

Minutes  
BIGGS UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
May 2, 2018

**OPEN SESSION**

**CALL TO ORDER** - President Slusser called the meeting to order at 6:38 p.m.

**ROLL CALL** - Board members present: Dennis Slusser, Kathryn Sheppard, America Navarro, Jenni Meyer and Megan Wilkinson.

**PLEDGE OF ALLEGIANCE** – President Slusser lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The Board approved the agenda with the addition of Mackenzie Bremm and Devin Archie to Personnel Item 11B and Item 11E was pulled from the agenda. There was a correction to Action Item 10E removing the word *Varsity*. There were no other changes . MSCU (Sheppard/Meyer) 5/0

**APPROVAL OF MINUTES**

The Board approved the minutes from the April 4, 2018 Regular meeting as written. MSCU (Sheppard/Navarro) 5/0

The Board adjourned to closed session at 6:40 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

Closed Session was adjourned at 7:05 p.m.

**OPEN SESSION** – President Slusser called the meeting to order at 7:07 p.m.

**ROLL CALL** – All Board members present.

Staff Present: Doug Kaelin, LaQuita Ulrich, Pam Ragan and Donna Cyr

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** - President Slusser announced no action was taken during Closed Session. He did announce the additions to the Agenda. Addition of Mackenzie Bremm and Devin Archie to Personnel Item 11B and Item 11E was pulled from the agenda. There was a correction to Action Item 10E removing the word *Varsity*.

**PARENT ASSOCIATIONS REPORTS** – Jolene Sheppard reported there are new Bylaws for PAWS. They are looking for nominations for the Board. May 8<sup>th</sup> they will be having a staff luncheon for Teachers Day. Reminded everyone that Run Around the Rice is set for Sunday, May 20<sup>th</sup> in Richvale. They have raised \$39,000 in sponsorships.

**RECOGNIZE RETIRING EMPLOYEES:** Rhonda Thomas (33 years), Sue Ruttenburg (32 years), Georgianne Meeker (24 years), Maxine Hamblin (23 years) and Carleen Charlie (20 years). Superintendent Kaelin recognized the retiring employees with kind words and commemorative clocks. The Superintendent, the Board and the audience thanked all retirees for their dedicated service.

**STUDENT RECOGNITION:**

Principal Ulrich presented the Biggs Elementary School Awards:

TK/K – Mrs. Hamblin’s class: Kayla Teruel and Lane Mowles  
 K – Mrs. Ruttenburg’s class: Genesis Valencia and Mason Koebel  
 K - Mrs. Hansen’s class: Jaycee Thompson and Gabriel Garcia  
 1<sup>st</sup> - Mrs. Heath’s class: Bryce Seipert and Ingrid Duarte  
 1<sup>st</sup> – Mrs. Holliman’s class: Arturo Ziranda and Stephanie Gutierrez  
 1<sup>st</sup> / 2<sup>nd</sup> – Mrs. Francis’ class: Alex Craig  
 2<sup>nd</sup> – Mrs. Holt’s class: Nehemiah Leonard and Robby Byers  
 3<sup>rd</sup> / 4<sup>th</sup> - Ms. Locey’s class: Jeremy Andres and Akai Frazier  
 3<sup>rd</sup> – Mrs. Loftin’s class: Fabian Duran, Anna Carothers and Tyler McDaniel  
 4<sup>th</sup> – Mrs. Cammack’s class: Ryan Flowers and Audrina Lopez  
 5<sup>th</sup> – Ms. Ponciano’s class: Kailee Richey and Carlos Gonzalez  
 5<sup>th</sup> & 6<sup>th</sup> – Ms. Gilman’s class: Alejandro Garcia Castaneda and Alexis Wroten  
 6<sup>th</sup> – Mr. Gates’ class: Matthew Munanui and Emilio Vera  
 7<sup>th</sup> – Mr. Solis’ class: Rylana White and Jason Divelbiss  
 8<sup>th</sup> – Mrs. Moore’s class: Hanna Cummisky  
 8<sup>th</sup> - Mr. Rutledge’s class: Jasmine Anders  
 Ms. Roady’s class: Robby Byers and Laine Sharrock

Principal Ulrich presented the Richvale Elementary School awards:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> – Mrs. Logue’s class: Sydnee Stopplemore, Kendal Woolery and Jacob Skaggs  
 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> – Mrs. Andes’ class: Thomas Job and Shyann Decker

Superintendent Kaelin presented the High School awards:

Aiden Solansky received the Freshman Award  
 Ronnie Welden III received the Sophomore Award  
 Angel Sanchez received the Junior Award  
 Jennifer Morfin received the Senior Award

**STUDENT REPRESENTATIVE REPORTS**

**ASB & FFA Reports:** There was no FFA report.

Jennifer Morfin gave the ASB report. The Rib Dinner raised \$1900. The Blood Drive had 28 students participate. They will be having a Teacher Staff lunch. ASB officer elections are in the works. ASB will be volunteering at Run Around the Rice.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -**  
 None

**PUBLIC COMMENT** - Christine Stohlman - Asked about the Senior Trip possibly being eliminated. She feels this is something the Class should be able to discuss and see what other schools are doing / fundraising. Would this also eliminate the 8<sup>th</sup> Grade Trip.

**PUBLIC HEARING**

The hearing for the Resolution regarding Increasing School Facilities Fees was opened at 7:31 p.m. Superintendent Kaelin reviewed the process with the Board and public. There was no public comment. The hearing closed at 7:32 p.m.

**REPORTS:**ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal Ulrich gave the report:

- Curriculum Team is doing an amazing job. Looking at the whole process and sharing ideas.
- Working on and getting feedback on Events Calendar for BES & RES
- Professional Learning Community is working on a solid behavior matrix

- Linda Farruggia had Benchmark training with BES teachers again.
- Started a Facebook page for BES & RES. Teacher Angela Andes is assisting with the page.

#### M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Superintendent Kaelin gave the report:

- Mapping summer projects - HS South parking lot, blacktop being fixed at Elementary playground; moving classrooms at BES, certain carpets being replaced.
- New playground equipment for Special Ed. class.
- Looking at a new schedule for lunches

#### HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Linda Farruggia was also at the High School training.
- Spring sports are winding down.
- Held a staff meeting regarding the SSR program.

#### SUPERINTENDENT REPORT:

Mr. Kaelin gave the report:

- Last year we had zero chromebooks - to date we have 621!
- Update on the Bus Grant - still being processed and the decision will be made in July, but it looks good
- MTSS Grant finalized and submitted - \$25,000 for professional development
- Preparing for 8<sup>th</sup> Grade and Senior graduations
- Possible elimination of Senior Trips: There is no Board policy governing these trips, senior trips are "field trips" which mean everyone is entitled to go, insurance liability can be an issue, some schools hold Senior Trips after graduation, there is dwindling student attendance on these trips.

BOARD MEMBER REPORTS: Kathryn Sheppard asked for an update on the safety analysis. Was the City contacted regarding an SRO Officer. Superintendent Kaelin stated that Richvales has been completed (identified fencing and monitoring issues). Once BES & BHS are completed a final report will be shared. There were no other Board Member reports.

#### **CONSENT AGENDA**

The Board approved the Consent Agenda. MSCU (Sheppard/Meyer) 5/0

- A. Inter-district Agreement Request(s) for the 2017/2018 and 2018/2019 school years
- B. Approve Confidential Staff Summer Schedule of four 10 hour days.

#### **ACTION ITEMS**

The Board approved Action Items A - G. MSCU (Sheppard/Wilkinson) 5/0

- A. Approve Resolution 2017/2018 #6 – Increasing School Facilities Fees
- B. Schedule additional board meeting for week of June 25 - 29, 2018. - **June 25<sup>th</sup> at 9:00 am**
- C. Approve BHS Summer School Four Week Program.
- D. Approve Teacher Tanisha Norvell to attend out of state conference in Texas June 3<sup>rd</sup> - 5<sup>th</sup> 2018
- E. Approve overnight Fort Bragg Varsity Football Camp at Fort Bragg High School June 28<sup>th</sup> - 30<sup>th</sup>, 2018
- F. Adopting Special Education Local Plan Area (SELPA) Local Educational Agency Assurances
- G. Approve CTE Incentive Grant Award of \$89,453 for the 2018-2019 school year

The Board approved Action Item H. MSCU (Wilkinson/Navarro) 5/0

- H. Superintendent Evaluation - The Superintendent received a positive evaluation.

**PERSONNEL ACTION**

The Board approved Personnel Action Items A - G with E removed. MSCU (Sheppard/Meyer) 5/0

- A. Approve hiring of Rebekah Oberdorf as Richvale Elementary 4<sup>th</sup> - 6<sup>th</sup> grade teacher for 2018-2019 school year.
- B. Approve hiring of Biggs Elementary Teachers for the 2018/2019 school year. *Mackenzie Bremm and Devin Archie*
- C. Approve hiring of Gretchen Nevens as High School Summer School Teacher
- D. Approve hiring of Amber Wurth, Blake McLean, Nichole Schohr and Casen Rivero in summer 2018 Lifeguard positions

~~E. Approve hiring of Rick Villanueva as Head JV Football Coach; Cindi VanQuick as JV Girls Basketball Coach; Jeff Smith as JV Boys Basketball Coach and name to be announced for Asst. JV Football Coach, for the 2018/2019 season.~~

- F. Teacher Appreciation Week

The Superintendent recommends that the Board declare the week of May 7 - 11, 2018 as Teacher Appreciation Week. On National Teacher Day, May 8, 2018, thousands of communities take time to honor their local educators and acknowledge the crucial role teachers play in making sure every student receives a quality education.

- G. Classified School Employee Week

The Superintendent recommends that the Board declare the week of May 21 - 25, 2018 as Classified Employee Week. Classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

**INFORMATION ITEMS -**

- A. LCAP Update – Board review of LCAP Goals - Superintendent Kaelin presented and reviewed the Dashboard Report. (see attached)
- B. Investment Report for March 31, 2018 from Butte County Treasurer - Standard investment report from the County.

**FUTURE ITEMS FOR DISCUSSION** - There were no future items requested for discussion.

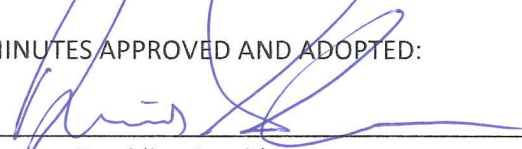
**The Board adjourned into Closed Session at 8:03 pm**

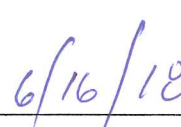
**The Board reconvened to Open Session at 8:24 pm**

President Slusser reported no actions were taken in Closed Session.

**ADJOURNMENT** - The meeting was adjourned at 8:25 pm

**MINUTES APPROVED AND ADOPTED:**

  
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 Presiding President

  
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 Date

