

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 12, 2015

OPEN SESSION

CALL TO ORDER – President Wheeler called the meeting to order at 6:35 p.m.

ROLL CALL

Board members present: Kari Wheeler, Robin Clark, Dennis Slusser, America Navarro and Kathryn Sheppard were present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal and Donna Cyr, Admin. Asst. & H.R. Officer

PLEDGE OF ALLEGIANCE – The pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition to Personnel Action item# 8.D.1. adding Mandy Leahy as part of a three way split for Athletic Director. MSCU (Slusser/Sheppard) 5/0

APPROVAL OF MINUTES

Minutes from the June 29, 2015 meeting were approved as written. MSCU (Clark/Slusser) 5/0

The Board adjourned to closed session at 6:40 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed session was adjourned at 7:02 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:03 p.m.

All Board members were present.

Staff present: Doug Kaelin, Superintendent; Minden King, Elementary Principal; Donna Cyr, Admin. Asst. & H.R. Officer and Nelda Andes, M/O/T Director

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler announced that no actions were taken during closed session.

PARENT ASSOCIATIONS REPORTS - There were no parent association reports.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - There was nothing from CSEA or BUTA.

PUBLIC COMMENT – There were no public comments.

REPORTS -

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT

Mrs. Andes gave the report:

- Replaced carpets in 3 BES classrooms, 1 BHS classroom and the District Office
- Privacy panels were replaced at BHS bathrooms and locker room
- Facelift to the CDS classroom (drop ceiling, painting, touch ups) and remodeled Business Office moving it back to the front lobby
- All fire extinguishers were collected and serviced, A/C filters were changed, replaced lights, repainted curbs, built cubbies in classrooms
- Cleaned all sites and classrooms
- Repaired roof leaks at District Office, BES and Richvale Post Office
- Continued upkeep of grounds work

ELEMENTARY SCHOOL PRINCIPAL'S REPORT;

Mrs. King gave her report:

BES

- Held new teacher / staff orientation followed by a Reading Mastery Direct Instruction training presented by Dawn Robinson
- Conduct a staff development day on Aug. 13th focusing on LCAP & visions for the elem. school, then on Aug. 14th training from Standards Plus on the new California Common Core Standards.
- Introduced new teachers Gladys Tineo, Special Education at BES; Joelene Gilman and Mary Goloff both 7th grade and Shannon Logue, 1st – 3rd at RES and Gabrielle Miller, 4th – 6th also at Richvale. There is a new Aide at BES, Roseanne Goldfarb
- The teachers leadership group (TLC) met several times this summer to discuss the next generation Science standards.
- Tammie Loftin, Char Locey, Emily Kallemeyn, Sue Ruttenburg and Sandy and Dean Moore revitalized the Garden at the elementary school and made it a beautiful functional living lab.
- Enrollment appears to be up in the district.
- Biggs Elementary Open House will be September 1st and Richvale Elementary Open House will be September 2nd.

HIGH SCHOOL PRINCIPALS REPORT and SUPERINTENDENT'S AND CDS PRINCIPAL'S REPORT

Mr. Kaelin gave all the reports:

BHS

- Ms. Leahy was attending the Athlete Committed Code Night at the HS. Guest speaker is John Underwood.
- Ms. Leahy wanted to thank everyone and is honored to be here at Biggs. She attended the Boosters Golf Tourney and was impressed at how well organized and supported the event was.
- On August 11th was a mandatory fall coaches meeting. They went over several items including expectations of our coaches and athletes.
- They have been very busy with Senior's activities, ASB Officer Luncheon, Freshman Orientation and the upcoming first day of school.
- August 13th and 14th will be staff development days. Discussion will be on goals for the HS and steps to continue making progress
- The Fair starts on August 25th and the FFA has 34 animals entered.
- The High School Open House will be September 9th and Homecoming on October 23rd.

CDS/Superintendent

- The CDS classroom looks great as well as the Business Office.
- We have spent \$100,000 in technology for the District on computers, smart boards, a 3D printer, etc. Computers were purchased for the new HS Computer Lab in the Quad Building and Richvale Elementary computer lab.
- The orchard is being ripped out and replaced.
- The Welcome Back Breakfast will be on Monday, August 17th.
- They are working on the new Steer Barn.
- They are working on the new stadium lights at the football field
- There is a positive atmosphere around the campus.

BOARD MEMBER REPORTS:

Robin Clark said she was very excited about the football and volleyball season and she is looking forward to a great year.

There was nothing from the other Board members.

CONSENT AGENDA

A. Approve AP Vendor Check Register and Purchase Order Listing

Mrs. Wheeler and Mr. Slusser had some questions and need for clarity regarding a couple of items. Those questions were answered.

The Board approved the Consent Agenda item A MSCU (Slusser/Clark) 5/0

B. Inter-district Agreement Request(s) for the 2015/2016 school year

The Board approved the Consent Agenda item B MSCU (Navarro/Slusser) 5/0

ACTION ITEMS

The Board approved Action Items A-C MSCU (Slusser/Navarro) 5/0

A. Adopt the Following New or Updated Board Policies (BP), Administrative Regulations (AR) and Exhibits (E):

- 1) BP/AR 0460 - Philosophy, Goals, Objectives, and Comprehensive Plans – Local Control and Accountability Plan – Replace with Update
- 2) BP/AR 0520.4 - Philosophy, Goals, Objectives, and Comprehensive Plans – Quality Education Investment Schools – Delete
- 3) AR 1330 – Use of School Facilities – Replace with Update
- 4) BP 3312 – Business & Noninstructional Operations – Contracts – Replace with Update
- 5) AR 3514.2 – Business & Noninstructional Operations – Integrated Pest Management – Replace with Update
- 6) E 4112.9/4212.9/4312.9 – Personnel – Employee Notifications – Replace with Update
- 7) BP 4143/4243 – Personnel – Negotiations/Consultation - Replace with Update
- 8) BP/AR 5111 – Students – Admission – Replace with Update
- 9) BP 5113.1 – Students – Chronic Absence and Truancy – Replace with Update
- 10) BP/AR 5126 – Students – Awards for Achievement – Replace with Update
- 11) BP/AR 544.41 – Students – Required Parental Attendance – Added
- 12) E 5145.6 – Students – Parental Notifications – Replace with Update
- 13) BP 6170.1 – Instruction – Transitional Kindergarten – Replace with Update
- 14) BP/AR 6174 – Instruction – Education for English Language Learners – Replace with Update

B. Approve overnight trip to Shingletown, CA for FFA COLC August 21 – 22

C. Approve Adoption for Houghton Mifflin Harcourt 9th - 12th Integrated Math I, II, III

PERSONNEL ACTION

The Board approved Personnel Action Items A-C. MSCU (Sheppard/Navarro) 5/0

- A. Approve Hiring of Roseanne Goldfarb as One on One Instructional Aide Position at BES
- B. Approve Hiring of Berenice Martinez as a Substitute Teacher
- C. Approve Hiring of Randy Thao and Katie Cyr as a Substitute Instructional Aides

The Board approved Personnel Action Item F (2-16). MSCU (Slusser/Sheppard) 5/0

F. Approve Hiring of the following Coaching and Stipend Positions for 2015/2016:

- 2) ASB Advisor (split position) - Cadie Honan & Casey Smith
- 3) CSF Advisor – Geri Clayton
- 4) Student Study Team Coord. – Jodi Vance
- 5) BHS Testing Coord. (SBAC) – Cadie Honan
- 6) RES Lead Teacher – Shannon Logue

- 7) BES Lead Teacher – Maxine Hamblin
- 8) Shady Creek Coord. – Scott Gates
- 9) Shady Creek Teacher (2) – Scott Gates
- 10) Testing Coord. (2) – Minden King
- 11) CJSF Advisor – Sandy Moore
- 12) Chess Advisor – Elem. & Middle – Tammie Loftin
- 13) Varsity Baseball – Javier Solis
- 14) Varsity Softball – Michelle Schleef
- 15) Varsity Wrestling – Johnny Ceballos
- 16) JV Volleyball – Michelle Schleef

Item 8.F.1 - Athletic Directors (split position) - Mike Pena & Winzona Rothchild – adding Mandy Leahy to split position

There was no motion at this time.

INFORMATION ITEMS

A. Investment Treasurer's Report for May 31, 2015 and June 30, 2015 from BCBS

There was no discussion on this item.

B. LCAP Update

Mr. Kaelin updated that Board that we haven't heard back from the County regarding their approval of our LCAP but he doesn't see a problem. We will be scheduling a stake holders meeting very soon. Starting this year all purchase orders will have to identify and link to LCAP goals.

FUTURE ITEMS FOR DISCUSSION

There were no future items noted.

There was discussion regarding Mrs. Sheppard asking about the District providing or authorizing the use of bug repellent for athletes.

ADJOURNMENT

The meeting was adjourned at 7:44 pm

The Board adjourned to closed session at 7:45 pm

CLOSED SESSION

The Board adjourned to open session at 7:56 pm

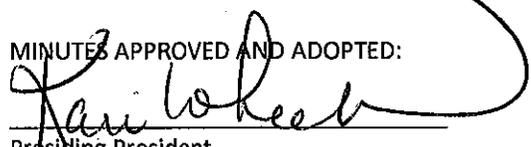
There was no action taken in closed session.

The Board approved Personnel Action Item 8.F.1 MSCU (Sheppard/Navarro) 5/0

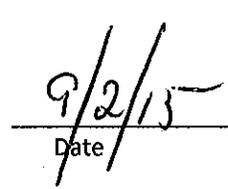
ADJOURNMENT

The meeting was adjourned at 7:57 pm

MINUTES APPROVED AND ADOPTED:



Presiding President



Date