

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**February 7, 2018**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

District LCAP Goals

- ❖ Goal 1 – Quality Teachers, Materials and Facilities.
- ❖ Goal 2 – Raise Post High School Preparations, Including College and Career Readiness for all Students.
- ❖ Goal 3 – Create A Safe, Supportive and Welcoming School Climate To Enhance The Academic, Social and Emotional Environment For Student Success.
- ❖ Goal 4 – Design Programs and Activities to Address Diverse Student Academic Needs.
- ❖ Goal 5 – Create a Celebratory School Environment that Engages Staff, Students, Parents and the Community.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. January 10, 2018

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
  - A. Employee request for Leave of Absence
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. PARENT ASSOCIATIONS REPORTS**
- 3. STUDENT AWARDS & REPRESENTATIVE REPORT**
  - A. STUDENT RECOGNITION
  - B. ASB
  - C. FFA
- 4. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

## 5. PUBLIC COMMENT

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

## 6. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)

- A. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. HIGH SCHOOL PRINCIPAL'S REPORT:
- D. SUPERINTENDENT'S REPORT:
- E. BOARD MEMBER REPORTS:

## 7. CONSENT AGENDA

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Inter-district Agreement Request(s) for the 2017 - 2018 and 2018 - 2019 school years
- B. Purchase Orders and Vendor Warrants

## 8. ACTION ITEMS

- A. Approve Annual Certification of Temporary Athletic Team Coaches

This certification is done annually. The Board is certifying to the State Board of Education that the walk-on coaches have been properly certified. Administration assures the Board that all coaches have been hired according to the Title 5 regulations. The Superintendent recommends approval.

- B. Approve School Accountability Report Cards (SARC) for each school (*all reports available at District Office & on District website [www.biggs.org](http://www.biggs.org)*):

Biggs High School  
Biggs Elementary School  
Richvale Elementary School  
Community Day School

- C. Approve second of three year contract with Independent Audit Consultant Stephen Roatch Accountancy Corp.
- D. Approve BES and RES 6<sup>th</sup> Grade Students to attend Shady Creek Outdoor School at Richardson Springs from February 5<sup>th</sup> - 9<sup>th</sup>, 2018.
- E. Approve High School and Middle School Students to attend REACH Conference at Richardson Springs. Middle school is March 1<sup>st</sup> - 3<sup>rd</sup> and High School is March 8<sup>th</sup> - 10<sup>th</sup>, 2018
- F. Approve Surplus of Biggs Elementary School Library Books - *list available for review at District Office*
- G. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

BP/AR 0420.4 - Philosophy, Goals, Objectives and Comprehensive Plans - Charter School Authorization - update  
BP 1325 – Community Relations – Advertising and Promotion - update  
BP 3100 – Business & Noninstructional Operations – Budget - update  
BP 3515.7 – Business & Noninstructional Operations –Firearms on School Grounds - update  
E 3515.7 – Business & Noninstructional Operations –Firearms on School Grounds - delete

BP 3517 – Business & Noninstructional Operations – Facilities Inspection - delete  
AR 3517 – Business & Noninstructional Operations – Facilities Inspection - added  
BP 4119.21/4219.21/4319.21 – Personnel – Professional Standards – update  
AR 4144/4244/4344 – Personnel – Complaints – update  
BP/AR 4200 – Personnel – Classified Personnel – update  
BP 5144 – Students – Discipline - update  
BP/AR 5144.1 – Students – Suspension and Expulsion/Due Process – update  
BP 6146.1 – Instruction – High School Graduation Requirements – update  
BP/AR/E 6162.52 – Instruction –High School Exit Examination – delete  
BB 9150 - Board Bylaws - Student Board Members - update

## **9. PERSONNEL ACTION**

- A. Approve Hiring of Stan Bettencourt as a Walk-on Wrestling Coach
- B. Approve Hiring of Donna Atteberry as a Substitute Instructional Aide
- C. Approve Hiring of Daniela Shelton as 4 hour Instructional Aide at Biggs Elementary School

## **10. INFORMATION ITEMS**

- A. Schedule "Night of the Stars" event in May 2018
- B. LCAP Update
- C. December 31, 2017 Investment Report from Butte County Treasurer

## **11. FUTURE ITEMS FOR DISCUSSION**

## **12. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.