

**MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 7, 2015**

OPEN SESSION

CALL TO ORDER

President Wheeler called the meeting to order at 6:30 p.m.

ROLL CALL

Board members present: Kari Wheeler, Robin Clark, Kathryn Sheppard and Dennis Slusser. America Navarro was not present.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, H. R. Officer/Admin. Asst.

PLEDGE OF ALLEGIANCE

The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Item 12H adding the election of Rochelle Jones as a 3 hour Instructional Aide at Richvale Elementary. MSCU (Slusser/Sheppard) 4/0

APPROVAL OF MINUTES

Minutes from the December 10, 2014 meeting were approved as written. MSCU (Slusser/Clark) 4/0

The Board adjourned to closed session at 6:34 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:10 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:12 p.m.

All Board members are present except Mrs. Navarro.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Pam Ragan, Finance Officer, Mike Pena, H. S. Vice Principal, Nelda Andes, M/O/T Director and Donna Cyr, H. R. Officer/Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler reported that no actions were taken during closed session. Mrs. Wheeler did note one change to the agenda adding Item 12H adding the election of Rochelle Jones as a 3 hour Instructional Aide at Richvale Elementary.

PRESENTATION OF RETIREMENT PLAQUES TO JULIE ELLCESSOR & MARILYN HOWARD

Mrs. Ellcessor and Mrs. Howard did not attend the meeting.

SPECIAL REPORT

A. Independent Annual Audit Report – Stephen Roatch from Stephen Roatch Accountancy

Mr. Roatch reviewed the Audit report with the Board. He let the Board know that he has no real concerns with the report. He referenced pages 16 & 17 of the report noting the Board had not seen these two statements before (The Statement of new Position and the Statement of Activities). He also noted that there were no adjustments to the report and this is good. There were no questions from the Board.

STUDENT REPRESENTATIVE REPORT

Delaine Little reported that there wasn't much happening with ASB. They are working on Homecoming and MORP will be in February. She also let the Board know that there will be a Basketball Tourney next week.

There were nothing from FFA.

STUDENT AWARDS

The Student Award will be presented at the February meeting.

PARENT ASSOCIATIONS REPORTS

Kris Scott, PAW's Representative, reported that youth basketball is in full swing and their first game will be on January 17th and that high school students will be the referees.

Nothing was reported by RPA.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - There was nothing from CSEA or BUTA.

PUBLIC COMMENT

Delaine Little approached the Board regarding her taking a web design computer class to fulfill her requirements to graduate. She would like to take a class in Word & Excel which would help her more in college but one isn't offered that fits her schedule. She feels she is at a disadvantage being in the web design class because she is already a semester behind in the class. She would like the school to come up with a solution to her problem.

Chris Little echoed his daughters comments noting she would be behind in the class. He would like to try an alternative class. Mr. Little was happy that they moved the prom from the Casino. He would like to see it at a more local venue which would eliminate the cost and distance issues. Mr. Little spoke about Title 9 and gender equality in sports. He feels there are some issue with this in the District and we need to be in compliance. He said he'd hate to see a law suit brought against the District.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mrs. Andes gave her report noting:

- Staff has been busy with cleanup from classroom parties and the Christmas programs.
- They have been working on grounds work, they laid gravel, and cleaned the carpet in the District Office.
- They worked on repairing one of the buses and the school tractor needed repaired.
- Employees were also able to enjoy some vacation time over the holiday.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- Mrs. King thanked everyone for their hard work on all the holiday programs including the 21st Annual Gingerbread House Making Family Night. All programs were well attended.
- A special thank you went to Mel McLaughlin for playing Santa.
- Enrollment numbers are up with 19 new student having enrolled since November.
- Paraprofessionals will be having additional training in the Nurtured Heart Program on Jan. 19th.
- The monthly staff meeting will be held before school on Jan. 15th.
- The end of the month Awards assemblies will be on Jan. 30th.

HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:

Mr. Pena gave his report:

- Mr. Pena updated the Board on all the Teachers projects and classroom lessons.
- Mr. Howell's eighth grade math class is working out well.
- Butte College came out to talk to the kids about financial aid.
- The Girls Basketball team placed 2nd in their tournament.
- Both the Girls and Boys Basketball teams will be competing in the East Nicholas Tourney.

SUPERINTENDENT'S REPORT

Mr. Kaelin updated the Board on:

- CDS has one student that is moving back to the High School
- We are moving forward with the Calendar Committee.
- Jan. 13th Mrs. Ragan and Mr. Kaelin will be attending a meeting at BCOE on the Governor's Budget.
- The Valley Voice newspaper published an article from Biggs student, Kelaiah Derder. Three more students have requested to be involved.
- It looks like they have come up with a solution to the Illuminate problem and it should be fixed next week.

Mr. Kaelin answered Mr. Slusser's question regarding the Senior Trip saying they will be setting up another meeting with parents to finalize and confirm the trip. At this time it is planned to have a Great America trip then go to a S.F.

Answering Mr. Slusser's question regarding the Eighth Grade trip, Mr. Kaelin said the eighth grade asked for a modified proposal to have two trips with no overnight. One day would be to a S.F. Giants game and another day to Six Flag Discovery Kingdom as an educational day.

Mr. Slusser asked about fundraising for Shady Creek and Mrs. King said it has been hard with the trip being in February and there hasn't been a lot of time spent on it, but Shady Creek is giving them an extension.

BOARD MEMBER REPORTS:

Robin Clark wanted to know when the busses are going to start taking the players to the Basketball Tournaments. She also said it has been a lot of fun watching the games.

Kathryn Sheppard had nothing at this time.

Dennis Slusser said he enjoyed the Elementary schools holiday programs and that the teachers and kids did a great job. He also wanted to thank Mrs. Andes for the new lights at the schools.

Kari Wheeler said she also enjoyed the Christmas programs.

CONSENT AGENDA

The Board approved the Consent Agenda items A. MSCU (Slusser/Sheppard) 4/0

A. Approve Inter-District Transfers for the 2014 – 2015 school year

Mr. Slusser asked for clarity on a couple of items on the Purchase Order/Vendor report and his questions were answered.

The Board approved the Consent Agenda items B. MSCU (Slusser/Clark) 4/0

B. Approve Purchase Orders and Vendor Warrants

ACTION ITEMS

The Board approved Action Items A - B. MSCU (Sheppard/Slusser) 4/0

A. Approve 2013/2014 Annual Audit

B. Approve two year extension contract with Independent Audit consultant Stephen Roatch Accountancy Corp.

PERSONNEL ACTION

The Board approved Personnel Action Items A - H. MSCU (Sheppard/Slusser) 4/0

- A. Accept resignation from Belen Castaneda in the 3 hour Instructional Aide position at Richvale Elementary
- B. Approve election of Belen Castaneda in the 4 hour Instructional Aide at Biggs Elementary
- C. Approve increase to Certificated Management and Superintendent salary schedule
- D. Approve salary settlement with Confidential Classified and Public Disclosure
- E. Approve addition of 30 minutes to Payroll position effective January 1, 2015
- F. Approve ratification of Agreement for BUTA and Public Disclosure
- G. Approve election of Michelle Schleef to Varsity Softball Coach stipend position
- H. Approve election of Rochelle Jones as 3 hour Instructional Aide position at Richvale Elementary

INFORMATION ITEMS

- A. Butte County Treasurer's Investment Report November 30, 2014

Mr. Kaelin reminded the Board that this is a standard report from the County. There was no discussion.

FUTURE ITEMS FOR DISCUSSION

Dennis Slusser would like to have an open discussion with the Ag Advisory Board regarding the Steer Barn before it's been completed.

Kari Wheeler would like to discuss having the Gridley Herald more involved in Biggs activities.

ADJOURNMENT

The meeting was adjourned at 7:55 pm

The Board adjourned to closed session at 7:57 pm

CLOSED SESSION

Closed Session was adjourned at 8:28 pm.

The Board adjourned to open session at 8:29 pm.

President Wheeler reported that no actions were taken during closed session.

ADJOURNMENT

The meeting was adjourned at 8:31 pm.

MINUTES APPROVED AND ADOPTED:



Presiding President

2-4-15
Date