

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 2, 2015

OPEN SESSION

CALL TO ORDER – President Wheeler called the meeting to order at 6:40 p.m.

ROLL CALL

Board members present: Kari Wheeler, Robin Clark and America Navarro were present. Dennis Slusser and Kathryn Sheppard were not present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, High School Principal, Pam Ragan, Financial Officer and Donna Cyr, Admin. Asst. & H.R. Officer

PLEDGE OF ALLEGIANCE – The pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition to Personnel Action items # 10E adding names of Kris Scott and Katie Cyr; Item# 10G adding name of Chris Duran and item# 10L adding name of Michelle Schleef. MSCU (Clark/Navarro) 3/0

APPROVAL OF MINUTES

Minutes from the August 12, 2015 meeting were approved as written. MSCU (Navarro/Clark) 3/0

The Board adjourned to closed session at 6:42 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed session was adjourned at 7:05 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:06 p.m.

All Board members were present except Dennis Slusser and Kathryn Sheppard.

Staff present: Doug Kaelin, Superintendent; Minden King, Elementary Principal; Mandy Leahy, High School Principal; Pam Ragan, Financial Officer and Donna Cyr, Admin. Asst. & H.R. Officer

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler announced that no actions were taken during closed session.

STUDENT REPRESENTATIVE REPORT

ASB and FFA Reports were given by Kurt Sheppard letting the Board know that ASB was working on preparation for Back to School Night and Homecoming. Kurt said that FFA did very well at the Fair with Alejandro Vera winning Grand Champion for sheep and Kurt Sheppard winning Reserve Champion for pig as well as other winners for rabbits.

PARENT ASSOCIATIONS REPORTS - There were no parent association reports.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - There was nothing from CSEA or BUTA.

PUBLIC COMMENT –

Patricia Watson, 580 Wilbur Road, Oroville wanted to discuss her inter-district transfer request for her daughter. She stated that she wants what's best for her daughter and she would like her daughter to have electives. Mr. Kaelin addressed her concerns.

PUBLIC HEARING

To allow public input on the Resolution regarding Sufficiency of Instructional Materials for 2015/2016

The hearing for the Resolution regarding Sufficiency of Instructional Materials was opened at 7:14 p.m. There was no public comment. The hearing closed at 7:15 p.m.

REPORTS -

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT

Mr. Kaelin gave the report:

- The Maintenance and Custodial crew have been very busy remodeling an additional classroom at BES
- An AC unit went out in one of the classrooms. A cost comparison was done and it was decided to replace the unit instead of fixing it. The cost of the new unit was \$10,000.
- A Maintenance/Grounds employee is out on extended medical leave so staff is being moved around to accommodate the work.
- Mrs. Andes went over the Breakfast Program at the Welcome Back Breakfast for all staff. She explained all the elements that were required of teachers.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT

Mrs. King gave her report:

- The elementary school is in the process of hiring a new kindergarten teacher to reduce class sizes
- We are still getting kinks out of the Illuminate Program and staff will focus on getting the grade books entered and providing access through the Parent portal
- Teachers are implementing Standards Plus Common Core Edition and are excited about the new project based learning activities
- Richvale's Back to School Night is Sept. 3rd at 6:00 pm and Biggs' will be Sept. 8th at 5:30 pm. Other school activities are Family Movie Night on Sept. 21st and Family Reading Night on Sept. 28th. Family Engineering Night will be Sept. 30th.
- The elementary school will be having a Site Council meeting in the next couple of weeks

HIGH SCHOOL PRINCIPALS REPORT

Ms. Leahy gave her report:

- Athlete Committed, Friday Night Live and ASB are in full swing
- The student Publications Officer is taking pictures and head shots of staff and all athletes for the website.
- Ms. Leahy is working with BCOE for students to receive services
- The Williams Act Visit is September 9th at 10:30 am with BCOE. Staff is preparing.
- The high school's Back to School Night is Sept. 9th at 5:30 pm starting with a BBQ, then a presentation in the gym. There will be tables to sign up for Boosters, ASB, School Site Council, Friday Night Live, and Athlete Committed.

SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT

Mr. Kaelin gave his report:

- CDS is up and rolling. There are six students enrolled.
- The art work in the lobby of the District Office was done by student in the district with the help of our art docents.

- CELDT testing has started.
- The District is preparing for a Federal Audit in October
- Butte County Board of Education has approved our LCAP.
- The District received two Career Tech grants receiving \$700,000 over the next four years.
- Biggs Unified School District is not in Program Improvement any longer

BOARD MEMBER REPORTS:

Robin Clark said that she is excited that volleyball is up and going. Mrs. Wheeler said the Fair was fantastic and the kids did great. There was nothing from the other Board members.

CONSENT AGENDA

The Board approved the Consent Agenda item A MSCU (Navarro/Clark) 3/0

- A. Approve AP Vendor Check Register and Purchase Order Listing

The Board approved the Consent Agenda item B MSCU (Clark/Navarro) 3/0

- B. Inter-district Agreement Request(s) for the 2015/2016 school year

ACTION ITEMS

The Board approved Action Items A-F MSCU (Clark/Navarro) 3/0

- A. Approve new FTE position of Multi-Subject Teacher at BES for the 2015-2016 School Year
- B. Approve new 4 hour Special Circumstances Instructional Aide position at BHS
- C. Adopt Resolution 2015/2016 #1 – Resolution Regarding Sufficiency of Instructional Materials as they relate to the Instructional Materials Funding Realignment Program (IMFRP)
- D. Adopt Resolution 2015/2016 #2 – Adopt the “Gann” Limit for Fiscal Year 2015/16
- E. Approve H.S. and 7th & 8th grade overnight trip to North Valley Youth Development Summit at Richardson Springs in Chico on Oct. 7th & 8th (Friday Night Live)
- F. Declare as Surplus: 31 boxes of BHS Library books and 181 Algebra I, II & Geometry books.

PERSONNEL ACTION

The Board approved Personnel Action Items A-L. MSCU (Navarro/Clark) 3/0

- A. Accept Resignation of Beth Chavez as 3 hour Instructional Aide at RES
- B. Approve Hiring of Beth Chavez as 4.75 hour Instructional Aide at BES.
- C. Accept Resignation of Rochelle Jones as 3 hour Instructional Aide at RES
- D. Approve Hiring of Rochelle Jones as 4.25 hour Instructional Aide/Library Clerk at RES
- E. Approve Hiring of two 3 hour Instructional Aide at RES – *Kris Scott and Katie Cyr*
- F. Approve increase of .75 hours to an Instructional Aide position at BES
- G. Approve Hiring of Part Time Student Assistant – Computers at Biggs High School – *Chris Duran*
- H. Approve Hiring of Katelynd Wallace and John Miller as a Substitute Teacher
- I. Approve Hiring of Britney Gildersleeve, Michelle Schleef and Maria Paras as a Substitute Instructional Aide
- J. Accept Resignation of Geri Clayton as CSF Advisor Stipend Position
- K. Approve Gretchen Nevens in CSF Advisor Stipend Position for 2015-2106
- L. Approve Hiring of 4 hour Special Circumstances Instructional Aide position at BHS – *Michelle Schleef*

INFORMATION ITEMS

- A. Investment Treasurer’s Report for July 31, 2015 from Butte County Treasurer and Tax Collector

There was no discussion on this item.

- B. LCAP Update

Mr. Kaelin updated the Board that the County approved our LCAP. The LCAP committee will be meeting in September and we now reference our LCAP goals on all purchase orders.

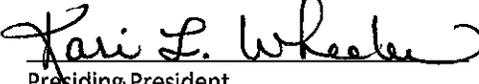
FUTURE ITEMS FOR DISCUSSION

There were no future items noted.

ADJOURNMENT

The meeting was adjourned at 7:34 pm

MINUTES APPROVED AND ADOPTED:


Presiding President

9-24-15
Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.