

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 1, 2017

OPEN SESSION

CALL TO ORDER – President Sheppard called the meeting to order at 6:30 p.m.

ROLL CALL – Board members present: Kathryn Sheppard, America Navarro, Dennis Slusser and Megan Wilkinson. Steve Thompson was absent

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal and Pam Ragan, Financial Officer

PLEDGE OF ALLEGIANCE – The pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda MSCU (Slusser/Navarro) 4/0

APPROVAL OF MINUTES

The Board approved the minutes from January 11, 2017 as written. MSCU (Navarro/Slusser) 4/0

The Board adjourned to closed session at 6:35 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:00 p.m.

OPEN SESSION – President Sheppard called the meeting to order at 7:02 p.m.

ROLL CALL – All Board members were present except Steve Thompson.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal and Pam Ragan, Financial Officer

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Sheppard reported no action was taken in Closed Session

STUDENT AWARDS & REPRESENTATIVE REPORT

- A. **STUDENT RECOGNITION** - Principal Leahy present the High School awards:
Emma Hudson received the Freshman Award

Britania Padilla received the Sophomore Award
Jennifer Morfin received the Junior Award
Mayra Castaneda received the Senior Award

Principal King present the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Lydia Thompson and Easton Vines
K – Mrs. Rutenburg’s class: Irony Peterson and Skyleigh Gonzalez
K – Mrs. Hansen’s class: Jose Ramos-Guzman and Kaylyn Rich
1st – Mrs. Francis’ class: Carlos Castaneda-Aguilera and Dominic Rodriguez
1st – Mrs. Holliman’s class: Anjel Hernandez and Sandra Zamora
2nd – Mrs. Holt’s class: DeAndra Carothers and DeAondra Carothers
2nd/3rd – Mrs. Prestigiacommo’s class: Riley Harrison and Xandra Stewart-Wall
3rd – Mrs. Loftin’s class: Jordan Zamora and Natalie Villalobos
4th – Ms. Locey’s class: Destiney Cumiskey and Brady Smith
4th/5th – Mrs. Cammack’s class: Merik Manjeot and Anahi Ortiz
5th – Ms. Ponciano’s class: Qelsi Stewart-Wall and Zoey Williams
6th – Mr. Gates’ class: Marcella Munanui and Andy Saephan
7th – Mr. Solis’ class: Logan Thompson and Kirsten Slusser
7th – Ms. Gillman’s class: Tommy Brown and Tiarra Johnson
8th – Mr. Rutledge’s class: Gregg Slusser and Izabelle Proper
8th – Mrs. Moore’s class: Joanne Acosta and Arik Von Aspern
Mrs. Roady’s class: Robby Byers and Melody Thompson

Principal King presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class: Vivian King and Austin Arnold
4th, 5th, 6th – Mrs. Andes’ class: Sydnee Carr and Johnny Williams

STUDENT REPRESENTATIVE REPORT

B. ASB – Jennifer Morfin gave the ASB report. A prom dress boutique was available to all students and 27 dresses were given out. They will be holding the boutique again in spring. ASB is planning candy grams for Valentine’s Day and again in Spring. The rib feed will be held on March 15, 2017.

C. FFA – Given in Ms. Leahy’s Principal report

PARENT ASSOCIATIONS REPORTS – PAWS handed out Save the Date notices for “Run around the Rice”. To date they have \$19,000 in sponsors, many are return sponsors from last year. They are collecting Box Tops and the due date is February 24, 2017. There will be pizza parties for the winning classrooms; the competition is separated by grades K-5th and 6th- 8th. PAWS would like to host quarterly luncheons for all staff and the first one is scheduled for March 15, 2017 with a Saint Patrick’s Day theme.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

None

PUBLIC COMMENT

None

REPORTS

M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

Superintendent Kaelin gave the report:

- Food Service Supervisor is working on changing the menu
- A bid for new tables in the elementary cafeteria is being conducted
- Quad building doors are being replaced
- CDE approved the Energy Efficiency Plan to replace all lights, funds will be received in April, work will start ASAP
- Portables at BES are being set up with controlled programmable thermostat/timers

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- All staff have been participating in professional development training
- Received a new grant to provided training on ELA/ELD curriculum
- Mrs. Roady is a member of the Captains Summit and has been attending regional trainings
- Mrs. Roady gave a presentation to the Board on the special education professional development information learned and used in the Captains Summit program, the training is beneficial and can be used district-wide for all students.

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- FFA report – Principal Leahy said Mr. Boyes stated there was a mind blowing level of student interest in FFA. Claire Sheppard is running for Regional office. Chico Fair animal entries are as follow: 2 Steer, 25 Pigs, 4 Lambs, 3 Goats, and 2 pins of Rabbits. The FFA has 6 students receiving the FFA State Farmer Degree. The FFA Conference will be April 22-25. Students are making chicken coups to sale out of the old bleacher wood material.

Ms. Leahy reviewed activities at BHS in line with the LCAP goals

- Study Sync math curriculum review
- Reg to Go at Butte College
- February 2, 2017 PSAT
- February 15, 2017 ASVAB
- Officer Lambert gave a presentation on "Team Impact Driver"
- Mrs. Vance provided staff training in Nurtured Heart, planning training for Parent Night
- Athletes Committed Assembly
- Motivational posters throughout campus
- Basketball standings to date V-Boys 6-11 and 2-0 League, V-Girls 10-8 and 1-1 League, JV-Boys 8-10 and 2-1 League, JV-Girls 14-3 and 2-0 League
- Wrestling won 7 of 12 matches with East Nicholas, served a dinner afterwards for both teams, well received by East Nicholas' athletes, coaches and parents.
- February 16, 2017 Spring Coaches meeting, 50 students signed up for track, looking into Soccer for 17/18 school year

SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- CDS has 6 students
- Received new Common Core math curriculum for BHS – Study Sync
- Tyler Rutledge will be providing an in-service reviewing Study Sync for teachers
- Technology – Working with BCOE techs to get Wi-Fi ports installed and quotes for iPad/tablet carts
- Stadium light project is just waiting for good weather so cranes can set up light poles
- Bleacher slab must be surveyed to determine whether to replace or keep, Insurance will not provide this service
- Mrs. King, Mrs. Ragan and I attended an LCAP workshop at BCOE to review new template and guidelines
- LCAP is introducing a new dashboard that will have all District data available at CDE

BOARD MEMBER REPORTS:

None

CONSENT AGENDA

The Board approved Consent Agenda Item A MSCU (Navarro/Slusser) 4/0

- A. Inter-district Agreement Request(s) for the 2016/2017 and 2017/2018 school years

ACTION ITEMS

The board approved Action Items A-E. MSCU (Wilkinson/Slusser) 4/0

- A. Approve Annual Certification of Temporary Athletic Team Coaches
- B. Approve High School and Middle School Students to attend REACH Conference at Richardson Springs. Middle school is March 2nd – 4th and High School is March 23rd – 25th.

C. Adopt new or updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E)

- AR 1340 – Community Relations – Access to District Records - update
- BP/AR 3311 – Business & Noninstructional Operations – Bids - added
- BP/AR 3311.1 – Business & Noninstructional Operations – Uniform Public Construction Cost Accounting Procedures - added
- AR 3311.2 – Business & Noninstructional Operations – Lease-Leaseback Contracts - added
- AR 3311.3 – Business & Noninstructional Operations – Design-Build Contracts - added
- AR 3311.4 – Business & Noninstructional Operations – Procurement of Technological Equipment - added
- BP 3470 - Business & Noninstructional Operations – Debt Issuance and Management –added
- AR 3543 – Business & Noninstructional Operations – Transportation Safety and Emergencies – added
- BP/AR 4030 – Personnel – Nondiscrimination in Employment – update
- BP/AR 4119.11/4219.11/4319.11 – Personnel – Sexual Harassment – update
- BP 5030 – Students – Student Wellness - update
- AR 5111.1– Students – District Residency – update
- BP 5116.2 – Students –Involuntary Student Transfers – added
- BP/AR 5141.21 – Students – Administering Medication and Monitoring Health Conditions - update
- BP 6146.1 – Instruction – High School Graduation Requirements – update
- BP 6154 – Instruction –Homework/Makeup Work – update
- AR 6154 – Instruction –Homework/Makeup Work – delete
- BP/AR 6164.6 – Instruction – Identification and Education Under Section 504 – update
- AR 6173.3 – Instruction –Education for Juvenile Court School Students - added
- BB 9240 - Board Bylaws - Board Training - updated
- BB 9323 - Board Bylaws - Meeting Conduct - updated

D. Accept CDE Literacy Initiative Grant for \$12,000

E. Approve overnight Field Trip for FFA Conference in Fresno – April 22-April 25

PERSONNEL ACTION

The Board approved Personnel Action Items A-E. MSCU (Slusser/Wilkinson) 4/0

- A. Approve Hiring of Jeff Smith, Tyler Rutledge, John Mattos and Andrew Perez as Walk-On Baseball Coaches.
- B. Approve Hiring of Mike Bedortha as Track Coach Stipend Position.
- C. Approve Hiring of Melanie McEntire, John McEntire, Jennifer McEntire, Christina Stohlman and Eli Steiner as Walk-on Track Coaches
- D. Approve Hiring of Norma Stump Jr. as Substitute Cook/Custodian/Light Maintenance
- E. Approve Hiring of Jennifer Redig as a Substitute Teacher

INFORMATION ITEMS -

- A. Schedule "Night of the Stars" event in May. Scheduled for May 15, 2017
- B. LCAP Update as reviewed in Superintendents report
- C. December 31, 2016 Investment Report from Butte County Treasurer – Attached for reference.

FUTURE ITEMS FOR DISCUSSION - None

ADJOURNMENT – The meeting was adjourned at 7:46 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date