

**Minutes**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**March 1, 2017**

**OPEN SESSION**

**CALL TO ORDER** – President Sheppard called the meeting to order at 6:37 p.m.

**ROLL CALL** – Board members present: Kathryn Sheppard, America Navarro, Dennis Slusser, Megan Wilkinson and Steve Thompson.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal and Donna Cyr, Administrative Assistant

**PLEDGE OF ALLEGIANCE** – The pledge was recited.

**APPROVAL OF AGENDA**

The Board approved the agenda MSCU (Navarro/Slusser) 5/0

**APPROVAL OF MINUTES**

The Board approved the minutes from February 1, 2017 as written and the February 20<sup>th</sup> Emergency Meeting with typo correction. MSCU (Slusser/Wilkinson) 5/0

The Board adjourned to closed session at 6:40 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:02 p.m.

**OPEN SESSION** – President Sheppard called the meeting to order at 7:05 p.m.

**ROLL CALL** – All Board members were present.

Staff present: Doug Kaelin, Minden King, Mandy Leahy and Donna Cyr

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Sheppard reported that the only action taken in Closed Session was to schedule a Special Board Meeting for Wed., March 15<sup>th</sup> at 5:30 p.m.

**STUDENT AWARDS & REPRESENTATIVE REPORT**

A. STUDENT RECOGNITION - Principal Leahy present the High School awards:

Maedean Sharrock received the Freshman Award  
Kameron Smith received the Sophomore Award  
Monico Rodriguez received the Junior Award  
Mohammad Tabusum received the Senior Award

Principal King present the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Ingrid Duarte and Zachary Steward-Wall  
K – Mrs. Ruttenburg’s class: Alec Luqin and Parker Caldwell  
K – Mrs. Hansen’s class: Athena Rusk and Marcus Gamble  
1<sup>st</sup> – Mrs. Francis’ class: Peyton Sumner and Wyatt Whetstone  
1<sup>st</sup> – Mrs. Holliman’s class: Zoey Tabor and Vanessa Ramos  
2<sup>nd</sup> – Mrs. Holt’s class: Ayden Owen and Ethan Horn  
2<sup>nd</sup>/3<sup>rd</sup> – Mrs. Prestigiacomio’s class: Dillan Burton and Gabriela Camacho  
3<sup>rd</sup> – Mrs. Loftin’s class: Emma Bermudez and Mason Kaelin  
4<sup>th</sup> – Ms. Locey’s class: Mollie Byers and Matthew Martin  
4<sup>th</sup>/5<sup>th</sup> – Mrs. Cammack’s class: Matthew Munanui and Luis Enrique Martinez  
5<sup>th</sup> – Ms. Ponciano’s class: Brody Hudson and Brook Forbes  
6<sup>th</sup> – Mr. Gates’ class: McKinley Adams, Adrian Sanchez and Cory Contreras  
7<sup>th</sup> – Mr. Solis’ class: Esther Gonzalez and Toby Melendez  
7<sup>th</sup> – Ms. Gilman’s class: Andrea Caballero and Camren Jackson  
8<sup>th</sup> – Mr. Rutledge’s class: Donovan Melton and Abbey Rood  
8<sup>th</sup> – Mrs. Moore’s class: Arik Von Aspern and Destiny Stanton  
Mrs. Roady’s class: Fallon Kempe and Carlos Silva  
Mrs. Brooker’s class: Jerry Wurth and Gabby Castillo-Lopez

Principal King presented the Richvale Elementary School awards:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> – Mrs. Logue’s class: Rhegan Jones and Berlin Martin  
4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> – Mrs. Andes’ class: Joselyn Navarro and Garrett Francis

**STUDENT REPRESENTATIVE REPORT**

B. ASB – Principal Leahy gave the ASB report. They are having a Rib Fundraiser Dinner on March 15<sup>th</sup>; ASB is planning a Battle of the Sexes for April 7<sup>th</sup>. There will be a Spring Blood Drive at the end of April and The Yearbook is almost finished with the last deadline on March 24<sup>th</sup>.

C. FFA – Principal Leahy reported that the evacuation went very well thanks to Mr. Boyes who went above and beyond with evacuating the animals. Clair Sheppard interviewed for regional FFA office. She said it was a great experience. At the North Valley Section Competition in Orland, Clair Sheppard placed 4<sup>th</sup> out of 34 students. Emma Hudson and Jasmine Crawford did the creed contest. Both did very well. 16 students are going to the State Conference on April 22 - 25<sup>th</sup>.

**PARENT ASSOCIATIONS REPORTS** – PAWS is working on “Run around the Rice” and Boosters is working on the golf tournament. March 20<sup>th</sup> is the Winter Sports Awards.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

None

**PUBLIC COMMENT**

None

**REPORTS**

M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

Superintendent Kaelin gave the report:

- We applied for an Enhanced Breakfast Program Grant where we can serve more hot food for breakfast.
- Grounds and Maintenance are working of the grounds and killing weeds
- We are applying for a grant for an Alternative Bus Replacement. Possibly an electric bus - cost \$390,000.

ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal King gave the report:

- Friday, March 3<sup>rd</sup> is "Theater in the Now" production followed by the Cal Fresh Program.
- Monday, March 6<sup>th</sup> is an educational performance from CAL Fire called Fire Pals which teaches children about safety plans and life lessons about the dangers of arson.
- Third Trimester just ended and teachers are finishing up report cards.
- The ELA Grant gave us the ability of having Linda Farrugia come back and do eight more training days on Balanced Literacy Practices, Strategies to meet EL students needs, Being Reflective as an Educators and Coaching and Modeling in Classroom Lessons.
- Continued professional development in reviewing our student data
- 11<sup>th</sup> Annual Growing Healthy Children Walk & Run and Art Contest at Bidwell Park in Chico on April 15<sup>th</sup>

#### HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- Teacher Gretchen Nevens went to the California Foreign Language Conference and reported back some of the highlights of the conference: using slide presentations to improve students' conversational ability in Spanish, backward planning and learning targets or objectives in student friendly language and let the targets drive the activities.
- March 10<sup>th</sup> ASVAB results interpretation
- March 10<sup>th</sup> Fashion Institute of Design and Marketing giving a presentation to seniors
- March 28<sup>th</sup> is RegToGo Butte College Placement Test
- April 6<sup>th</sup> is Reg2Go Orientation at Butte College
- SBAC Testing on March 3<sup>rd</sup> with Math and March 27<sup>th</sup> with ELA
- WASC report being submitted on March 13<sup>th</sup> and the WASC Team will be here the end of April
- Athletics: Basketball - JV Boys were undefeated in League play; Varsity Girls & Boys lost in 2<sup>nd</sup> round of Playoffs; Wrestling Jayden Rice made it to the Masters Tournament where he lost in the 2<sup>nd</sup> round. Dimon Rice and Brian Swanson were alternates.
- Spring sports have begun

#### SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- CDS had a student graduate on February 10<sup>th</sup>
- We are applying for a waiver with the State for the evacuation days missed
- We had an inspector come through and inspect all our facilities
- We are finalizing Fall 2 in CalPads

#### BOARD MEMBER REPORTS:

None

#### **CONSENT AGENDA**

The Board approved Consent Agenda Item A & B MSCU (Slusser/Navarro) 5/0

- A. Approve Purchase Orders and Vendor Warrants
- B. Inter-district Agreement Request(s) for the 2016/2017 and 2017/2018 school years

#### **ACTION ITEMS**

The board approved Action Items A. MSCU (Wilkinson/Slusser) 5/0

- A. Approve Surplus of old unrepairable equipment: (4) HP DC5000SFF computers from BES-Rm 16 (s/n 2UA4460F1R, 2UA44907Z1, 2UA44907Z9 & USW3330B96); (1) HP Printer C4170A from BHS-Rm 19 (s/n USG6104165); (1) LaserJet 1300 printer from BHS-Rm 7 (s/n CNBJF00684); (1) Laminex laminator from BHS Library (BUSD Inventory tag# 000213)

The board approved Action Items B. MSCU (Slusser/Wilkinson) 5/0

- B. Approve Agreement with SISC for medical coverage effective 7/1/17

Mr. Slusser had a question on fundraising whether the bus was part of the cost. He was told it was not. The school picks up the cost of the bus. The board approved Action Items C. MSCU (Navarro/Wilkinson) 5/0

- C. Approve Shady Creek Outdoor School overnight trip on March 6<sup>th</sup> - 10<sup>th</sup> for Sixth grade classes at BES & RES

The board approved Action Items D & E. MSCU (Wilkinson/Slusser) 5/0

- D. Approve New Position of Speech Therapist for District starting 2017-2018 School year.
- E. Approve the Closure of Community Day School in 2017-2018 School year

**PERSONNEL ACTION**

The Board approved Personnel Action Items A-C. MSCU (Wilkinson/Slusser) 5/0

- A. Approve Hiring of Richard Drury in Substitute Custodian/Maintenance and Sub. Instruction Aide positions
- B. Approve Hiring of Travis Smith as Walk on Track Coach for 2016-2017 season.
- C. Accept Resignation of Gayle Prestigiacomo, Elementary Teacher effective June 3<sup>rd</sup>, 2017

**INFORMATION ITEMS -**

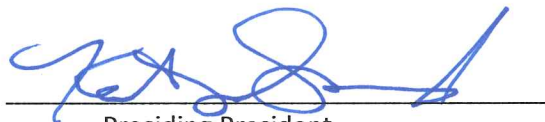
- A. LCAP Update on the change to the LCAP Dashboard format. We will be starting the process for committee meetings.
- B. January 31, 2017 Treasurer's Investment Report from Butte County Tax Collector. - Reference report.

**FUTURE ITEMS FOR DISCUSSION -**

America Navarro asked about the school lunches for field trips. Superintendent Kaelin said that the Food Service Director has been looking at a new program to make better tasting food.

**ADJOURNMENT** – The meeting was adjourned at 7:48 p.m.

**MINUTES APPROVED AND ADOPTED:**

  
\_\_\_\_\_  
Presiding President

  
\_\_\_\_\_  
Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.