

MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 2, 2016

OPEN SESSION

CALL TO ORDER

President Wheeler called the meeting to order at 6:25 p.m.

ROLL CALL

Board members present: Kari Wheeler, America Navarro and Dennis Slusser. Kathryn Sheppard was not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, High School Principal and Donna Cyr, Admin. Asst.

PLEDGE OF ALLEGIANCE

The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda. MSCU (Slusser/Navarro) 3/0

APPROVAL OF MINUTES

The Board approved the minutes from the February 3rd, 2016 meeting as written. MSCU (Navarro/Slusser) 3/0

SWEARING-IN CEREMONY

Superintendent Kaelin swore in provisional appointee Pamela Sheppard. Mrs. Sheppard took her place at the dais.

The Board adjourned to closed session at 6:30 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 6:52 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 6:55 p.m.

ROLL CALL - All Board members were present except Kathryn Sheppard.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, High School Principal, Nelda Andes, MOT and Food Director and Donna Cyr, Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler reported that no actions took place in closed session. President Wheeler introduced new board member Pam Sheppard.

STUDENT REPRESENTATIVE REPORT – There was nothing from ASB.

Mr. Kaelin reported that there were 17 students going to the State FFA Conference, they were finishing up the new steer barn and planting the new walnut orchard.

STUDENT AWARDS – Ms. Leahy recognized Brenden Smith as February's Student of the Month. Brenden was nominated by the Biggs staff because of his many qualities. He carries a 3.9 GPA, ranked 6th in his class, is senior class president, FFA member, played football, basketball and is on the baseball team. Brenden holds numerous awards for both academics and athletics. He is an eagle scout, an active member in his church youth group and contributes in his community. Brenden is a wonderful role model and student.

PARENT ASSOCIATIONS REPORTS

RPA had nothing tonight.

Jolene Sheppard gave the PAWS report. They are wrapping up the basketball season and working on finding a way to increase participation next year. PAWS is continuing to sell shirts and sweatshirts every Wednesday in front of the Elementary school after school. The box top promotion will end the end of March. Run Around the Rice is moving forward. To-date \$54,000 has been raised. The support has been fabulous. Check out the new Facebook page Biggs Elementary School – PAWS. Also PAWS has a new email address bespaws@gmail.com

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS –

There was nothing from BUTA or CSEA.

PUBLIC COMMENT

There were no public comments.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mrs. Andes gave the report noting:

- Kudos to her staff for stepping up to complete all daily tasks when so many people were out. They did a wonderful job.
- Three more smart boards were installed with 13 more to go.

- New hardware was installed on the gym doors at Richvale Elementary.
- The grounds crew are preparing the fields for softball and baseball.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- 23 third thru eighth grade students from Richvale and Biggs are headed to the Educational Challenge through the afterschool program at Butte College. This program is to inspire students to go to college.
- The seventh and eighth grade students are headed to the Reach Conference at Richardson Springs tomorrow.
- Biggs Open House is April 19th with a nacho and potato bar provided by PAWS and Richvale's Open House and talent show is May 18th.
- Mrs. King wanted to thank Mrs. Jolene Sheppard for the donation of the safe for the elementary office. And for all the PAWS members for everything they do for the school.
- Teacher Mary Goloff gave the report on the seventh grade field trip to San Francisco Zoo and Alcatraz on May 19th. Teacher Joeline Gillman was also there to answer any questions the Board had.

HIGH SCHOOL PRINCIPAL'S REPORT:

Ms. Leahy gave her report:

- Updated the Board on all the winter sports teams. The Winter Sports Awards is March 15th at 6:30 pm
- CAASPP-Interim testing went well. Letters were sent home explaining that the CAASPP results will be used for college placement instead of entry assessments.
- The High Schools Open House will be April 27th. There will be a BBQ at 5:30 and classrooms will be open for families from 6:00 – 7:00 pm
- During the staff development meeting Ms. Aldridge had Aeries training on grade book and how to upload grades for progress reports. Also the parent portal is almost ready for parents.

SUPERINTENDENT'S and CDS REPORT:

Mr. Kaelin updated the Board on:

- CDS is going well and the kids are doing a good job.
- Prop 39 audit is complete. The money can be used to install technology to monitor classroom thermostats.
- Mr. Kaelin will be attending the State Board meeting to discuss grant money
- Mr. Kaelin and staff had a meeting with BCOE regarding Wi-Fi infrastructure.
- The next phase of the football stadium lights is moving forward.
- Mr. Kaelin wanted to compliment and thank the retired teachers for the art projects in the District Office lobby.

BOARD MEMBER REPORTS:

Dennis Slusser said we need to look into replacing the sound system in the gym.

There was nothing from other board members.

CONSENT AGENDA

The Board approved the Consent Agenda items A-D. MSCU (Navarro/Slusser) 4/0

- A. Approve Purchase Orders and Vendor Warrants
- B. Inter-district Agreement Request(s) for the 2015/2016 and 2016/2017 school years
- C. Approve Contract for Planned E-Rate Purchase and Purchase Agreement for E-Rate Clients 2016/2017
- D. Approve Purchase of Toyota Model 8FGU25 Forklift for \$26,086

ACTION ITEMS

Regarding Action Item A, Pam Sheppard asked if there was a requirement of having one parent per room at hotels. Mr. Kaelin said there wasn't.

The Board approved Action Items A. MSCU (Slusser/Navarro) 4/0

- A. Approve Request for overnight Annual State FFA Conference Trip April 23rd – 26th

The Board approved Action Items B - E. MSCU (Navarro/P.Sheppard) 4/0

- B. Accept Donation of safe from Jolene Sheppard family
- C. Accept Donation of \$5,000 from PAWS towards Smart Boards
- D. Declare office safe at Biggs Elementary School as Surplus
- E. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):
 - BP 2121 – Administration – Superintendent's Contract -
 - BP/AR 4030 – Personnel – Nondiscrimination in Employment – replace with update
 - AR 4031 – Personnel – Complaints Concerning Discrimination in Employment – Delete
 - BP 4121 – Personnel – Temporary/Substitute Personnel – Replace with Updates
 - AR 4261.1 – Personnel – Personal Illness/Injury Leave – Replace with Updates
 - BP/AR 5111.1 – Students –District Residency – Add & Update
 - AR 5111.12 – Students – Residency Based on Parent/Guardian Employment - Delete
 - BP/AR 5141 – Students – Health Care and Emergencies – Replace with Updates
 - E 5141.65 – Students – School Health Services – Delete
 - BP/AR 6142.1 – Instruction – Sexual Health and HIV/AIDS Prevention Instruction – replace with updates
 - BP 6146.1 – Instruction –High School Graduation Requirements – replace with updates
 - BP 6152.1 – Instruction –Placement in Mathematics Courses – replace with updates
 - BP/AR 6173 – Instruction –Education for Homeless Children – replace with updates
 - AR 6173.1 – Instruction –Education for Foster Youth – replace with updates
 - BP 6179 – Instruction – Supplemental Instruction – replace with updates
 - BB 9150 – Board Bylaws – Student Board Members – replace with update

MINOR REVISIONS:

- AR 4032 – Personnel – Reasonable Accommodation
- BP 4119.11/4219.11/4319.11 – Personnel – Sexual Harassment
- BP 5117 – Students – Interdistrict Attendance
- BP 5123 – Students – Promotion/Acceleration/Retention
- AR 5125 – Students – Student Records
- BP 6142.92 – Instruction – Mathematics Instruction
- BP 6177 – Instruction – Summer Learning Programs

PERSONNEL ACTION

The Board approved Personnel Action Item A-C. MSCU (Slusser/Navarro) 4/0

- A. Approve Gabrielle Miller in Shady Creek Teacher stipend position.
- B. Approve Jack LaFrancesca as a Substitute Teacher.
- C. Accept Resignation of Troy German High School Math Teacher effective June 3rd 2016

INFORMATION ITEMS

- A. LCAP Update – We will start having shareholder meetings this month. Mr. Kaelin is reviewing the plan. The template changed a little but everything else is the same.
- B. January Treasurer’s Investment Report from Butte County Tax Collector. – Mr. Kaelin said this is the standard monthly investments report that the County sends.

FUTURE ITEMS FOR DISCUSSION – No new items.

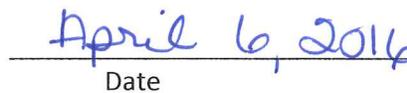
ADJOURNMENT

The meeting was adjourned at 7:34 pm

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.