

**MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 6, 2015**

OPEN SESSION

CALL TO ORDER - President Wheeler called the meeting to order at 6:30 p.m.

ROLL CALL

Board members present: Kari Wheeler, Robin Clark, America Navarro and Kathryn Sheppard. Dennis Slusser was not present.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE - The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda. MSCU (Sheppard/Navarro) 4/0

APPROVAL OF MINUTES

Minutes from the April 8th, 2015 meeting were approved as written. MSCU (Clark/Navarro) 4/0

The Board adjourned to closed session at 6:35 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 6:58 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:00 p.m.

All Board members are present except Mr. Slusser.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler announced that no actions were taken during closed session.

STUDENT REPRESENTATIVE REPORT

ASB President Delaine Little reported that officer packets are due for next year's ASB officers. ASB is working on the Right of Passage, the last rally, Teacher appreciation week and the final mixer.

FFA President Kurt Sheppard gave the report saying that they are busy preparing for Farm Day on Thurs., May 14th. They had their Awards Ceremony on Tuesday the 5th. Kurt presented Mr. Kaelin with any Honorary FFA Member award. Kurt introduced the new FFA President, Briar Ponciano. She let the Board know that they had a good time at the State Conference and attended my sessions and took away a lot of leadership skills. This year they are taking 28 animals to the Fair.

STUDENT AWARDS

Mr. Kaelin presented the March student award to Brittney Gibson. Brittney is a new student to Biggs coming from Oklahoma. She ranks 6th in the senior class and maintains a 3.25 gpa. She has been a member of the principal's honor roll 10th through 12th grade and was very involved with volunteering in her community in Oklahoma. She plans to attend Sonoma State in the nursing program.

Mr. Kaelin awarded Jesse Burton the April student award. Jesse wasn't in attendance but Mr. Kaelin let the Board know that Jesse is ranked 7th in the senior class and scored a 1530 on his SAT's. He participated in Football, Wrestling and Track his senior year as well as other school activities. He plans to attend Chico State in the Fall.

PARENT ASSOCIATIONS REPORTS

Kris Scott gave the PAWs report saying that the mixed bags fund raiser is over, they just had a lunch for the Teachers for Teacher Appreciation Day and they are now planning a hot dog dinner for the Elementary Open House.

America Navarro gave the RPA report saying they also had a lunch for the Teachers in Richvale in appreciation of the service.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - There was nothing from CSEA or BUTA.

PUBLIC COMMENT - There were no public comments.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT; ELEMENTARY SCHOOL PRINCIPAL'S REPORT and HIGH SCHOOL, CDS PRINCIPAL'S REPORT and SUPERINTENDENT'S REPORT

Mr. Kaelin gave all the reports:

- Thanked all the staff for their hard work in the District and the wonderful job they do.
- Students in 5th, 8th and 10th grades have completed CST science test and 3rd - 11th grade are completing the CAASP computer based state assessment.
- Paraprofessionals at BES and RES completed another round of Nurtured Heart training.
- Staff from all sites attended the Special Olympic in Oroville and 15 students participated.
- Two Biggs high school students have articles published in The Valley Voice newspaper.
- Mr. Boyes' shop classes have dismantled the HS gym bleachers and recycles all the wood and hardware.
- The new bleachers should be installed next week.
- Maintenance issues with vehicles made it necessary to purchase a used utility vehicle.
- Keep an eye on the websites to keep up with all the events and activities for students and parents. There is a lot going on between now and the end of school.

BOARD MEMBER REPORTS:

Mrs. Clark and that a lot has been done this year and she is looking forward to next year.

Mrs. Navarro said she attended the field trip with Mrs. Holt's class to the Shasta Caverns and had a great time.

There was nothing from Mrs. Wheeler and Mrs. Sheppard.

CONSENT AGENDA

The Board approved the Consent Agenda items A - D. MSCU (Sheppard/Navarro) 4/0

- A. Approve Purchase Orders and Vendor Warrants
- B. Inter-district Agreement Request(s) for the 2014/2015 and 2015/2016 school years
- C. Approve American Fidelity 125 Café Plan Document
- D. Approve DTS (Document Tracking Service) Renewal License and Invoice

ACTION ITEMS

The Board approved Action Item A. MSCU (Navarro/Clark) 4/0

- A. Change regular board meeting to June 10th. Schedule additional board meeting for June 29th.

The Board approved Action Item B. MSCU (Clark/Navarro) 4/0

- B. Approve State & Federal Surplus Property Program

The Board approved Action Item C. MSCU (Navarro/Clark) 4/0

- C. Adopt School Calendars for 2015/2016, 2016/2017 and 2017/2018

The Board approved Action Item D. MSCU (Sheppard/Navarro) 4/0

- D. Adopt Stipend List for 2015/2016 School Year

The Board approved Action Item E. MSCU (Navarro/Clark) 4/0

- E. Approve Confidential Classified and Certificated Management Salary Schedules for 2015-2016 school year

PERSONNEL ACTION

The Board approved Personnel Action Item A. MSCU (Sheppard/Navarro) 4/0

- A. Approve hiring of Giovanni Samyoya, Rachel Samyoya, Sheila Nunez and Michelle Marks in Substitute Teacher positions

The Board approved Personnel Action Item B. MSCU (Clark/Navarro) 4/0

- B. Approve hiring of Mandy Leahy in High School Principal position.

Mr. Kaelin presented Mandy Leahy to the Board and public. Ms. Leahy introduced herself and gave a brief history of her life and her experience.

The Board approved Personnel Action Item C. MSCU (Sheppard/Clark) 4/0

C. Approve hiring of Courtney Roles, Joe Collins and Nichole Schohr in summer Lifeguard positions

The Board approved Personnel Action Item D. MSCU (Navarro/Clark) 4/0

D. Superintendent Evaluation

President Wheeler noted that Mr. Kaelin received a positive evaluation.

The Board approved Personnel Action Item E. MSCU (Sheppard/Navarro) 4/0

E. Approve the following Coaching and Stipend Positions for 2015/2016:

- 1) Head Varsity Football – Ron Carr
- 2) Assistant Varsity Football – Brian Harrison
- 3) Head JV Football – Mike Shadd
- 4) Assistant JV Football – Brian Roles
- 5) Head Varsity Volleyball –Megan Wilkerson
- 6) Head Varsity Girls Basketball – Tim Sheridan
- 7) Head JV Girls Basketball – Paul Roles
- 8) Head Varsity Boys Basketball – Greg Kitchen
- 9) Head JV Boys Basketball – Jeff Smith
- 10) Cheer Advisor – Michele Roles

The Board approved Personnel Action Item F. MSCU (Navarro/Clark) 4/0

F. Approve the following Volunteer Football Coaches for 2015/2016 Season:

- 1) Rob Hall
- 2) Travis Smith
- 3) Cameron Knipe
- 4) Paul Roles
- 5) Greg Baker
- 6) Chris Bennett

The Board approved Personnel Action Item G. MSCU (Sheppard/Navarro) 4/0

G. Teacher Appreciation Week – the week of May 4 - 8, 2015.

The Board approved Personnel Action Item H. MSCU (Navarro/Clark) 4/0

H. Classified School Employee Week – the week of May 17 – 23, 2015

INFORMATION ITEMS

A. March 31, 2015 Treasurer's Investment Report - There was no comment.

B. LCAP Update

Mr. Kaelin said the committee is working on the LCAP and they will be having the final Parent Committee meeting next week. The EL Parents and BUTA will meet after that. The District is keeping to the same goals and updating the sub-goals.

Mr. Kaelin read the priorities and goals:

Goal 1: Ensure that all students have access to qualified teachers, standards based instructional materials and quality programs that address the needs of all learners

Goal 2: Raise post high school preparation, including college and career readiness for all students

Goal 3: Create a Safe, Supportive and Welcoming School Climate to enhance the academic, social and emotional environment for student success.

Goal 4: Design programs and activities to address diverse student academic needs

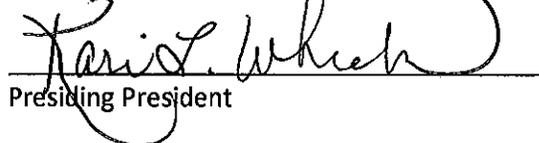
Goal 5: Create a celebratory school environment that engages staff, students, parents and the community

Mr. Kaelin showed the Board the Gridley Herald full page article about the Art Docent program that included pictures from our students.

FUTURE ITEMS FOR DISCUSSION – There were no future items noted.

ADJOURNMENT - The meeting was adjourned at 7:30 pm

MINUTES APPROVED AND ADOPTED:



Presiding President

6-10-15

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.