

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 10, 2015

OPEN SESSION

CALL TO ORDER – President Wheeler called the meeting to order at 6:40 p.m.

ROLL CALL

Board members present: Kari Wheeler, Robin Clark, Dennis Slusser and America Navarro. Kathryn Sheppard was not present.

Staff present: Doug Kaelin, Superintendent and Pam Ragan, Financial Officer

PLEDGE OF ALLEGIANCE – The pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the removal of item J under Personnel. MSCU (Slusser/Clark) 4/0

APPROVAL OF MINUTES

Minutes from the May 6th, 2015 meeting were approved as written. MSCU (Navarro/Clark) 4/0

The Board adjourned to closed session at 6:43 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed session was adjourned at 7:00 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:05 p.m.

All Board members are present except Mrs. Sheppard

Staff present: Doug Kaelin, Superintendent, Pam Ragan, Financial Officer and Nelda Andes, M/O/T Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler announced that no actions were taken during closed session.

PARENT ASSOCIATIONS REPORTS - There were no parent association reports.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - There was nothing from CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

PUBLIC HEARINGS

A. LCAP PLAN UPDATE

The hearing for the LCAP was opened at 7:08 p.m. Superintendent Kaelin reviewed the draft and noted the changes for 15/16 as well as the updates for 14/15. There was no public comment. The hearing closed at 7:23 p.m.

B. 2015/2016 Original Budget and Ending Fund Balance Hearing

The hearing for the 2015/2016 Original Budget and Ending Fund Balance Report was opened at 7:24 p.m. Mrs. Ragan reviewed the 2015/2016 Original Budget and gave an explanation of the ending fund balance for the General Fund and Fund 17. There was no public comment. The hearing closed at 7:35 p.m.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT

Mrs. Andes gave the report:

- Installing Smart boards and white boards in classrooms
- Made it through both graduations with no problems
- Crew has started summer projects list
- Replacing carpets at 3 BES classrooms, 1 BHS classroom and the District Office
- Privacy panels and valves being replaced at BHS bathrooms
- Facelift being done at CDS classroom (drop ceiling, painting, touch ups)
- All fire extinguishers were collected to be serviced
- A/C filter were being changed
- The floor in the women's staff restroom at the District Office is being replaced
- Moving Business Office back up to the front lobby in the District Office
- Repainting curbs
- Cleaning all sites, RES is done and BHS is in process, BES will be finished end of July
- Repair roof leaks at District Office, BES and Richvale Post Office
- Wish list from teachers if any time is left

ELEMENTARY SCHOOL PRINCIPAL'S REPORT; HIGH SCHOOL PRINCIPALS REPORT and SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT

Mr. Kaelin gave all the reports:

BES

- Graduation went great
- Dance was great, no issues
- Letters have been sent to parents for voluntary transfers to RES for 15/16 for grades 1-6
- Working on professional development plans

BHS

- Graduation went great, the weather was good
- Sober Grad Night, went well, lots of prizes
- Girls Softball Team won the North Section 6 Title
- Many positive comments from guest on grounds and facilities
- Met with new BHS Principal, Mr. Kaelin has been cleaning principal's office out and getting ready for fresh paint
- 17 students and adults, including new BHS Principal will be attending an Athlete's Committed training at Richardson Springs

CDS/Superintendent

- Nothing for CDS
- Finishing up LCAP, will be posted on web for Public input
- Hiring 3 teachers and a Counselor
- Working on getting the bid together for the Steer Barn
- Meeting with Zane Schreder to get the Football Field Lights replaced
- Replacing the carpet in the hallway at the District Office
- Enrollment is climbing
- Superintendent was awarded the ACSA Butte County Superintendent/Principal of the Year award

BOARD MEMBER REPORTS:

Mrs. Wheeler is very proud and happy about how the District is operating. Fabulous news about Mr. Kaelin winning the Superintendent/Principal of the Year award and the District has been doing incredible. Night of the Stars was nicely done, attendance seemed low and missed the Slusser's at the event. Everything was beautiful at graduation.

Mr. Slusser said Graduations went great and sent out a special thank you to Nelda and staff for putting it all together.

Mrs. Clark and Mrs. Navarro agreed with the comments about graduation and had no other reports.

CONSENT AGENDA

The Board approved the Consent Agenda Item A MSCU (Slusser/Navarro) item B MSCU (Slusser/Clark) 4/0

- A. Interdistrict Agreement Request(s) for the 2015/2016 school year
- B. Approve AP Vendor Check Register and Purchase Order Listing

ACTION ITEMS

The Board approved Action Items A-F MSCU (Slusser/Navarro) 4/0

- A. Approve Declaration of Need for Fully Qualified Educators
- B. Approve Education Protection Account (EPA) expenses
- C. Approve the 2014-2015 Certification of Assurances
- D. Declare as Surplus: (6) 2007 HP computers and (13) 2007 Dell computers from the BES Computer Lab
- E. Approve the Revised Pool Salary Schedule and 2015/2016 Budget
- F. Approve 2015/2016 Designation of CIF Representatives to League

PERSONNEL ACTION

The Board approved Personnel Action Items A and B. MSCU (Slusser/Clark) 4/0

- A. Approve hiring of Shelley Smith as Short-term Summer Lt. Maintenance/Custodian position.
- B. Accept resignation of Peter Howell, High School Math Teacher on May 29, 2015.

The Board approved Personnel Action Items C-E. MSCU (Slusser/Navarro) 4/0

- C. Accept resignation of Amanda Clark, Richvale Elementary School Teacher on May 29, 2015.
- D. Accept resignation of Amanda Larson, Richvale Elementary School Teacher as of May 29, 2015.
- E. Accept resignation of Leanna Glander, High School Counselor as of May 29, 2015.

The Board approved Personnel Action Item F. MSCU (Slusser/Clark) 4/0

- F. Accept resignation of Mark Kitchen, One on One Instructional Aide at BES as of May 29, 2015

The Board approved Action Items G-I and K-N. MSCU (Navarro/Slusser) 4/0

- G. Approve hiring of Troy German in High School Math Teacher position for 2015-2016 school year.
- H. Approve hiring of Joelene Gilman as Biggs Elementary Teacher for 2015-2016 school year.
- I. Approve hiring of Gabrielle Miller as Richvale Elementary Teacher for 2015-2016 school year.
- ~~J. Approve hiring of High School Counselor, Name to be provided at meeting (Item removed from agenda)~~
- K. Approve Michelle Schleaf in the JV Volleyball stipend position
- L. Approve Agriculture Teacher Extended Year Agreement with Carleen Charley
- M. Approve Agriculture Teacher Extended Year Agreement with Stephen Boyes
- N. Approve Technology Coordinator Extended Year Agreement with Dave Niemeyer

INFORMATION ITEMS

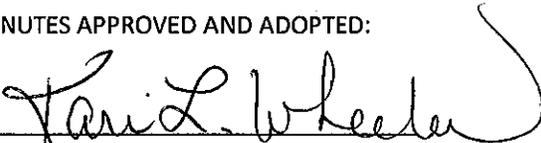
There were no information items.

FUTURE ITEMS FOR DISCUSSION

There were no future items noted.

ADJOURNMENT – The meeting was adjourned at 7:50 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.