

**Minutes**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**March 15, 2017**

**OPEN SESSION**

**CALL TO ORDER** – President Sheppard called the meeting to order at 5:40 p.m.

**ROLL CALL** – Board members present: Kathryn Sheppard, America Navarro, Dennis Slusser and Megan Wilkinson. Steve Thompson had to step out before the meeting was called to order. Mr. Thomson returned at 5:50 p.m.

Staff Present: Doug Kaelin, Superintendent, Minden King Elementary Principal and Pam Ragan, Financial Officer

**PLEDGE OF ALLEGIANCE** – The pledge was recited.

**APPROVAL OF AGENDA**

The board approved the agenda MSCU ( Slusser/Navarro) 4/0

**PUBLIC COMMENT** - None

**REPORTS**

FINANCIAL REPORT:

Mrs. Ragan presented the Second Interim Budget to the Board and reviewed the changes in revenue and expense. The affects of the loss of Necessary Small School funding was reviewed.

SUPERINTENDENT'S REPORT:

Superintendent Kaelin reviewed the items below with the board:

- MJB welding quote for upgrades to High School Shop
- Prop 39 Lighting project status
- Football Field Light project
- Dashboard released by CDE
- LCAP meeting items for review
- Thanked Terry Williams and Dennis Slusser for their help with the Football field lights

BOARD MEMBER REPORTS: - None

**ACTION ITEMS**

A. Approve second interim budget

The Board approved Action Item A MSCU (Slusser/Navarro) 5/0

B. Approve the Revised Pool Salary Schedule

The Board approved Action Item B MSCU (Navarro/Slusser) 5/0

C. Approve Public Insurance Adjuster Contract with Greenspan Adjusters International

The Board approved Action Item C MSCU Slusser/Wilkinson) 5/0

**ADJOURNMENT** – The meeting was adjourned at 6:00 p.m.

**MINUTES APPROVED AND ADOPTED:**

  
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Presiding President

4/5/17  
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Date