - BP 6176 - Instruction - Weekend/Saturday Classes - update
- J. Approve Carl Perkins Funding Waiver
- K. Approve 2017-2018 Carl Perkins Grant Application

PERSONNEL ACTION

The Board approved Personnel Action Items A - E. MSCU (Slusser/Navarro) 4/0/1 (Thompson recused himself)

- A. Approve Hiring of Pool Manager - *Jane Little- name added to the Agenda*
- ~~B. Approve Hiring of Elementary Teacher at BES – name to be announced at meeting– Removed from Agenda~~
- C. Approve Hiring of Nichole Schohr, Brock Springer and Delaine Little for summer Lifeguard positions
- D. Approve Hiring Jennifer Meyer in a Substitute Teacher position.
- E. Approve Hiring Shana Roles in a Substitute Instructional Aide position

INFORMATION ITEMS -

- A. Investment Report dated February 28, 2017 from Butte County Treasurer-Tax Collector - standard report.
- B. LCAP Update - Have been plugging in data and having meetings with BUTA.
- C. 2016 Consumer Confidence Report (CCR) for Richvale School - Annual water report.

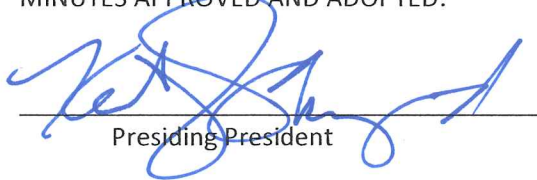
D. FGL Environmental Agricultural Laboratory Report - Lead Testing

E. District Dress Code - Putting together a committee to review and update the policy.

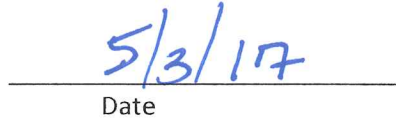
FUTURE ITEMS FOR DISCUSSION - None

ADJOURNMENT – The meeting was adjourned at 7:45 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.