

MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 11, 2017

OPEN SESSION

CALL TO ORDER – President Sheppard called the meeting to order at 6:38 p.m.

ROLL CALL - Board members present: Kathryn Sheppard, Dennis Slusser, Megan Wilkinson and Steve Thompson. America Navarro was not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal, Pam Ragan, Financial Officer and Donna Cyr, Admin. Asst.

PLEDGE OF ALLEGIANCE - The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Action Item G. “Approve FFA Overnight Leadership Field Trip.” MSCU (Slusser/Thompson) 4/0

APPROVAL OF MINUTES

The Board approved the minutes from the December 7, 2016 meeting as written. MSCU (Thompson/Slusser) 4/0

The Board adjourned to closed session at 6:40 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:01 p.m.

OPEN SESSION – President Sheppard called the meeting to order at 7:03 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Sheppard announced there were no actions taken in Closed Session.

3. SPECIAL REPORT

A. Independent Annual 2015-16 Audit Report – Mr. Stephen Roatch reviewed the Audit report with the Board. He let the Board know that he has no real concerns with the audit report or budget. There was one adjustment to the scholarship account and four minor finding that were fixed. Mr. Roatch said regarding the cafeteria fund, there was one encroachment, saying that the counts are down and we need to get more local participation. There were no questions from the Board or staff. The Board and staff thanked Mr. Roatch for his time.

STUDENT REPRESENTATIVE REPORT

- A. ASB – Principal Leahy gave the report noting that ASB is working on the Basketball Homecoming on Feb. 10th. The High School is participating in the “Every 15 minutes” program on April 20th and 21st. ASB is coming up on the Yearbook deadline and it will be dedicated to Mel McLaughlin.
- B. FFA – Principal Leahy said the Officer’s Leadership Training is this weekend. The students learned a lot on their trip to the Arizona Nationals in December. They are gearing up for the Silver Dollar Fair taking at least 20 hogs, 3 lambs, 3 goats, 2 steer and rabbits.

C. STUDENT RECOGNITION

Principal King presented the Biggs Elementary School awards:

TK/K – Mrs. Hamblin’s class: Wyatt Pequette and Hunter Rose Wilson
 K – Mrs. Ruttenburg’s class: Sydnee Stopplemore and McKenzie Tanner
 K – Mrs. Hansen’s class: Aryana Hernandez and David “DJ” Prentice
 1st – Mrs. Francis’ class: Leighton Meyer and Marytza Sanchez
 1st – Mrs. Holliman’s class: Aliviah Daniels and Forrest Cooper
 2nd – Mrs. Holt’s class: Kourtney Nuchols and Fenix Headley
 2nd/3rd – Mrs. Prestigiacomio’s class: Alec Vera and Christopher (CJ) Watson
 3rd – Mrs. Loftin’s class: Aubre Bailey and Albert Ramos
 4th - Ms. Locey’s class: Jayden Beck and David Ibarra
 4th/5th – Mrs. Cammack’s class: Jaela Rodriguez and Eric Paredes
 5th – Ms. Ponciano’s class: Nicole Conway and Sierrah Swanson
 6th – Mr. Gates’ class: Bianca Anguiano and Alexis Mendoza
 7th – Mr. Solis’ class: Marco Sanchez and Ashley Rudd
 7th – Ms. Gilman’s class: Katia Silva and Kenny Goforth
 8th – Mr. Rutledge’s class: Madason Galles and Kolbi Conway
 8th – Mrs. Moore’s class: Diana Munoz and Jared Mununai
 Mrs. Roady’s class: Brian Leyva and Gavin Duran
 Ms. Brooker’s class: Hope Osborne and Kendra Sanchez

Principal King presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class: Manuel Gomez and Gracie Sheppard
 4th, 5th, 6th – Mrs. Andes’ class: Brandon Solansky and Tyler Parker

PARENT ASSOCIATIONS REPORTS – Jolene Sheppard gave the PAWS report updating the Board that they are working on “Run Around the Rice” which is scheduled for May 20th. Sunsweet is a major sponsor and they are also interested in getting involved with technology at the elementary school. The run will have the same route as last year but they might change the kids dash route. They are going to start collecting “Box Tops”.

Kris Scott gave the Boosters report letting everyone know that they have had their first meeting for the golf tournament. The Tournament will be July 10th. Money raised is earmarked to refurbish the gym.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

PUBLIC COMMENT – Kris Scott wanted to remind everyone that the Junior Class is having a fundraiser dinner on Jan. 18th. It will be a pasta dinner provided by Olive Garden.

REPORTS

M/O/T AND FOOD SERVICE REPORT:

Mr. Kaelin gave the report:

- Food Service is starting to make changes in the cafeteria. John is working on a couple of grants to update our facilities.
- Football Stadium Lights update - they discovered a transformer box that needed to be replaced - this was done. It is too wet to place the poles at this time.
- Football Stadium update - we have received \$220,000 in payments but we have not settle the claim yet.
- There is a heater problem in a classroom and it will cost \$15,000 to replace it.
- Prop 39 project - the plan is at the State for approval.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- The Biggs and Richvale Christmas Programs were wonderful and well attended.
- We had another three day coaching and modeling on Benchmark ELA/ELD from our trainer for our TK - 6th grade teachers.
- Our Seventh & Eighth grade teachers are attending a StudySync training with Sutter County Schools on 1/30.
- We will be bringing the Benchmark trainer back again this year to continue forward on the path to successful implementation.

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- The HS will be using the StudySync ELA curriculum to make the transition from BES to BHS smoother.
- Math teacher Pete Howell is currently getting sample math curriculums for both the junior high and high school to view for future adoption.
- Career Pathways Professional Development Day with Butte College is Feb. 1st and all CTE teachers will be attending.
- Seniors are starting the RegToGo process applying to Butte College. PSAT's are Feb. 23rd taking place here in Biggs.
- January 25th at 2:15 is the Mid-Year Athletes Committed Assembly

SUPERINTENDENT'S & CDS REPORT:

Superintendent Kaelin gave the report:

- CDS is going well with 5 students and one student will be able graduate on Feb. 1st.
- The Governor released the State Budget. We're hoping that there will be a trailer bill regarding the Small Necessary School funding. Also SELPA could be going away and we will need to see how we are going to fund this.
- The internet project has been completed. RES now has 100 mb and BES has 1 gig. The project cost \$685,000.
- The State released the Dashboard for the new LCAP.

BOARD MEMBER REPORTS:

Kathryn Sheppard attended the Arizona National Livestock show and said our kids did awesome.

CONSENT AGENDA

The Board approved Consent Agenda Items A-B. MSCU (Slusser/Wilkinson) 4/0

- A. Approve Inter-District Transfers for the 2016 – 2017 and 2017 - 2018 school years
- B. Approve Purchase Orders and Vendor Warrants

ACTION ITEMS

The Board approved Action Items A-G. MSCU (Slusser/Wilkinson) 4/0

- A. Adopt the 2015/2016 Audit Certification
- B. Approve two year extension contract with Independent Audit consultant Stephen Roatch Accountancy Corp.
- C. Adopt District Plan for Use of \$75,000 College Readiness Block Grant
- D. Approve Adoption on StudySync ELA Curriculum for 9 – 12 grades
- E. Approve Surplus of old, outdated and broken HP Laserjet 1300 printer from D.O. Serial# CNBB001120 ; Classroom Projector Inventory Tap# 0299; Panasonic Tape Transcriber; (1) 2007 HP Laptop computer Serial# 00043-663-835-878; (1) 2008 Toshiba Laptop computer Serial# 53095052P; (4) Motorola Walkie Talkies; (6) Uniden Vehicle Walkie Talkies; (53) assorted Nextel, Motorola, Samsung; Blackberries & iPhone cell phones.
- F. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):
 - BP 0410 – Philosophy, Goals, Objectives and Comprehensive Plan - Nondiscrimination in District Programs and Activities – update
 - BP 0420.41 – Philosophy, Goals, Objectives and Comprehensive Plan - Charter School Oversight - update
 - BP 4151/4251/4351 – Personnel – Employee Compensation – update
 - BP 4157.1/4257.1/4357.1 – Personnel – Work-Related Injuries – deleted
 - AR 4157.1/4257.1/4357.1 – Personnel – Work-Related Injuries – added
 - AR 5125.3 – Students –Challenging Student Records – update
 - BP 6142.94 – Instruction – History-Social Science Instruction – update
 - AR 6143 – Instruction –Courses of Study – update
 - BP/AR/E 6173 – Instruction – Education of Homeless Children – update
 - BP/AR 6185 – Instruction – Community Day School – update
 - E 9323.2 – Board Bylaws – Actions by the Board - update

- G. *Approved FFA Leadership Conference Overnight Field Trip on Jan. 13th and 14th, 2017.*

PERSONNEL ACTION

The Board approved Personnel Action Item A. MSCU (Wilkinson/Thompson) 4/0

- A. Accept Resignation of Lauren Garcia in Varsity Track Coach Position

INFORMATION ITEMS –

- A. Butte County Treasurer’s Investment Report November 30, 2016

This is the standard report given by the County showing the District its investments.

FUTURE ITEMS FOR DISCUSSION - There were no future items placed for discussion.

ADJOURNMENT - The meeting was adjourned at 7:55 pm

MINUTES APPROVED AND ADOPTED:



Presiding President

2/1/17

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.