

**MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 4, 2015**

OPEN SESSION

CALL TO ORDER - President Wheeler called the meeting to order at 6:31 p.m.

ROLL CALL

Board members present: Kari Wheeler, Robin Clark, America Navarro and Dennis Slusser. Kathryn Sheppard was not present.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE - The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Item 10I - Accepting the resignation of seventh grade teacher Julie Hoffman at the end of the school year and noting the typo on item 9A on last page it should be adoption date of March 4, 2015 not March 17th. MSCU (Slusser/Clark) 4/0

APPROVAL OF MINUTES

Minutes from the February 4th, 2015 meeting were approved as written. MSCU (Clark/Navarro) 4/0

The Board adjourned to closed session at 6:34 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:03 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:05 p.m.

All Board members are present except Mrs. Sheppard.

Staff present: Doug Kaelin, Superintendent, Mike Pena, H. S. Vice Principal, Nelda Andes, M/O/T Director and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler reported that by a vote of four to zero, one administrator was released from his/her administrative position effective the end of the 2014-2015 school year and will be given the required notice of release from an administrative position. Board member Kathryn Sheppard was absent from the vote.

There were no other actions taken during closed session. Mrs. Wheeler did note changes to the agenda with the addition of item 10I – Accepting the resignation of seventh grade teacher Julie Hoffman at the end of the school year and noted a typo on item 9A changing the date from March 17th to March 4th.

STUDENT REPRESENTATIVE REPORT

ASB President Delaine Little reported that the Basketball Homecoming went very well. They started the Pennies for Patients fundraiser with the money going to child medical patients. March 18th they will be having a Taco Dinner fundraiser at the Elementary school. The Prom will be April 25th and the theme is "Fire & Ice". Baseball and Softball season has started and there is a game tomorrow versus Princeton.

There was no FFA report.

STUDENT AWARDS

Mr. Kaelin announced that the Student Award goes to Alejandro Vera. Mr. Kaelin said Alejandro is an outstanding student that carries a high GPA, is involved in FFA, played on the basketball team, is an Office Aide and worked at Shady Creek. Alejandro has been accepted to Chico State next year. Mr. Kaelin said it was a pleasure to give this well-deserved award to Alejandro.

PARENT ASSOCIATIONS REPORTS

America Navarro reported that RPA purchased two Smart Boards for each teacher at Richvale, the students recently went to Mt. Lassen and had a great time. The students also just went to the California Theatre Center in Paradise and are going to the Gateway Science Museum in Chico on March 11th. Mrs. Navarro also announced that the RES boys' basketball team is undefeated.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

There was nothing from CSEA or BUTA.

PUBLIC COMMENT - There were no public comments.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mrs. Andes gave her report noting:

- Her staff has been busy working on routine maintenance at all the site.
- They have almost completed the Grounds equipment shed.
- The crew has been working on projects in the District Office – hanging bulletin cases, making repairs, and preparing to paint doors soon.
- During spring break they will be replacing a broken water fountain at the high school
- They are continuing to replace energy efficient lights at the schools.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mr. Kaelin gave the Elementary School Principal's report:

- The second computer lab is up and running at the BES
- This week was "Read Across America Week" celebrating the works of Dr. Seuss. Classes had fun reading the different books.
- There is a push for CAASPP (California Assessment of Student performance and Progress) testing. We are one of the Districts that piloted the test.
- Mrs. Locey's fourth grade class was selected for the National Assessment of Educational Progress (NAEP).
- The boys' 7th and 8th grade basketball team just won first place in a tournament against much larger schools in Sacramento.

HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:

Mr. Pena gave his report:

- Mrs. Nevens is starting a Book Club at the HS, meeting on Tuesdays during lunch
- FFA will be taking 30 animals to the fair and Jake Garcia and Sierra Lattemore are entering woodwork items
- Ms. Charlie's class is starting to make Easter floral arrangements and Mr. Boyes' class are almost done making two ticket booths for the football field
- Mr. Niemeyer's CAD class can now earn 3 units of college credits.
- Mr. Pena said Ruby Potesan, a junior, will be the Biggs High School liaison and work with Lisa Van De Hey at the Gridley Herald regarding Wolverine news.

SUPERINTENDENT'S REPORT

Mr. Kaelin updated the Board on:

- The CDS program is doing well and when other Districts are closing theirs we will continue ours.
- Mr. Kaelin said he is proud of the relationship we have with our bargaining units saying we are the only district in the County that has negotiated agreements with both units and for two years!
- Mr. Kaelin is working on the second Career Tech Grant and we should know in the next couple of weeks.
- Enrollment continues to increase at both the high school and elementary schools
- They are working on the Master Schedule and some teachers have made suggestions of new classes such as a French class and a video production class.
- We are working with PG & E and the City of Biggs to replace the lights at the football field

BOARD MEMBER REPORTS:

There was nothing from America Navarro or Dennis Slusser.

Robin Clark said that basketball season was great and she also enjoyed going to the first softball game. She asked when the track schedule would be out. Mr. Pena said it would be out soon.

Kari Wheeler said she continues to see that morale is high and it's good to hear so many students are going out for sports and FFA students taking animals to the fair. She sees teachers taking extra time with the kids. She is very proud of the District.

CONSENT AGENDA

The Board approved the Consent Agenda items A - C. MSCU (Slusser/Navarro) 4/0

- A. Approve Purchase Orders and Vendor Warrants
- B. Inter-district Agreement Request(s) for the 2014/2015 and 2015/2016 school years
- C. Approve Contract for Planned E-Rate Purchase and Purchase Agreement for E-Rate Clients 2015/2016

ACTION ITEMS

The Board approved Action Items A - D. MSCU (Slusser/Clark) 4/0

- A. Adopt Resolution 2014/2015# 7 - Regarding Tie-Breaking Criteria (Education Code 44955)
- B. Adopt Resolution 2014/2015# 8 – Resolution of Intention to Dismiss Certificated Employees (Education Code Section 44955)
- C. Approve overnight Annual State FFA Conference Trip
- D. Approve the Modified CAHSEE Testing Results

PERSONNEL ACTION

The Board approved Personnel Action Items A - I. MSCU (Slusser/Navarro) 4/0

- A. Accept resignation of Rene Garibay Light Maintenance/Custodian/Grounds on February 18, 2015
- B. Approve Election of Sharron Deniz as Light Maintenance/Custodian/Grounds person at Biggs Elementary School
- C. Approve Election of Chris Anspach, Christianna Souza and Stacey Atencio as Substitute Teachers
- D. Approve Ratification of Agreement for CSEA and Public Disclosure
- E. Approve Update of Classified One on One Instructional Aide Job Description.
- F. Accept Scott Gates being removed from Shady Creek Teacher stipend position
- G. Approve Amanda Larson in Shady Creek Teacher stipend position.
- H. Approve Wendy Hansen and Scott Gates in Shady Creek Coordinator stipend position
- I. Approve resignation of Julie Hoffman in 7th grade Teacher position effective May 29, 2015

INFORMATION ITEMS

- A. January Treasurer’s Investment Report from Butte County Tax Collector Peggy Moak

Mr. Kaelin said this is a standard report that the County sends.

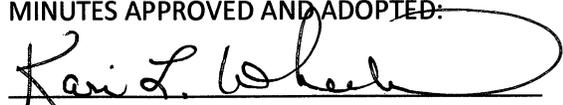
- B. Annual Well Water Report for Richvale

Mr. Kaelin said this is a required report that the District must do because we have a well. There was no discussion on this item.

FUTURE ITEMS FOR DISCUSSION - There were no future items identified for discussion.

ADJOURNMENT - The meeting was adjourned at 7:40 pm

MINUTES APPROVED AND ADOPTED:



 Presiding President

03-17-2015

 Date