

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 5, 2018

OPEN SESSION

CALL TO ORDER – President Slusser called the meeting to order at 6:30 p.m.

ROLL CALL - Board members present: Kathryn Sheppard, America Navarro, Dennis Slusser, Megan Wilkinson and Jenni Meyer.

PLAQUE PRESENTATION – Superintendent Kaelin presents Jenni Meyer with a plaque thanking her for her service during the 2017 / 2018 year.

SWEARING-IN CEREMONY

Superintendent Kaelin swore in new board member Jonna Phillips and returning board members Dennis Slusser, Kathryn Sheppard and M. America Navarro.

ROLL CALL - Board members present: Dennis Slusser, America Navarro, Kathryn Sheppard, Megan Wilkinson and Jonna Phillips.

Staff Present: Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal; Pam Ragan, Financial Officer and Donna Cyr, Admin. Assist. & HR Officer

PLEDGE OF ALLEGIANCE – President Slusser lead the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with addition of Action Item 9G Accept Resignation Of Bree Allan as BES Special Education teacher effective December 7, 2018. MSCU (Sheppard/Wilkinson) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the November 7, 2018 Regular Board meeting as written. MSCU (Navarro/Wilkinson) 5/0

The Board adjourned into Closed Session at 6:35 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:08 pm

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Slusser announced no action was taken during Closed Session.

ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING

A. ELECTION OF OFFICERS

1. President – Dennis Slusser

Kathryn Sheppard nominated Dennis Slusser. There were no other nominations. MSCU (Sheppard/Navarro) 5/0

2. Vice President – M. America Navarro

Megan Wilkinson nominated America Navarro. There were no other nominations. MSCU (Wilkinson/Sheppard) 5/0

Clerk – Megan Wilkinson

Kathryn Sheppard nominated Megan Wilkinson. There were no other nominations. MSCU (Sheppard/Navarro) 5/0

3. Establishment of Regular Meetings

The Board will keep the meeting time and place the same for 2019. The Board will meet the first Wednesday every month unless there is a holiday. There will only be a second meeting on the third Wednesday each month when necessary. The meeting time remains at 7:00 p.m.

4. Selection of Board of Trustees Representatives

a) Representative to City Council

Kathryn Sheppard nominated Megan Wilkinson. Megan will be serving in this position.

b) Representative to LCAP Committee

America Navarro nominated Jonna Phillips. Jonna will be serving in this position.

c) Representative to Biggs/Richvale Educational Foundation

Kathryn Sheppard nominated America Navarro. America will be serving in this position.

d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California

Dennis Slusser will be serving with BUTA and Kathryn Sheppard will be serving with CSEA. Jonna Phillips will be the alternate for BUTA and CSEA.

5. Secretary to the Board

The District Superintendent was appointed to act as Secretary to the Board.

PARENT ASSOCIATIONS REPORTS – America Navarro updated the Board that PAWS will be selling food at the BES Christmas Program and they will be having a holiday staff luncheon and bread exchange.

STUDENT REPRESENTATIVE REPORT

A. ASB – Superintendent Kaelin reported ASB is taking donations for some students to take on a shopping spree to Marshalls then lunch for Christmas. They are also selling wreaths for the holidays.

B. FFA – Superintendent Kaelin reported that FFA is working with members on leadership, behavior, grades and the fair.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -

No report for CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

REPORTS:ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- We enrolled 10 new students from Paradise affected by the Camp Fire. ASB welcomed the students and gave them a tour of the campus and checked in with them throughout the day as did staff.
- The District received support from the County for Counseling the week of December 3rd.
- The week before students returned to school was filled with trainings by behavioralist Josh Kuersten and BCOE's Tom Miller. There was also iReady and IXL training during that week.

SUPERINTENDENT & HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- The training from Josh Kuersten was very good and well received by the H.S. staff as well.
- The District offered meals during the week of November 26th.
- ServPro came through and cleaned every site top to bottom.
- There are issues with Richvale Post Office roof – it is under warranty and is being taken care of.
- The new backboards at the HS gym were installed and Dave Browning & Dave North are taking care of the electrical part of installation.
- CTE grant purchased a new hot steam power washer.
- The Board was updated on the Camp Fire stats.
- Football season is over. Fall sports are up and running.
- Stadium update – have a conference call on Thurs., Dec. 6th with the architect.
- Will get a status on lunch bills from the Cafeteria Supervisor at the request of Dennis Slusser

BOARD MEMBER REPORTS: Megan Wilkinson wanted to thank the Boardmembers, staff and students that helped out with the Camp Fire evacuees. Dennis Slusser said he has heard a lot of positive comments about the backboards in the gym. He wanted to thank Booster for purchasing them.

CONSENT AGENDA

The Board approved the Consent Agenda Items A & B. MSCU (Sheppard/Navarro) 5/0

- A. Approve Inter-district Agreement Request(s) for the 2018-2019 school year

It was noted that the correct transfer of Student #1 should be from Biggs to Gridley which was Denied

- B. Approve Purchase Orders and Vendor Warrants

ACTION ITEMS

The Board approved Action Items A - G. MSCU (Sheppard/Navarro) 5/0

- A. Add Additional Board Meeting in December – ***Additional Special Board meeting will be Dec. 17th, 2018 at 3:00 pm***
- B. Adopt Resolution 2018/2019 #5 Regarding Biggs Unified School District Declaring an Emergency Under Public Contract Code Sections 22035 and 22050
- C. Adopt Resolution 2018/2019 #6 Providing Board President Authority to Unilaterally Take Action on Behalf of the Governing Board to Aid Fire Recovery Efforts of the Biggs Unified Schools

- D. Adopt the Following New or Updated Board Policies (BP), Admin. Regulations (AR) and Exhibits (E):
 BP 1100 - Community Relations – Communication with the Public - updated
 BP 3290 - Business and Noninstructional Operations Gifts, Grants and Bequests - updated
 AR 3320 - Business and Noninstructional Operations – Claims and Actions Against the District - added
 AR 3460 - Business and Noninstructional Operations – Financial Reports and Accountability - updated
 BP 4114 – Personnel –Transfers - updated
 BP/AR 5144.1 - Students – Suspension and Expulsion/Due Process - updated
 BP 6142.3 – Instruction – Civic Education – update
 BP/AR 6112 – Instruction – Athletic Competition – update
 BP/AR 6152.1 – Instruction – Placement in Mathematics Courses – update - BP & added - AR
 BP 6170.1 – Instruction – Transitional Kindergarten – update
 BP/AR 6178 – Instruction –Career Technical Education – update
 BP 6190 – Instruction – Evaluation of the Instructional Program – update
 BB 9110 – Board Bylaws – Terms of Office - updated
- E. Approve New Certificated Position of Elementary School Counselor for the 2018-2019 school year
- F. Approve Classified Salary Schedule Change to Meet Federal Minimum Wage Requirement
- G. **Accept resignation of Bree Allan as BES Special Education Teacher Effective December 7, 2018**

PERSONNEL ACTION

The Board approved Personnel Action Item A. MSCU (Wilkinson/Navarro) 5/0

- A. Approve Hiring of Beth Chavez as a Substitute Teacher.

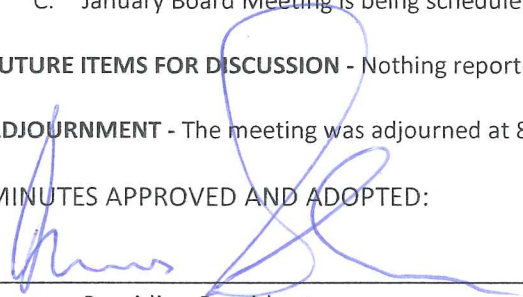
INFORMATION ITEMS -

- A. LCAP Update – Our LCAP is good and has been approved. The State is changing the template again.
- B. Investment Treasurer’s Report for October 31, 2017 from Butte County Treasurer – Standard report from the County regarding investments.
- C. January Board Meeting is being scheduled for January 9, 2019

FUTURE ITEMS FOR DISCUSSION - Nothing reported.

ADJOURNMENT - The meeting was adjourned at 8:10 pm

MINUTES APPROVED AND ADOPTED:



 Presiding President

12/17/18

 Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.