

**MINUTES**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**August 3, 2016**

**OPEN SESSION**

**CALL TO ORDER** - President Wheeler called the meeting to order at 6:30 p.m.

**ROLL CALL** - Board members present: Kari Wheeler, Kathryn Sheppard, Dennis Slusser, Pam Sheppard and America Navarro.

Staff present: Doug Kaelin, Superintendent, Pam Ragan, Financial Officer and Donna Cyr, Admin. Asst.

**PLEDGE OF ALLEGIANCE** - The Pledge was recited.

**APPROVAL OF AGENDA**

The Board approved the agenda with modification to Consent Agenda Item C – adding Approval of FFA Leadership overnight fieldtrip to Shingle Town Camp on August 29<sup>th</sup> & 30<sup>th</sup>. MSCU (K. Sheppard/Slusser) 5/0

**APPROVAL OF MINUTES**

The Board approved the minutes from the June 29, 2016 as written. MSCU (Navarro/P. Sheppard) 5/0

The Board adjourned to closed session at 6:35 p.m.

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:15 p.m.

**OPEN SESSION** - President Wheeler called the meeting to order at 7:15 p.m.

**ROLL CALL** - All Board members were present.

Staff present: Doug Kaelin, Minden King, Mandy Leahy and Donna Cyr.

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Wheeler reported action taken in Closed Session. The Board approved Superintendent's contract with changes in item 2 – "Term" changing it to July 1, 2016 to June 30, 2019, in section 3.1 "Salary" change to \$165,000 retro from July 1<sup>st</sup>, 2016 and striking "Principal" throughout the contract. President Wheeler

announced the modification to Consent Agenda Item C – adding the Approval of FFA Leadership overnight fieldtrip to Shingle Town Camp on August 29<sup>th</sup> & 30<sup>th</sup>.

**PARENT ASSOCIATIONS REPORTS** – PAWS reported that they would be having a BBQ at the Welcome Back night on August 16<sup>th</sup>.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS** - None

**PUBLIC COMMENT** – None

## **REPORTS**

### M/O/T AND FOOD SERVICE REPORT:

Mr. Kaelin gave the report:

- Mr. Kaelin wanted to complement staff member Dave Browning for all his hard work and dedication this summer with the M/O/T Director retiring.
- Mr. Kaelin gave a list of all the tasks that were done over the summer such as gutters being replaced, trees removed, replaced a door on new Ag Building as well as electrical work. All the smart boards have been installed.
- The pump at the pool was replaced and the pool is open.
- The football stadium lights should be installed by October 1<sup>st</sup>.
- The new Cafeteria Manager is transitioning into the position. His official start date is August 15<sup>th</sup>.

### ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal King gave the report:

- In keeping with LCAP Goals 1 & 4 the teacher will be training on the new English Language Arts curriculum, analyzing our CAASPP scores and the Paraprofessionals will receive ongoing training monthly.
- LCAP Goals 3 & 5 are being met through our creating a supportive and welcoming environment and celebrating our successes and engaging parents. We will be having a BBQ at our Back to School night 8/16.
- New teachers at Elementary schools are Gayle Prestigiaco teaching 2<sup>nd</sup>/3<sup>rd</sup> grade, Haylee Ponciano teaching 5<sup>th</sup> grade, Tyler Rutledge teaching 8<sup>th</sup> grade and Angela Andes at RES teaching 4<sup>th</sup> thru 6<sup>th</sup> grade.
- There are a lot of positive changes going on at BES & RES

### HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- At the Professional Development day the staff went over the CAASPP scores, set goals for the coming year and had training on Aeries and Google Classroom.
- There are 60 new Freshman this year
- The Athletes Committed meeting is next week
- This year there will be a Student of the Month for all grades.
- The new staff and teachers at the High School are Amy Smith is the new Secretary, Adam Sharrock teaching Technology, KC Berry teaching PE, Lauren Garcia teaching Social Science and Pete Howell is back teaching math.

### SUPERINTENDENT'S & CDS REPORT:

Superintendent Kaelin gave the report:

- Everything is good at CDS
- Wanted to commend the interview teams for working hard and choosing new staff. The new hires look great.

- We're very excited about the new football coach and football team. The town is excited and showing support.
- Met with the SELPA head and went over the goals for the County.
- The new cafeteria supervisor is working part time right now getting familiarized with the job and starts full time on the 15<sup>th</sup>.
- The H.S. has been re-keyed. We are working on re-keying the whole district.

#### BOARD MEMBER REPORTS:

Board member Slusser said the High School office looked nice.

#### **CONSENT AGENDA**

The Board approved Consent Agenda Items A - C. MSCU (P. Sheppard/Slusser) 5/0

- A. Approve Purchase Orders and Vendor Warrant
- B. Inter-district Agreement Request(s) for the 2016/2017 school year
- C. *Approve FFA Leadership overnight field trip to Shingletown Camp August 29<sup>th</sup> & 30<sup>th</sup>.*

#### **PERSONNEL ACTION**

The Board approved Personnel Action Items A - G. MSCU (K. Sheppard/Navarro) 5/0

- A. Approve Hiring of Kadie Williams as 3 Hour Instructional Aide at RES
- B. Approve Hiring of John Strattard as Food Service and Custodial Supervisor
- C. Approve Adam Sharrock teaching CTE Technology classes for grades 8<sup>th</sup> – 12<sup>th</sup> on a Variable Term Waiver (VTW) for the SDAIE
- D. Approve Hiring of Martha Camacho and Deborah Durocher as a Substitute Instructional Aides
- E. Approve Hiring of Venessa Gomez-Camarillo as a Substitute Custodian
- F. Approve Superintendent's contract
- G. Approve Agriculture Teacher Extended Year Agreement with Stephen Boyes

#### **INFORMATION ITEMS –**

- A. Investment Treasurer's Report for April 30, 2016, May 31, 2016 and June 30, 2016 from Butte County Treasurer – Standard item from Butte County on County investments.
- B. LCAP Update – Butte County has approved our LCAP with a few fixes to some minor items.

#### **FUTURE ITEMS FOR DISCUSSION - None**

The Board adjourned to closed session at 7:40 p.m.

#### **CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957

4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:48 p.m.

**OPEN SESSION**

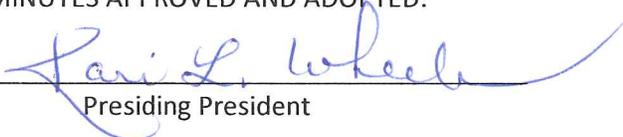
President Wheeler called the meeting to order at 7:48 p.m.

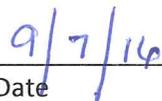
**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

President Wheeler reported that no actions took place in closed session.

**ADJOURNMENT** - The meeting was adjourned at 7:50 pm

MINUTES APPROVED AND ADOPTED:

  
\_\_\_\_\_  
Presiding President

  
\_\_\_\_\_  
Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.