

**MINUTES  
BIGGS UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
October 5, 2016**

**OPEN SESSION**

**CALL TO ORDER** - President Wheeler called the meeting to order at 5:35 p.m.

**ROLL CALL** - Board members present: Kari Wheeler, Kathryn Sheppard, Dennis Slusser, Pam Sheppard and America Navarro.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal and Donna Cyr, Admin. Asst.

**PLEDGE OF ALLEGIANCE** - The Pledge was recited.

**APPROVAL OF AGENDA**

The Board approved the agenda. MSCU (Slusser/K. Sheppard) 5/0

**APPROVAL OF MINUTES**

The Board approved the minutes from the September 7, 2016 meeting as written. MSCU (Slusser/ P. Sheppard) 5/0

The Board adjourned to closed session at 5:40 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
6. Expulsion of Student Identified by Number 2016-17#1; Pursuant to Education Code 35146 and 48918

Closed Session was adjourned at 6:55 p.m.

**OPEN SESSION** – President Wheeler called the meeting to order at 7:03 p.m.

**ROLL CALL** - All Board members were present.

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Wheeler reported on actions that took place in Closed Session.

It is the findings of the Biggs Unified School Board that sufficient evidence has been presented that warrant Student number 2016-17#1 be expelled from the Biggs Unified School District for the remainder of the 2016-2017 school year and first semester of 2017-2018. The Board is suspending the expulsion and is instructing the Superintendent to place the student at CDS for the period of the expulsion.

**PARENT ASSOCIATIONS REPORTS** – Joelene Sheppard, PAWS, reported that Missoula Children’s Theater production of Rumpelstiltskin was awesome and well attended. PAWS has a float in the Homecoming Parade. The Biggs Fall Carnival is on October 20<sup>th</sup> from 5:30 pm to 8:00 pm.

### **STUDENT REPRESENTATIVE REPORT**

- A. ASB – Claire Sheppard gave the ASB report noting that they have moved the ASB meetings to 6<sup>th</sup> Period and it seems to be better. They are busy working on Homecoming. The theme is “Rock & Roll”. ASB is selling shirts and sweatshirts.
- B. FFA – Claire Sheppard gave the FFA report. FFA had a member volleyball game that was fun. They tore down the bleachers from the football field. On October 20<sup>th</sup> they are having a Chapter meeting, on October 24<sup>th</sup> they are having the Pig Raffle and on November 12<sup>th</sup> they will be having their Greenhand overnight event for freshmen.
- C. STUDENT RECOGNITION – Principal Leahy presented the High School awards and read bios on the students:  
 Nick Green received the Freshman Award  
 Cierra Van Quick received the Sophomore Award  
 Poala Patron Castro received the Junior Award  
 Fransico Aguilera received the Senior Award

#### Principal King presented the Biggs Elementary School awards:

TK/K – Mrs. Hamblin’s class: Angelina Gomez and Mason Frith  
 K – Mrs. Ruttenburg’s class: Bekah Andres and Gage Meyer  
 K – Mrs. Hansen’s class: Meena Thao, Wyatt Duncan, Synai Cammon and Arturo Ziranda  
 1<sup>st</sup> – Mrs. Francis’ class: Hudson Brewer and Isabella Fisher  
 1<sup>st</sup> – Mrs. Holliman’s class: Joseph Chavez and Manuel Gonzalez  
 2<sup>nd</sup> – Mrs. Holt’s class: Caden Garcia and Kennedy Hansen  
 2<sup>nd</sup>/3<sup>rd</sup> – Mrs. Prestigiaco’s class: Anselmo Reyes-Hernandez and Nataly Gonzalez  
 3<sup>rd</sup> – Mrs. Loftin’s class: Sarahi Carmona and Akai Frazier  
 4<sup>th</sup> – Ms. Locey’s class: Mailey Seipert and Ben Andres  
 4<sup>th</sup>/5<sup>th</sup> – Mrs. Cammack’s class: Jazmin Ibarra and Chase McLean  
 5<sup>th</sup> – Ms. Ponciano’s class: Ricardo Rodriguez and Addie Scott  
 6<sup>th</sup> – Mr. Gates’ class: Tiffany McKenley and Maritza Rodriguez-Guzman  
 7<sup>th</sup> – Mr. Solis’ class: Bailey Pacheco and Preston Villines  
 7<sup>th</sup> – Ms. Gilman’s class: Carlos Ramirez and Axel Mendoza  
 8<sup>th</sup> – Mr. Rutledge’s class: Megan Shelton and Justin Whitney  
 8<sup>th</sup> – Mrs. Moore’s class: Jackie Gonzalez and Aiden Solansky  
 Mrs. Roady’s class: Michael Koebel and Dominic Rodriguez  
 Ms. Brooker’s class: Kailee Richey and Faith Osborne

#### Principal King presented the Richvale Elementary School awards:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> – Mrs. Logue’s class: Joanie Williams and Russell Cote  
 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> – Mrs. Andes’ class: Jessica Villareal and Johnathan Conn

Biggs Ag Boosters hosted the annual FFA Regional Teachers dinner. The dinner was for over 50 people and the event received many accolades.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None**

**PUBLIC COMMENT** – There were no public comments.

**REPORTS**

M/O/T AND FOOD SERVICE REPORT:

Superintendent Kaelin gave the report:

- Mr. Kaelin introduced John Strattard, Food Service Supervisor. Mr. Strattard has a food service background. His personal goal for the District and to get better quality food, better variety and do more actual cooking on the campuses.
- Mr. Kaelin said staff completed the project at the HS in front of the portables. They put in concrete and will be putting in picnic tables.
- The football stadium lights arrived from Iowa.
- The new marquee was installed at the HS. They have started the project for the BES marquee.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- Mrs. King thanked PAWS for bringing in the Missoula Children's Theater. It was an amazing experience for the students who were involved.
- The Girls on the Run program is off and running and the positive message that girls are receiving is inspiring.
- To assist with the new ELA/ELD academic curriculum we will be bringing in a trainer for four consecutive days at the end of October and again for three days in December.
- A reminder that the Richvale Annual Spaghetti Feed is November 12<sup>th</sup>.

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- As a way to better communicate with parents, the HS has implemented an All Call every Sunday evening updating families of events for the upcoming week
- Spanish teacher Ms. Nevens is looking into the CA State LEA for bi-literacy. Her Spanish III students will be certified as officially bi-lingual.
- The new teachers are doing very well and parents and students like them.
- Homecoming events on Friday are a Rally at 2:00 pm, the Parade at 3:30 pm and crowning King & Queen will take place after the JV game.

SUPERINTENDENT'S & CDS REPORT:

Superintendent Kaelin gave the report:

- At this time there are three students attending CDS – the program needs to be evaluated.
- The district is working diligently tying in goals with LCAP
- The district is part of a District Attendance Program that is getting the word out about the importance of being at school every day.
- We received approximately \$20,000 in Ag grant money from the California Dept. of Education
- We had the bid opening for the installation of the Football Stadium lights. The bids came in higher than expected.
- We are working with the insurance company from the fire. They are talking about accepting bids for the bleachers and press box.

BOARD MEMBER REPORTS:

There were no member reports.

**CONSENT AGENDA**

The Board approved Consent Agenda Items A - B. MSCU (K. Sheppard/Slusser) 5/0

A. Inter-district Agreement Request(s) for the 2016 – 2017 school year

**9. ACTION ITEMS**

The Board approved Action Items A - D. MSCU (Navarro/P. Sheppard) 5/0

- A. Approve FFA trip to Arizona National Livestock Show on Dec. 26, 2016 – Jan. 1, 2017
- B. Approve Contracts with Indoor Environmental Services for Prop 39 District Energy Reporting Services and Prop 39 Facility Solutions Agreement
- C. Approve Updated Board Governance Handbook
- D. Approve Surplus of two old Lincoln 250 welders' in the High School Shop. Inventory tag #'s 0019 and 0018

The Board approved Action Items E. MSCU (Navarro/Slusser) 5/0

***E. Approve Electrical Bid to Install Football Stadium Lights – Hankins Electrical Contracting.***

Mr. Slusser asked what the final bids were and was told that Hankins Electrical came in at \$165,565 and the other bid was \$216,000. Hankins bid included pouring the concrete, digging the trenching and installation of the poles and electrical.

**PERSONNEL ACTION**

The Board approved Personnel Action Items A - G. MSCU (K. Sheppard/Slusser) 5/0

- A. Approve Hiring of Jennifer Schwabauer as a Substitute Teachers
- B. Approve Hiring of Brock Springer and Angelica Farfan as a Substitute Instructional Aides
- C. Approve Hiring of Michelle Schleef as Varsity Softball Coach Stipend Position
- D. Approve Hiring of Stephanie Garcia as a Substitute Cook/Lt. Maintenance/Custodian
- E. Approve Hiring of Paul Roles as Girls JV Basketball Coach Stipend Position
- F. Approve Hiring of Delanie Little in a 3 hour Instructional Aide Position at RES
- G. Approve Hiring of Natalie Gonzalez and Amanda Pelfrey in 6 hour Special Circumstances Aide Positions

**INFORMATION ITEMS –**

A. LCAP Update – The State released a matrix on how to rate / judge our goals. We will be reviewing this information.

B. BCOE Williams Act Inspection – Facilities Inspection performed on Aug. 31<sup>st</sup>, 2016, our campus came out exemplary. The only comment involved a gap in the Kindergarten yard and this has been fixed.

Mr. Kaelin reminded the Board that the next meeting will be November 2<sup>nd</sup>.

**FUTURE ITEMS FOR DISCUSSION** – Pam Sheppard would like to see a report on proposed fieldtrips – time out of classrooms.

The Board adjourned to closed session at 7:58 p.m.

Closed Session was adjourned at 8:09 p.m.

**OPEN SESSION**

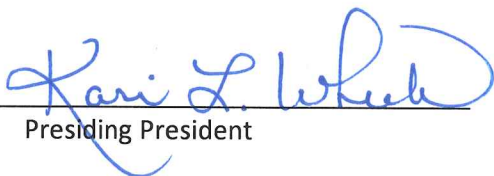
President Wheeler called the meeting to order at 8:09 p.m.

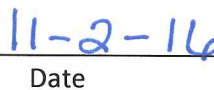
**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Wheeler reported that no actions took place in closed session.

**ADJOURNMENT** - The meeting was adjourned at 8:10 pm

MINUTES APPROVED AND ADOPTED:

  
\_\_\_\_\_  
Presiding President

  
\_\_\_\_\_  
Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.