

**MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 15, 2016**

OPEN SESSION

CALL TO ORDER

President Wheeler called the meeting to order at 6:05 p.m.

ROLL CALL

Board members present: Kari Wheeler, America Navarro, Kathryn Sheppard and Pam Sheppard. Dennis Slusser was not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Pam Ragan, Financial Officer and Donna Cyr, Admin. Asst.

PLEDGE OF ALLEGIANCE - The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda. MSCU (Navarro/K. Sheppard) 4/0

APPROVAL OF MINUTES

The Board approved the minutes from the May 4th, 2016 meeting with correction of spelling of Del Kalbach's name under Public Comments. The Board also approved the minutes from the May 7th and May 11th meetings as written. MSCU (Navarro/K. Sheppard) 4/0

PARENT ASSOCIATIONS REPORTS

Jolene Sheppard, PAWS President updated the Board on the Run Around the Rice saying they had 315 participants and made a profit of \$50,000. The marquee for the front of the elementary school has been ordered. PAWS and RPA are ordering shirts for every elementary student and staff member. Teachers will need to complete an application to request funds from PAWS which will be approved by the Principal and the PAWS Board. Next year's Run Around the Rice is planned for May 20, 2017. Back to School night will be the first day of school and PAWS is planning a BBQ. RES will have Back to School night the next evening. BES and RPA are working together to plan different events.

Kris Scott said Sports Boosters is very busy working on the golf tournament.

RPA had nothing tonight.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS – There was nothing from BUTA or CSEA.

PUBLIC COMMENT - There were no public comments.

PUBLIC HEARINGS**A. LCAP PLAN UPDATE**

The hearing for the LCAP was opened at 2:35 p.m. Superintendent Kaelin said the goals and sub-goals will remain the same for 2016/2017 and reviewed them with the Board. He said the District will work on improving the goals noting our upgrading of technology. The LCAP is projected three years out. The final LCAP will be presented at the June 29th Board meeting. Mr. Kaelin said that the LCAP is aligned with the Budget. He said that the LCAP is on display and any comments or concerns can be emailed to him or shareholders can stop by the District Office. There was no public comment. The hearing closed at 2:40 p.m.

B. 2016/2017 Original Budget and Ending Fund Balance Hearing

The hearing for the 2016/2017 Original Budget and Ending Fund Balance Report was opened at 2:40 p.m. Mrs. Ragan read the Transmittal from the agenda for the 2016/2017 Original Budget and gave a review of the funding that would be lost in 2018/2019 if we lose the NSS funding. There was no public comment. The hearing closed at 2:45 p.m.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mr. Kaelin gave the report noting:

- The Custodial staff is working on cleaning all the class rooms and has finished Richvale and are working on Biggs Elementary now.
- Wanted to thank the Grounds and Maintenance staff for their hard work setting up for HS Graduation
- They are working on wiring at Richvale Elementary.
- Big Projects that the District is working is removing the big tree in the Kindergarten area which is rotten. It will be replaced with black top and we will use shades / umbrella's for the time being until a permanent shade shelter is installed. The tree near the English wing at the high school needs to be removed, the Little League shed is being removed and the last step for the Stadium lights will be done in July.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- CAASPP testing went well.
- The Eighth grade graduation and dance went well and was a lot of fun.
- Interviews were held today for the remaining teacher positions and the applicants were great.
- We will have Back to School Night on August 16th for BES and August 17th for RES.

HIGH SCHOOL PRINCIPAL'S REPORT:

Mr. Kaelin gave the report:

- The high school has been very busy with end of year events.
- \$85,000 worth of scholarships were given away this year.
- FFA did well at the Silver Dollar Fair.
- The new Ag truck is having the Biggs logo put on.
- The Master Schedule for 2016-17 is done.

SUPERINTENDENT'S and CDS REPORT:

Mr. Kaelin updated the Board on:

- The entire District is being re-keyed.
- CDS had another student graduate.
- We've been busy working on the LCAP and the 2016-2017 Budget
- We have been working on Prop 39 - Energy Audit. We will be replacing all lighting in the school.

- We are moving forward on contracting with BCOE for Technology needs. This person will work two days a week at the District.

PRESENTATION OF REVISED LCAP PLAN / BUDGET:

Mr. Kaelin and Mrs. Ragan gave the LCAP Plan and Budget reports under Public Hearing.

BOARD MEMBER REPORTS:

There was nothing from the board members.

CONSENT AGENDA

The Board approved Consent Agenda Items A - B. MSCU (P. Sheppard/Navarro) 4/0

- A. Inter-district Agreement Request(s) for the 2015/2016 and 2016/2017 school year
- B. Approve American Fidelity 125 Café Plan Document

ACTION ITEMS

The Board approved Action Items A - C. MSCU (P. Sheppard/K. Sheppard) 4/0

- A. Approve Declaration of Need for Fully Qualified Educators

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

- B. Approve Education Protection Account (EPA) expenses

The Superintendent recommends approval.

- C. Approve 2016/2017 Designation of CIF Representatives to League

The Superintendent recommends approval of the following representatives: Doug Kaelin, Mandy Leahy and Greg Kitchen

PERSONNEL ACTION

The Board approved Personnel Action Items A - L. MSCU (K. Sheppard/Navarro) 4/0

- A. Approve hiring of Katie Cyr as Short-term Summer Lt. Maintenance/Custodian position.
- B. Approve hiring of Joanie Grover and Jessica Logsdon as Substitute Teachers
- C. Approve hiring of Sandy Lattemore as a Substitute Office Clerical position.
- D. Approve hiring of Adam Sharrock as Technology teacher for 2016-2017 school year.
- E. Approve hiring of Natali Gonzalez as a Substitute Instructional Aide.
- F. Accept resignation of Emily Kallemeyn as Biggs Elementary Teacher
- G. Accept resignation of Belen Castaneda as four (4) hour Instructional Aide at Biggs Elementary School
- H. Approve Michelle Schleaf in the Head Varsity Volleyball Coach stipend position
- I. Approve Brian Roles as Head JV Football Coach stipend position.
- J. Approve Elise Smallwood as a 2016 Summer Lifeguard

- K. Accept resignation of Mary Goloff as Biggs Elementary Teacher
- L. Accept retirement of Nelda Andes, M/O/T Cafeteria Director as of July 31, 2016

INFORMATION ITEMS – There were no Information Items.

FUTURE ITEMS FOR DISCUSSION

Pam Sheppard would like to see the results from testing. There was discussion regarding how we are insuring that the new Smart Board are being used, if the teachers are being trained to use them, is there an accountability that the boards are being used Mr. Kaelin said they would be used with part of the new curriculum and it is a component part of the LCAP.

Katheryn Sheppard would like to know that there is some accountability with the teachers entering grades at the High School.

The Board adjourned to closed session at 3:01 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 3:09 p.m.

OPEN SESSION

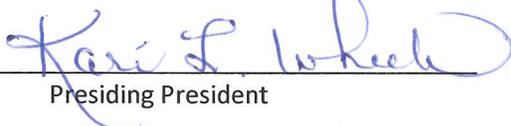
President Wheeler called the meeting to order at 3:09 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

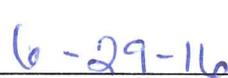
President Wheeler reported that no other actions took place in closed session.

ADJOURNMENT - The meeting was adjourned at 3:11 pm

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.